

De Anza College – Winter 2025

F/TV 22 - HYBRID - Beginning 16mm Motion Picture Production

CRN 38703 | Section 01Y

Online & Wednesdays 2:30-4:45pm – AT120

Instructor: Rachel Silveria

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Office: A-45

Office Hours: Tuesdays and Thursdays 4:30-6pm, and Wednesdays 5-6pm. Please email me ahead of time. We can also schedule a Zoom meeting.

Description:

This course provides an introduction to the basic theory, terminology, and practice of 16mm motion picture production through developed skill sets and teamwork in pre-production, production, and post-production processes. Topics will include scriptwriting, preproduction, directing techniques, camera operation, and basic cinematography in conjunction with creative picture sound editing. Subjects will be covered through the study and analysis of exemplary motion pictures as well as through a series of filmed student projects.

Student Learning Outcomes:

- Develop and execute a shooting plan from a production script using film techniques.
- Complete a 1-2 minute film with a multi-layer soundtrack.

Course Goals:

- Display knowledge of motion picture pre-production procedures.
- Demonstrate basic camera and production techniques while understanding their relation to dramatic effect.
- Assemble and edit film for expository purposes and for aesthetic effect.
- Design and carry out a plan for finishing a film digitally in post-production.
- Demonstrate proficiency in collaborating in a group-based working environment.

Recommended Textbook:

“16mm & 8mm Filmmaking: An Essential Guide to Shooting on Celluloid” by Jacob Dodd

Equipment Rules and Tutorials

Equipment is available to check out in **WEEK 3**. All equipment must be returned by **WEEK 11** of the quarter.

To reserve equipment, please use our software checkout system **WebCheckout**.

The Equipment Room is **AT106**.

Check-outs and returns are to be done OUTSIDE CLASS HOURS.

IMPORTANT: If you are late returning department equipment, a hold will be placed on your grades immediately and you will be prohibited from using department equipment in perpetuity. Students are liable for any damage and loss of equipment.

Tutorials, scheduling tutorials or room reservations, or addressing any issues with the lab technician and student workers must be done outside of class hours, unless it is related to what we are doing in class that day.

Editing Lab

In this class we will be editing on **Adobe Premiere Pro**. You will have free access to Adobe Creative Cloud applications, which are installed on all stations in the lab. During the hours of the Equipment Room, the lab is available unless there is an animation class in session. You will be able to use this free subscription for the remainder of the quarter as long as you are enrolled as a production student.

Attendance Policy

Students are expected to be on time and prepared with the required materials for each class. Attendance is required for both **lecture** and **lab** sections, and attendance will be monitored at both.

All Adds must be settled by the end of **Week 2**.

Missing the Final Exam is an automatic fail in this class. Any arrangements must be made with the instructor before the final exam date.

Missing class means both missing graded assignments and letting down your collaborators.

IMPORTANT: If you have an emergency or feel ill, and need to miss class, please email me before class.

De Anza College is committed to protecting the health and safety of all members of its community. By participating in this class, all students agree to uphold and help create a safe environment.

Midterm Exam + Self Evaluation:

Each student will demonstrate that they have understood the lecture material and practical demonstration of the operation and workflow of 16mm production with a multiple-choice **exam**. They will also reflect on their progress in a **Self-Evaluation**.

Final Exam + Peer Evaluation:

Each student will demonstrate they understood the lecture material and practical demonstration of each stage of 16mm production with a multiple-choice **exam**. They will also reflect on their experience of collaboration with a **Peer Evaluation**.

Camera Exercises:

Collaboratively, students will practice on each cinema camera in class after a demo. These exercises will be sent to the lab and be reviewed by the class before the final film shoots. If a student misses the exercise, they will need to make it up by scheduling and completing a tutorial with a lab tech or student worker on how to operate the camera. Proof of the tutorial will be required in order to receive credit.

Film Project:

In crews, students will shoot a 16mm short film. The class will collaborate through each stage of production. Each student will be assigned a crew position and contribute creatively and technically on and off set throughout the quarter.

Film Project Production Meetings:

Students will be required to meet with their Final Project crews each week when pre-production begins. Crews will be responsible for these in person or online and submit proof of participation to the instructor to receive credit. It is the responsibility of the students to schedule this.

CANVAS - Lectures, Discussions, & Quizzes:

These will be weekly assignments on Canvas based on lectures, films, and the Film Project. It is the student's responsibility to check weekly announcements and modules and keep up with assignments.

Production Documents:

Collaboratively, students will submit assignments and production documents for the Film Project which contributes to an overall grade for the Final Project.

Grading Weight:

DISCUSSIONS (14) 140 points

QUIZZES (14) 70 points

CAMERA EXERCISES (3) 30 points

PRODUCTION MEETINGS (5) 50 points

PRODUCTION DOCUMENTS (Roles) 30 points

FILM PROJECT (participate on set, Assembly, Rough & Fine Cuts) 60 points

MIDTERM EXAM + SELF EVALUATION 100 points

FINAL EXAM + PEER EVALUATION 20 points

Together, all these assignments add up to **500 points**, and this scale gives you a sense of both their relative difficulty and weight in calculating the final grade. Specific guidelines and grading requirements will be provided for each assignment when it is formally assigned.

Late assignments will be accepted at the instructor's discretion and will receive a grade deduction. Any assignment not submitted by the final day of class will be considered unfinished and receive a grade of F.

Grading Scale:

A 450-500

B 400-449

C 350-399

D 300-349

F 0-299

Course Regulations

First Week Attendance

As per college policy, if you are not present at the first class meeting, you can be automatically dropped from the course.

Class Conduct

No food or beverages (water in an enclosed container expected) are to be consumed in the classroom.

Cell phones must be silenced during class sessions.

No video or audio taping of this class is allowed unless there is an agreement between the instructor and the class. Student accommodation is an exception but must also be approved.

De Anza Standards of Student Conduct

<https://www.deanza.edu/titleix/documents/5510Conduct.pdf>

Academic Integrity

Plagiarism or cheating of any type will not be tolerated. You may refer to the De Anza's Academic Integrity Policy for specifics, but examples include: submitting a film project that is not created by you, submitting the same video project for more than one class, cheating or copying on exams, and excessive use of copyrighted material that is not your own work. Any assignments found to violate the policies will receive an F.

Academic Integrity Policy

https://www.deanza.edu/policies/academic_integrity.html

A note from me:

Please feel comfortable to come to me when you have questions or concerns regarding the course, or if you would like to know more about De Anza's Academic Resources or Support Services. Below are some helpful links.

Filmmaking is intense and an ever-changing art form, therefore making mistakes and problem-solving will be constant in your creative process... be open to it and you will make the most out of this experience. Take care of yourself mentally and physically, especially while in this journey. The De Anza film faculty are here to support you!

Recommendation Letters – I am happy to write letters for students who have produced work in one of my intermediate/advanced classes and that I feel are ready to apply to an internship, job or university program. Please ask one month before your deadline.

RESOURCES & SUPPORT

Resources for Basic Needs

<https://www.deanza.edu/resources/>

Psychological Services

<https://www.deanza.edu/psychologicalservices/>

Student Disability Support Programs & Services (DSS)

<https://www.deanza.edu/dsps/>

Student Success Center

<https://www.deanza.edu/studentssuccess/>

Financial Aid

<https://www.deanza.edu/financialaid/apply/>

WEEK 1

Wednesday 1/8

CLASS

Introductions

Syllabus

Lecture 1 - Why Film?

Film Project Overview

CANVAS

Lecture 1 Quiz

Lecture 2 – 16mm Some History

Watch *The Cabbage Patch Fairy* (1900), Directed Alice Guy-Blaché

Discuss *The Cabbage Patch Fairy*

Film Project – Upload (optional) & Read (required) Scripts & Pitch Decks

Film Project – Read (required) Crew Roles

WEEK 2

Wednesday 1/15

CLASS

Film Project Q&A for writers & directors

Bell & Howell Demo & Exercise 1

CANVAS

Lecture 3 - Pre-production

Lecture 3 Quiz

Watch *A Trip to the Moon* (1902), Directed by George Mèliès

Discuss *A Trip to the Moon*

Watch *Workers Leaving the Lumière Factory* (1895), Directed by Auguste Lumière and Louis Lumière

Discuss *Workers Leaving the Lumière Factory*

Film Project - Submit Project & Crew Position Selections - **DUE 1/19**

WEEK 3

Wednesday 1/22

CLASS

Announce Film Projects & Crews

Bolex Demo & Exercise 2

CANVAS

Lecture 4 - Motion Picture Cameras

Lecture 4 Quiz

Lecture 5 - 16mm Formats

Lecture 5 Quiz

Watch *Meshes of the Afternoon* (1943), Directed by Maya Deren & Alexandr Hackenschmied

Discuss *Meshes of the Afternoon*

Watch *Go! Go! Go!* (1964), Directed by Marie Menken

Discuss *Go! Go! Go!*

Film Project - 1st Production Meeting - Submit attendance

HOMEWORK:

Location Scouting & Casting

WEEK 4

Wednesday 1/29

CLASS

Film Project Production Documents - Lined Script, Shot List, & Script Breakdown Sheets (handout)

ARRI Demo & Exercise 3

CANVAS

Lecture 6 - Cinema Lenses

Lecture 6 Quiz

Lecture 7 - Motion Picture Film Stocks

Lecture 7 Quiz

Watch *Diaries, Notes, and Sketches* (1969), Directed by Jonas Mekas

Discuss *Diaries, Notes, and Sketches*

Watch *Ethnographic Films* (1929), Directed by Zora Neale Hurston

Discuss *Ethnographic Films*

Film Project - 2nd Production Meeting - Submit attendance

HOMEWORK:

Lined Script - Director

Shot List - Director of Photography

Script Breakdown Sheets - Production Designer

WEEK 5

Wednesday 2/5

CLASS

DUE:

Lined Script - Director

Shot List - Director of Photography

Script Breakdown Sheets - Production Designer

Film Project Production Documents – Overheads, Shooting Schedule, Equipment List, Cast & Crew Contact List & Hazard Form

16mm Set Procedure

CANVAS

Lecture 8 - Production

Lecture 8 Quiz

Lecture 9 - Light Meters

Lecture 9 Quiz

Watch *Doodlebug* (1997), Directed by Christopher Nolan

Discuss *Doodlebug*

Watch *She goes to Vassar* (1931), Directed by Marvin Breckinridge

Discuss *She goes to Vassar*

HOMEWORK:

SCHEDULE & MEET INSTRUCTOR IN PERSON OR ON ZOOM FOR **GREENLIGHT MEETING** FOR CAMERA ASSIGNMENTS, FILM STOCK DISTRIBUTION & EQUIPMENT (Submit the following at meeting):

DUE:

Cast & Crew Contact List - Producer

Shooting Schedule - Producer

Hazard Form - Producer

Script (if any revisions) - Director

Overheads - Director

Equipment List - Assistant Camera

WEEK 6

Wednesday 2/12

CLASS

Film Project Production Documents - Continuity Log (handout), Camera Report (handout), & FotoKem Camera Report (handout)

Screen Camera Exercises

Film Project Camera Assignments & Film Stock Distribution (greenlit)

CANVAS

Lecture 10 - Cinema Lighting

Lecture 10 Quiz

Watch *Suspense* (1913), Directed by Lois Weber

Discuss *Suspense*

HOMEWORK:

Bring Film Project film for lab

FotoKem Camera Reports - Director of Photography

Camera Report - Gaffer

Continuity Log - Editor

*****FILM PROJECT SHOOTS WEDNESDAY 2/12 - TUESDAY 2/19*****

WEEK 7

Wednesday 2/19

CLASS

DUE:

Film Project Film

FotoKem Digital Camera Reports - Director of Photography

Camera Report - Gaffer

Script Supervisor Continuity Log - Editor

Film Project Case Studies

CANVAS

Lecture 11 - Film Processing

Lecture 11 Quiz

Watch *Film Processing & Film Scanning*

Discuss *Film Processing & Film Scanning*

HOMEWORK:

Study for the Midterm Exam

WEEK 8

Wednesday 2/26

CLASS

Midterm Exam

HOMEWORK:

Study for the Final Exam

WEEK 9

Wednesday 3/5

CLASS

Screen Film Project Dailies (distributed by instructor)

Begin Film Project Assembly cut

CANVAS

Lecture 12 - Post-production

Lecture 12 Quiz

Film Project – Discuss Dailies & Assembly cut

Film Project - 3rd Production Meeting - Submit attendance

HOMEWORK:

Film Project Assembly cut

Study for the Final Exam

WEEK 10

Wednesday 3/12

CLASS

DUE: Film Project Assembly cut (exported)

Film Project - Screen & Give Feedback on Assembly cut

Film Project – Begin Rough cut

CANVAS

Lecture 13 - Sound Design

Lecture 13 Quiz

Film Project – Discuss Assembly & Rough cuts

Film Project - 4th Production Meeting - Submit attendance

HOMEWORK:

Film Project Rough cut

Study for the Final Exam

WEEK 11

Wednesday 3/19

CLASS

DUE: Film Project Rough cut (exported)

Film Project - Screen & Give Feedback on Rough cut

Film Project – Begin Fine cut

CANVAS

Lecture 14 - Color Grading

Lecture 14 Quiz

Film Project – Discuss Rough & Fine cuts

Film Project - 5th Production Meeting - Submit attendance

HOMEWORK:

Film Project Fine cut

Study for the Final Exam

WEEK 12

Wednesday 3/26 - 1:45-4:45pm

DUE: Film Project Fine cut (exported)

Final Exam & Peer Evaluation

Other Important Dates:

Last Day to drop classes without a W – January 19th

MLK Holiday - no classes, offices closed – January 20th

Presidents' Holiday - no classes, offices closed – February 14th-17th

Last day to drop classes with a W – February 27th

Final Exams – March 24th-28th