

Veterans Resource Center Student Responsibility Form

Name _____ CWID _____

MAJOR/GOAL

- You must declare a two-year major as listed under VA approved programs, or a Transfer Major based on agreements with CSU, UC or other approved articulated four- year institutions.

VERIFY FEES

- Verify the fees you are charged after registering for class. Report any fee other than resident to De Anza Veterans Resource Center immediately.

APPROVED PROGRAM/EDUCATION PLAN

- You must register in courses that follow your Program of Study and Education Plan. We cannot certify courses that do not fall under these requirements.

CHANGES TO MAJOR/ENROLLMENT STATUS

- Report any changes to your major. You will be required to obtain a new education plan to reflect the changes.
- You are required to report any changes in your enrollment status. You may notify us by email.

CERTIFICATION

- You must authorize the Veterans Resource Center to process certification for Veteran Educational Benefit each quarter. Complete the Request for Enrollment Certification:
<https://www.deanza.edu/veterans/forms.html>

SATISFACTORY PROGRESS

- Students utilizing VA benefits must maintain satisfactory academic progress. Students will be notified that they are making unsatisfactory progress if their cumulative (all colleges attended) GPA falls below 2.0 for one quarter. Students will have their VA benefits suspended if their cumulative (all colleges attended) GPA remains below 2.0 for a second consecutive quarter, or if their records show more than two quarters in which they are on probation with a cumulative GPA below 2.0.

VERIFY ENROLLMENT

- Chapter 30, 1606 must verify their enrollment on the last day of each month through WAVE. You may verify enrollment online at: <https://www.gibill.va.gov/wave/index.do>
- Chapter 33 must verify enrollment effective Winter Term 2022. Chapter 35 must verify enrollment effective Winter Term 2026.

MISCELLANEOUS

- If called to active duty while enrolled, provide a copy of your deployment order to the Veterans Resource Center Immediately contact each instructor via email.
- Certifications are processed in the order received. Incomplete files or outdated education plans will delay processing which may result in late payment.
- I acknowledge that I have read and understood the contents in this form.

Signature _____ Date _____