## Education 1: Introduction to Elementary School Education in a Diverse Society Fall 2011- September 7- December 8

Internship Description/Responsibilities 50 hrs.

This course is an examination of principles and practices of elementary education in today's society including observations and supervised participation in the school settings. At the conclusion of this course the students will:

- Identify and explain the purposes and responsibilities of teaching in the elementary education program.
- Understand schools in the United States from the historical past to current times, encompassing the multiple issues of equality that include social, cultural, and political problems and their effects on specific groups in American history
- Describe the structure of public education in California including state and local administration and basis for funding
- Have an understanding of parent/community/school dynamics and personnel in the context of a culturally diverse society.
- Recognize the various opportunities for employment in the teaching profession
- > Know the responsibilities and professional commitments expected of a classroom teacher

The learning outcomes will be achieved through the internship opportunity and your engagement in the course. During your internship you may be assigned to the following:

- working with children in small groups,
- one-to one tutoring,
- grading papers,
- assisting with curriculum activities preparation,
- helping with an activity, or
- any other task that the contact teacher deems appropriate

## **Intern Requirements**

- TB test- Your TB test must be done on the day of the first session and read by the 3<sup>rd</sup> day. You will not be able to start your internship without it.
- Fingerprints are waived as you will not be left alone with children in the setting.
- The official De Anza College name badge must be worn at all times while working as an intern.
- Complete the 50 internship hours (10hrs intern hours per week to complete in 10 weeks). A copy of your internship schedule of weekly hours must be submitted to the classroom teacher.
- Be consistent on your required hours of attendance. Remember that the teacher is counting on your attendance.
- Request classroom teacher's signature each week to verify your hours, and submit to your instructor.
- Teachers will have different roles for their interns, even two interns in the same grades may carry out different assignments.
- The intern must be responsible for arriving <u>on time</u>, and for letting the teacher know as early as possible, if the intern cannot honor his commitment that day. Contact the teacher assigned immediately in case of an emergency or illness.
- Sign in and out at the school office every time you arrive or depart from the school site.

The student must submit the following to the school site office.

- A copy of their TB test (by the first day of your internship)
- Student school placement sheet with their emergency numbers
- Weekly schedule of internship hours to be signed by the classroom teacher each week

## **Instructor's Responsibilities**

• Secure internship sites.

- Generate the list of students with their internship site preference (by grade level, 1<sup>st</sup> & 2<sup>nd</sup> choice, and discipline of interest when appropriate) and submit to the school contact person by the 1<sup>st</sup> day of class.
- A certification documenting the final internship hours will be provided by the instructor the week of finals.
- Enforce TB test and internship attendance requirement

## School, Teacher and Contact Person Responsibilities

- Require a copy of the TB test for each student intern.
- School coordinator will identify the classroom teacher/s, provide the name and contact information (phone and email)
- Student intern will be supervised by the classroom teacher at all times.
- Contact teacher plans for intern's work.

Contact your instructor at cruzmayra@deanza.edu for questions or inquiries.

# INTERSHIP SITES Cupertino School District

## **Christa Mc Auliffe Elementary School**

K-8th (408) 253-4696 Rick Yee, Principal yee\_rick@cusdk8.org 12211 Titus Ave. Saratoga, CA 95070 http://www.cupertino.k12.ca.us/McAuliffe.www/default.html

## **Garden Gate Elementary School**

K-5th (408) 252-5414 Nancy Wood, Principal Contact Person: Patti Wolf ext. 156 wolf\_patti@ cusdk8.org 10500 Ann Arbor Ave. Cupertino, CA 95014 http://www.teacherweb.com/CA/GardenGateElementarySchool/SchoolHomePage/sdhp1.aspxl

## **Nimitz Elementary School**

K-5th (408) 736-2180 Russ Ottey, Principal 545 E. Cheyenne Contact Person: Kristen Nelsen ext. 158 <u>nelsen kristen@cusdk8.org</u> Sunnyvale, CA 04087 <u>http://www.cupertino.k12.ca.us/Nimitz.www</u>

## Sunnyvale School District

## Sunnyvale Middle School 6-8th

(408) 522-8288 Dorothy Abreu Coito, Principal Ron Gantvoort, Vice Principal - contact person ron.gantvoort@sesd.org 1080 Mango Ave.Sunnvale, CA 94087 <u>http://www.sesd.org/Schools/Sunnyvale\_Middle/smshome.htm</u>