

# Summer 2024 EWRT 1A

## EWRT 1A Syllabus

De Anza College Summer 2024

Sections EWRT D001A.62Z and EWRT D001A.63Z

This is a fully online, asynchronous course!

**Instructor: Randie Wann**

## How this Class Works

- This 6-week **fully online, fast-paced** course begins Monday, July 1st.
- You will learn in a community with your peers. *This is not a self-paced course.* **Pay close attention to due dates! They exist to help you succeed. Four Formal Essays and the Introduction Video must be submitted to pass this class.**
- This class does **not** meet regularly on Zoom. This class will be conducted asynchronously (which means "not live") in Canvas.
- By Friday at the end of Week 1, you must log in to our Canvas course, buy *They Say/ I Say*, the required digital textbook, and complete both the Orientation Module and the Week 1 tasks. The Grammar Diagnostic Tool is for self-awareness. It is required but not graded.
- New modules will be published by Monday morning each week, if not sooner.

## Discussions

- **Initial posts to Discussions are due Mondays, Tuesdays, Wednesdays, or Thursdays each week by 11:59 pm. Responses to your classmates are due the next day - Tuesdays, Wednesdays, Thursdays, or Fridays, respectively, by 11:59 pm. Please pay close attention to due dates. Students may not receive full credit for late posts or responses, but you might receive partial credit for late posts/responses.**
- **All *They Say/I Say* tutorials are due Fridays by 11:59 pm. Students will not receive credit for tutorials finished after the due dates.**
- Each module contains readings and/or videos, collaborative activities including discussions, and written assignments. Please do the tasks in the order they appear in Modules and pay attention to the due dates.

## How to Contact Me 😊

**My Preferred Contact Method is the Canvas Inbox**

Alternatively, you may email me: wannrandie@fhda.edu

If you contact me Monday-Friday, I will respond within 24 hours.

## Office Hours:

**Randie Wann's Personal Zoom Meeting Room Summer Quarter 2024: Tuesdays 12-1 pm**

## Course Essentials

**You must buy ONE Required Textbook: *TheySay/I Say Digital Fifth Edition*: You must buy the eBook with access to the tutorials. (\$20.00). All other material is free and accessible via Canvas.**

**You must register to buy the eBook (you cannot do the 21-day trial!)**

**Make sure you get the correct ebook if contacting the bookstore. You must buy access to the 5<sup>th</sup> edition—4<sup>th</sup> edition access cards will not grant students the access they need. Here is ordering details you can pass along to the bookstore:**

**They Say / I Say, 5th edition Ebook for \$20 at**

<https://digital.wwnorton.com/theysay5>Links to an external site.

**Get the Access Card for the bookstore with ISBN 978-0-393-53868-7**

## Course Description

**Introduction to university-level reading and writing (5 units)** with an emphasis on analysis. Close examination of a variety of texts (personal, popular, literary, professional, academic) from culturally diverse traditions.

**Practice** in common rhetorical strategies used in academic writing. Composition of clear, well-organized, and well-developed essays, with varying purposes and differing audiences, from personal to academic.

This course is transferable to all UC, CSU, and private colleges.

## Technology

1. **Internet Connection** I recommend a Broadband/DSL connection to most effectively view the online videos and participate in video conferences. The college can help you with access if you don't have this!
2. **Computer** You will need a computer with current operating system to logon to Canvas and complete the activities. The college can help you with access if you don't have this!

3. **Canvas Student App** I recommend this if you are accessing Canvas from a smartphone.
4. **Word Processor** You will have assignments in this class that prompt you to use a word processing application. There are numerous options available when it comes to word processing software; Here are links to three free options you may use: Microsoft Office 365 , Google Docs, and Apache Open Office.
5. **Kanopy**
6. **New York Times**

Kanopy and the New York Times are available for free at <https://deanza.kanopy.com/>. Kanopy is an on-demand streaming video

platform for public libraries and universities. Go to De Anza College's Main Library Home page, select

"Article & Video Databases," scroll to "Film and Video" and select "Kanopy" or follow this link

<https://deanza.kanopy.com/welcome/frontpage> and use your student identification and password to login!

### **Course Description:**

In this introduction to university-level reading and writing with an emphasis on analysis. This class will improve communication skills, literacy, and critical thinking.

We will write four formal papers -one timed essay and three formal academic essays.

### **Student Learning Outcome (SLO):**

- **Practice writing as a multi-step process including planning and revising with attention to varying purposes, audiences, and rhetorical strategies.**
- **Read and analyze rhetorically and culturally diverse narrative and expository texts from a variety of perspectives.**

Students can expect instructor feedback on formal papers and assignments within a week of submission. All formal papers will be graded by a rubric, which is included and available as the assignment becomes available. Papers are graded in terms of sophistication of content and argument; clarity of organization; fluidity of expression through sentence structure; fluency of grammar, punctuation and spelling; and adherence to MLA format.

- How do I view feedback?  
Here are some helpful tutorials!
- [How to View FeedbackLinks to an external site.](#)
- [How to View Assignment Comments Links to an external site.](#)

## **How Grades Will Be Weighted**

97-100% = A+

90-96% = A

87-89% = B+

80-86% = B

77-79% = C+

70-76% = C

60-69% = D

Below 60 = F

### **Final Grades:**

**Tutorials and Grammar Diagnostic: 10%**

**Homework and Prewriting Assignments: 15%**

**Class Attendance/Discussions/ Peer Reviews: 17%**

**Formal Papers: 60% Essay 1 = 12%; Essay 2 = 18%; Essay 3 = 15%; Essay 4 = 13%**

**Total 100%**

### **Turnitin**

You will submit essays to Canvas with a tool called **turnitin.com**, which checks for plagiarism. Please think of it as a tool that can help you become a stronger writer! Please do not use AI-generated work for this course. While you may be tempted to use an AI tool to brainstorm and gather ideas for an essay, it is more beneficial for you to answer discussion prompts and homework questions using your opinions, ideas, attitudes, observations of the world around you, and personal experiences. Critical analysis is a human endeavor and creativity requires taking risks. I value unique critical analysis and creative risk-taking when evaluating your essays.

### **Formatting**

Please use MLA formatting for essays, including:

- an MLA header
- 12 point font such as: arial, palentino, times new roman
  - Double-spaced

**Late submissions will not receive full points. Summer quarter at De Anza moves rapidly and due dates are in place to help you manage your time and complete all required work at the end of the six weeks.**

Every assignment has a due date, rubric, and a deadline for submission. Participants are expected to submit assignments on or before the assigned due date, which, in turn, allows me time to review your work and provide meaningful feedback. Due dates have been designed in the course to ensure time is provided to allow you to produce your best work.

Time management is tough and life happens, so sometimes we miss deadlines! You're in luck: late submissions are accepted with a penalty. Assignments submitted after the deadline may receive a 10% grade point deduction for each day following the due date and time. If you need an extension for any formal essay, please email me before the due date and I can work with you. Discussion due dates cannot be extended, due to their interactive nature, and late discussion posts or responses will not receive full credit. Thank you in advance for understanding.

### **Tutoring**

Free online and in-person tutoring is available! De Anza's Student Success Center located on the third floor of ATC.

For more info, <http://www.deanza.edu/studentsuccess/>

### **Communication Policy**

I enjoy hearing from you. There's no such thing as a stupid question! While the best way to reach me is through the "**Canvas Inbox**", you can reach me through email.

- If you message me Monday-Friday, I will respond with 24 hours. On weekends, I usually take a bit longer, so please be patient.
- For questions about grades, please see me in Zoom office hours.

### **Attendance & Participation Policy**

Tip: Attendance=Participation

I want you to be successful, and participants who participate in our class regularly are more successful! This is a fast-paced course as we cover a full quarter in just six weeks. Attending an online course is achieved by:

- participating in the course
- contributing to discussions
- asking questions
- proposing answers

- submitting assignments and collaborating with your peers

I'd love to get to know you better, so please reach out! 😊 If you don't open our Canvas course on Monday of Week 1, I will send you a gentle "nudge" to remind you about participating in the class. Please email me if you plan on dropping the course so that I can offer your spot to another student on the waitlist. If I don't hear from you, I may also drop you from the course. Thank you for understanding!

### **Non-Attendance**

If you stop logging on during the quarter, I will email to check-in with you about the class. I am here to help you, and I am happy to figure out an action plan for helping you to complete the course if you wish to. If you have not been logging and participating **for more than two weeks** and if you have **not responded** to my check-ins, I may drop you from the course.

### **Codes of Conduct**

Please be sure to follow the district's ["Student Code.Links to an external site."](#) Thank you!

One of the things I love about teaching is that it gives us the opportunity to talk about ideas. While we look different from one another, come from different cultural and personal experiences, and have different talents, goals and opinions, we all share an interest in education.

For those reasons, the classroom environment, whether on campus or online, should be of mutual respect and learning. It's best to adhere to a professional code of conduct when posting and participating in discussions and the chatroom. Please follow the the college's student code of conduct, linked above, as well as the netiquette guidelines, outlined below.

### **Anti-Discrimination Policy**

Learning occurs best in a safe environment, and I want this class to be a safe space for you. Discrimination and harassment will not be tolerated. Please review the college's [Anti Discrimination PolicyLinks to an external site.](#) If you need to report discrimination or sexual harassment or to obtain assistance in determining whether or not you have been or are the victim of discrimination or sexual harassment, please contact Michele LeBleu-Burns, Dean of Student Development and EOPS/CARE. Call (408) 864-8218 or email [lebleuburnsmichele@deanza.edu](mailto:lebleuburnsmichele@deanza.edu)

## **Plagiarism & Academic Honesty**

In this course, I want to help you make choices reflecting integrity and responsible actions. Academic integrity means honesty in academic work. All work and all grades are results from the participants' own effort. However, one may feel pressure by the amount of work needed to accomplish a task. Yet violating academic integrity policies can compromise one's academic career. Please review the link to the [College's policies to an external site](#), on how academic dishonesty is defined as well as the consequences. This is a writing class! Please read my [course policy on the use of AI-generated material](#). [Download course policy on the use of AI-generated material](#).

I understand that sometimes life gets busy, but I ask that you not reuse essays from other classes. If for some reason you would like to reuse an essay, let's talk!

## **Online Etiquette/Community Ground Rules**

Often referred to as "netiquette," here is a gentle reminder of the interaction practices and rules we'll follow in all our interactions in this course.

If you ever feel that someone is not following these rules, please contact me via the Canvas Inbox and describe your concerns.