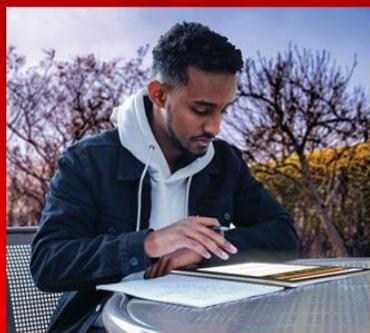


DeAnza College



Resource Allocation and Program Planning Overview, Fall 2025

Guiding Principles for Resource Allocations and Program Planning

- Mission
- Values
- Equity Plan
- Student Success Factors

Program Review

Three-year cycle

- Yr1: Comprehensive Program Review/CAS
- Yr2: Annual Program Review
- Y3: Annual Program Review

Due date

- January each year

Form – vary by area

- Instruction – Precision Campus
- Student Services – CAS form
- Academic Services – Word doc
- Collegewide Services – Word doc
- [Forms](#) available on RAPP website

Review & Feedback

- RAPP members review all comprehensive and annual updates and provide feedback back to the area
- Example feedback [form](#) available on RAPP website

Resource Request Process

Funding Sources:

- Lottery
- Instructional Equipment
- Library Materials
- Perkins
- Strong Workforce

Uses – varies by source

- Lottery: for materials/supplies
- Instructional Equipment: For equipment
- [Guide available here](#)

Reserves

- Instructional equipment
 - \$500k reserve including \$100k in VPI contingency fund
- Lottery
 - contingency fund for funding above \$1m

Due date

- Each year late March
- Emergency requests submitted as needed

Lottery Requests

- Each area has an allocated amount to use annually ([details](#))

Instructional Equipment, Library, Perkins, SWP

- RAPP reviews based on funding available and need
- [Form](#)

Faculty Request Process

Funding Source:

- Full-time faculty vacancies

Round 1:

- New/growth position requests
- Vacancies between October 1 and April 30

Round 2:

- Vacancies between May 1 and September 30

Review Process

- Round 1: RAPP reviews all Round 1 requests and assigns a priority level (low, moderate, high)
- Round 2 (fall): RAPP reviews all Round 1, Round 2 and prior unfunded requests and assigns a priority level
 - RAPP advances a list of high ranked positions to College Council

Emergency Requests

- Can be submitted at any time

Form

- Accessed in Precision Campus (example [form](#))

Classified Staff & Administrator Request Process

Funding Source:

- Full-time faculty vacancies

Round 1:

- New classified or administrative positions without an existing funding source are submitted to RAPP

Due Date:

- Early April

Review Process

- Round 1: RAPP reviews all Round 1 requests and assigns a priority level (low, moderate, high)
- Round 2 (fall): RAPP reviews all Round 1, Round 2 and prior unfunded requests and assigns a priority level
 - RAPP advances a list of high ranked positions to College Council

Positions with existing funding

- Positions are filled at the discretion of the manager and area VP

Form

- RAPP webpage ([form](#))

Thank You!

Questions?