

Craig Norman, Ph.D.  
ESL 265/465  
Spring Quarter  
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Office Location: Forum 2B; **Office Hours: M-Th, 12:40-1:30 pm**

**Prerequisites:** A passing grade in ESL 255/455 or a passing score on the Placement Test. To be eligible to take ESL 272 and ESL 273, you must receive credit for ESL 261/461 and 265/465

**Course Description:** ESL 265/465 is an advanced reading and writing course designed to provide students opportunities to learn, practice, and refine their reading and writing skills. Over the quarter students will do an extensive amount of reading and writing. The emphasis will be primarily based on reading comprehension and critical thinking, together with vocabulary building and language use and writing skills. Assignments will include fiction and non-fiction readings, classroom-text readings, and written assignments. Through the assignments students will develop and practice these skills, with the goal of becoming successful independent readers and writers.

**Student Learning Outcomes:** By the end of the quarter students will:

- Write well-developed, connected, analytical paragraphs in response to reading materials.
- Evaluate own writing for unity, coherence, clarity, development and rhetorical structure by means of revision and editing.
- Demonstrate understanding and usage of low-advanced grammar, sentence structure, and vocabulary in writing and reading.
- Demonstrate reading comprehension skills of low-advanced academic reading materials and fiction.
- Identify and analyze organization and rhetorical modes of extended reading materials.

**Required Texts:**

- *Readings for Today, Topics*, 5th Ed., by Lorraine C. Smith & Nancy Nici Mare

**Attendance Policy:** I will take attendance at every class meeting and will consider your attendance record when I figure out your final grade. Since I will consider your class preparation and participation as part of your grade, I do expect you to meet for every class and to be prepared. If you have more than two unexcused absences, your grade will drop one letter. If you have more than 3 unexcused absences, you can be dropped from the course. If you do have to miss a class, you will need to find out what you have missed and make up the work. Please be punctual for tardiness is counted. For every two times you are counted tardy, they are counted as one unexcused absence.

**Determination of Grade:** Your final grade for the course will be primarily based on the readings and the written assignments, both take-home and in-class writing. Again, class attendance and participation will also be considered as part of your grade.

**Distribution of Grade**

<i>Topics for Today</i> Quizzes (3)	= 95 points
Grammar Quizzes (2)	= 20 points
Take-home writing assignments: (2) x 30 points each.	= 60 points

In-class writing assignments:	(2) x 30 points each.	. = 60 points
Preparation & Participation		= 30 points
Reading Final Exam		= <u>70 points</u>
		335 points

**Plagiarism:** All work submitted must be original work done for this class. Plagiarism is a form of cheating or fraud. It occurs when a student misrepresents the work of another as his or her own words. Plagiarism may consist of using the ideas, sentences, paragraphs, or the whole text of another source without appropriate acknowledgement, but it also includes employing or allowing another person to write or substantially alter work that a student then submits as his or her own. Any assignment found to be plagiarized will be given a no credit grade, and the student will not be allowed to resubmit the assignment. All instances of plagiarism in the Division of Language Arts will be reported to the Dean and may be reported to the College of Affairs Officer for further action.

**Smart Phones:** Although smart phones are a wonderful and convenient invention, they can be very disruptive when either they ring in class or students are distracted by text-messages and are not 100% involved in the class. Therefore, it is required that all smart phones are used for only ESL 265/465 purposes!

**Final Exam: Monday, June 23<sup>rd</sup>, from 9:15 AM to 11:15 AM**