RAPP 2025-26 Planning Calendar
Updated 6/24/25

September

September 11: Training for Deans/Managers on Program Review Annual Reflection, Personnel Requests and Resource Requests

September 16: Forms Available: Personnel Hiring (round 2), Program Review Annual Reflection, Instructional Equipment Requests

September 22: Start of the quarter

September 26 (Friday): Training for Chairs/Managers on personnel forms and Annual Program Review Reflection, 12:30-2:30

September 30: Onboarding of RAPP members. Review of Old Business. Priority setting. Training on Personnel Prioritization process and Program Review Annual Reflection

October

October 17: Personnel forms due (round 2) (Friday of week 4)

October 21: RAPP discussion on personnel prioritization (round 2)

October 28: RAPP discussion on personnel prioritization (round 2)

November

November 4: RAPP discussion on personnel prioritization (round 2)

November 18: RAPP discussion on personnel prioritization (round 2)

November 25: RAPP discussion on personnel prioritization (round 2)

December

December 2: Finalize RAPP discussions on personnel hiring (round 2); Decision forwarded to College Council

December 5: Program review and first draft of instructional equipment requests due to deans

December 8: Finals week

December 15: Deans submit program reviews to area VP for review

January

January 5: Start of the quarter

January 13: Review of Program Review Reflections

January 20: Review of Program Review Reflections

January 27: Review of Program Review Reflections

February

February 3: Review of Program Review Reflections

February 10: Review of Program Review Reflections

February 17: Review of Program Review Reflections

February 24: Review of Program Review Reflections

March

March 3: Review of Program Review Reflections

March 10: Review of Program Review Reflections

March 13 (Friday): Due: Resource requests (final). Ensure Budget office reallocates any unused funds previously allocated that have gone unspent for one year

March 17: RAPP review all feedback and finalize Program Review Reflection feedback to areas

March 23: Finals week

April

April 6: First day of quarter

April 14: Send program review feedback to all areas

April 14: RAPP review resource requests

April 17 (Friday): Training: Chairs/managers - Personnel request forms and personnel prioritization process (round 1)

April 17: Forms due to deans: Personnel requests (round 1) & Instructional Equipment requests due to area VP (final)

April 21: Train RAPP members on personnel prioritization review process

April 24: Personnel requests due to RAPP from deans

April 28: RAPP discussion on personnel prioritization (round 1)

May

May 5: RAPP discussion on personnel prioritization (round 1); begin review of SWP and Perkins funds

May 12: RAPP discussion on personnel prioritization (round 1); First read of Instructional Equipment requests

May 19: RAPP discussion on personnel prioritization (round 1)

May 26: RAPP discussion on personnel prioritization (round 1); second read of Instructional Equipment requests

June

June 2: RAPP outcomes: personnel hiring prioritizations (round 1), SWP & Perkins funding, resource requests approved

June 11 (Thursday): College council approval of resource requests, SWP & Perkins

June 22 – Finals week