**Literature Schedule Preference Form: Please add your proposals to the end of this document. Submit your preference form and proposals electronically as a single document via the literature Canvas website.**

1. Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-Mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. List any Literature courses currently assigned:

Fall:\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Winter: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Spring:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Request for Literature courses for the next cycle (in order of preference):

1st Choice: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2nd Choice: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3rd Choice: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Selection:** Please select your classes from the literature schedule for next academic year. This document is posted on the list serve and also available on the Literature Committee’s Canvas site where you will also need to submit your proposals. Please specify the course “sections” (i.e. the quarter/day/times listed in the schedule) of a desired course, or the committee will have to make its own determination of your intent (each separate section counts as one choice).

**Schedule and Modality:** Please also indicate any special modality or other requests you may have, keeping in mind that **you are not only requesting the course but also *committing* to the day and time indicated in the schedule.** Instructors proposing to teach a literature course using an online delivery model must also get the approval of the distance learning committee. Please contact the DL chair, Luis Limcolioc, for further info.

**Proposals:** If you request a course for which you’re not currently in rotation, you must also submit a 1-2 pp. course proposal (see Literature Committee Policy #4). You are encouraged to update previously submitted proposals at your discretion. Explain how you would teach the course (e.g. likely texts, authors and movements, and your rationale for how and why you would use them) as well as describing your academic preparation for this course and experience with the course material. Sample proposals are available on the Literature Committee’s Canvas site.

**Course support:** As an instructor of a literature course, it’s expected that you will support the course in both ensuring robust enrollment and curriculum revision. This means that while the Literature Committee will assist, the onus is upon you to promote your course among students and to distribute flyers in case of low enrollment. You also agree to participate in required revisions of the course, including assessment activities.

**Other Pertinent Information:** See “Literature Committee Policies” for additional information about the literature scheduling process, and let us know if you have any special needs for your requests (for example, classroom access, links with other courses, etc.).

**Proposal(s):** Paste your document here.