

De Anza College – Spring 2025
F/TV 44A/B - 16mm/35mm Production I
CRN 48709 & 49122 | Section 01
Wednesdays 9:30am-2:15pm – AT120

Instructor: Rachel Silveria

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Office: A-45

Office Hours: Tuesdays and Thursdays 4:30-6pm, and Wednesdays 5-6pm. Please email me ahead of time. We can also schedule a Zoom meeting.

Description:

Pre-production, laboratory procedures, interior and exterior lighting techniques, color cinematography for 16mm and 35mm film production. Emphasis on individual student projects.

Student Learning Outcomes:

Develop and implement a shooting schedule from a production script.

Identify the different film stocks used for different shooting situations and how they affect the image.

Recommended Textbooks:

"Voice & Vision: A Creative Approach to Narrative Filmmaking 3rd Edition" by Mick Hurbis- Cherrier

"16mm & 8mm Filmmaking: An Essential Guide to Shooting on Celluloid" by Jacob Dodd

Equipment Rules and Tutorials

Equipment is available to check out in **WEEK 3**. All equipment must be returned by **WEEK 11** of the quarter.

To reserve equipment, please use our software checkout system **WebCheckout**.

The Equipment Room is **AT106**.

Check-outs and returns are to be done OUTSIDE CLASS HOURS.

IMPORTANT: If you are late returning department equipment, a hold will be placed on your grades immediately and you will be prohibited from using department equipment in perpetuity. Students are liable for any damage and loss of equipment.

Tutorials, scheduling tutorials or room reservations, or addressing any issues with the lab technician and student workers must be done outside of class hours, unless it is related to what we are doing in class that day.

Editing Lab

In this class we will be editing on **Adobe Premiere Pro**. You will have free access to Adobe Creative Cloud applications, which are installed on all stations in the lab. During the hours of the Equipment Room, the lab is available unless there is an animation class in session. You will be able to use this free subscription for the remainder of the quarter as long as you are enrolled as a production student.

Attendance Policy

Students are expected to be on time and prepared with the required materials for each class. Attendance is required for both **lecture** and **lab** sections, and attendance will be monitored at both.

All Adds must be settled by the end of **Week 2**.

Missing the Final Exam is an automatic fail in this class. Any arrangements must be made with the instructor before the final exam date.

Missing class means both missing graded assignments and letting down your collaborators.

IMPORTANT: If you have an emergency or feel ill, and need to miss class, please email me before class.

De Anza College is committed to protecting the health and safety of all members of its community. By participating in this class, all students agree to uphold and help create a safe environment.

Midterm Exam + Self Evaluation:

Each student will demonstrate that they have understood the lecture material and practical demonstration of the operation and workflow of 35mm production with a multiple-choice **exam**. They will also reflect on their progress in a **Self-Evaluation**.

Final Exam + Peer Evaluation:

Each student will demonstrate they understood the lecture material and practical demonstration of each stage of 35mm production with a multiple-choice **exam**. They will also reflect on their experience of collaboration with a **Peer Evaluation**.

35mm Film Project:

In crews, students will shoot a 35mm short film. The class will collaborate through each stage of production. Each student will be assigned a crew position and contribute creatively and technically on and off set throughout the quarter.

16mm Film Project (optional):

Students may also shoot a short 16mm film in this class and have access to equipment. To be greenlit, students are required to schedule a meeting with the instructor and lab technician for approval. The following materials need to be presented: script, Hazard form and an equipment list, without this completed, students will not be greenlit. Crews and production are to be organized outside of class and not to be scheduled during the same days as the 35mm film class shoots.

Film Project Production Meetings:

Students will be required to meet with their 35mm Project crews each week through each stage of production. Collaboratively and individually students are responsible for completing production assignments in and outside of class and meeting deadlines to earn points toward their final grade.

Lectures, Quizzes & Demos:

Quizzes and demos will be in class only. Lectures and resources will be posted on Canvas after each class but not the quizzes. It is the student's responsibility to check weekly announcements and keep up with assignments. If a student misses class, it is their responsibility to make up the demo by scheduling a tutorial with the equipment room.

Production Documents:

Students will submit assignments and production documents for the 35mm Film Project which contributes to an overall grade for the Final Project.

Grading Weight:

QUIZZES (10) 250 points

PRODUCTION DOCUMENTS (Roles) 75 points

WEEKLY CANVAS ASSIGNMENTS (10) 50 points

MIDTERM EXAM + SELF EVALUATION 50 points

FINAL EXAM + PEER EVALUATION 50 points

35MM FILM PROJECT (participate on set, Assembly, Rough & Fine Cuts) 25 points

Together, all these assignments add up to **500 points**, and this scale gives you a sense of both their relative difficulty and weight in calculating the final grade. Specific guidelines and grading requirements will be provided for each assignment when it is formally assigned.

Late assignments will be accepted at the instructor's discretion and will receive a grade deduction. Any assignment not submitted by the final day of class will be considered unfinished and receive a grade of F.

Grading Scale:

A 450-500

B 400-449

C 350-399

D 300-349

F 0-299

Course Regulations

First Week Attendance

As per college policy, if you are not present at the first class meeting, you can be automatically dropped from the course.

Class Conduct

No food or beverages (water in an enclosed container expected) are to be consumed in the classroom.

Cell phones must be silenced during class sessions.

No video or audio taping of this class is allowed unless there is an agreement between the instructor and the class. Student accommodation is an exception but must also be approved.

De Anza Standards of Student Conduct

<https://www.deanza.edu/titleix/documents/5510Conduct.pdf>

Academic Integrity

Plagiarism or cheating of any type will not be tolerated. You may refer to the De Anza's Academic Integrity Policy for specifics, but examples include: submitting a film project that is not created by you, submitting the same video project for more than one class, cheating or copying on exams, and excessive use of copyrighted material that is not your own work. Any assignments found to violate the policies will receive an F.

Academic Integrity Policy

https://www.deanza.edu/policies/academic_integrity.html

A note from me:

Please feel comfortable to come to me when you have questions or concerns regarding the course, or if you would like to know more about De Anza's Academic Resources or Support Services. Below are some helpful links.

Filmmaking is intense and an ever-changing art form, therefore making mistakes and problem-solving will be constant in your creative process... be open to it and you will make the most out of this experience. Take care of yourself mentally and physically, especially while in this journey. The De Anza film faculty are here to support you!

RESOURCES & SUPPORT

Resources for Basic Needs

<https://www.deanza.edu/resources/>

Psychological Services

<https://www.deanza.edu/psychologicalservices/>

Student Disability Support Programs & Services (DSS)

<https://www.deanza.edu/dsps/>

Student Success Center

<https://www.deanza.edu/studentsuccess/>

Financial Aid

<https://www.deanza.edu/financialaid/apply/>

WEEK 1

Wednesday 4/9

CLASS

Syllabus

16 & 35mm Film Project Overviews

Development – 35mm Scripts

Lecture 1 – Stages of Production & Departments

Quiz & Crew Selections

Introductions

CANVAS

Weekly assignment

HOMEWORK:

Director & DP 35mm pitches (optional)

WEEK 2

Wednesday 4/16

CLASS

35mm Film Project Director & DP Pitches

Lecture 2 – 35mm Some History

Lecture 3 – 35mm Motion Picture Cameras, Format, Lenses & Stock

Lecture 4 – Preproduction

Quiz

35mm Film Camera Demo

Production Meeting & Breakout Groups

CANVAS

Weekly assignment

WEEK 3

Wednesday 4/23

CLASS

Lecture 5 – Lighting Interiors

Lecture 6 – Preproduction

Quiz

Lighting Demo

Production Meeting & Breakout Groups

CANVAS

Weekly assignment

WEEK 4

Wednesday 4/30

CLASS

Lecture 7 – Lighting Exteriors

Lecture 8 – Preproduction

Quiz

Lighting Demo

Production Meeting & Breakout Groups

CANVAS

Weekly assignment

HOMEWORK:

Equipment Reservations

WEEK 5

Wednesday 5/7

CLASS

Lecture 9 – Location Sound

Lecture 10 - Set Procedure

Quiz

Set Procedure Demo

Production Meeting & Breakout Groups

CANVAS

Weekly assignment

HOMEWORK:

SCHEDULE & MEET INSTRUCTOR IN PERSON OR ON ZOOM FOR
GREENLIGHT MEETING FOR CAMERA ASSIGNMENTS, FILM STOCK
DISTRIBUTION & EQUIPMENT (Submit all production documents).

WEEK 6

Wednesday 5/14

CLASS

Film Project Camera Assignments & Film Stock Distribution (greenlit)

Lecture 11 – Production

Quiz

Test Shoots

Production Meeting & Breakout Groups

CANVAS

Weekly assignment

HOMEWORK:

*****35mm FILM PROJECT SHOOTS *****

WEEK 7

Wednesday 5/21

CLASS

DUE: Film Project Film & FotoKem Report

Lecture 12 – Processing

Lecture 13 – Postproduction

Quiz

Postproduction Demo

Production Meeting & Breakout Groups

CANVAS

Weekly assignment

HOMEWORK:

Study for the Midterm Exam

WEEK 8

Wednesday 5/28

CLASS

Screen 16mm Film Projects

Lecture 14 – Postproduction

Quiz

Postproduction Demo

Production Meeting & Breakout Groups

CANVAS

Weekly assignment

Midterm Exam & Sel Evaluation

WEEK 9

Wednesday 6/4

CLASS

Screen 16mm Film Projects

Screen 35mm Film Project Dailies

Lecture 15 – Postproduction

Quiz

Postproduction Demo

Production Meeting & Breakout Groups

CANVAS

Weekly assignment

HOMEWORK:

Film Project Assembly cut

WEEK 10

Wednesday 6/11

CLASS

DUE: 35mm Film Project Assembly cut (exported)

Screen 16mm Film Projects

35mm Film Project - Screen & Give Feedback on Assembly cut

Lecture 16 – Distribution

Quiz

Postproduction Demo

Production Meeting & Breakout Groups

CANVAS

Weekly assignment

HOMEWORK:

Film Project Rough cut

Study for the Final Exam

WEEK 11

Wednesday 6/18

CLASS

DUE: 35 Film Project Rough cut (exported)

Screen 16mm Film Projects

Film Project - Screen & Give Feedback on Rough cut

HOMEWORK:

Film Project Fine cut

Study for the Final Exam

WEEK 12

Wednesday 6/25 9:15-11:15AM

DUE: 35mm Film Project Fine cut (exported)

Final Exam & Peer Evaluation

Other Important Dates:

Last Day to drop classes without a W – April 20th

Memorial Day - no classes, offices closed – May 26th

Last day to drop classes with a W – May 30th

De Anza Student Film & Video Show – June 6th

Juneteenth Holiday - no classes, offices closed – June 19th

Final Exams – June 23rd-June 27th

Graduation – June 29th