

## View results

Respondent

2

Myles Vongnakhone

136:53

Time to complete

### Program Information

1. Program or DASG Account Name: \*

DASG Environmental Sustainability Committee

2. Is this a new DASG account? \*

Yes

No

3. Please enter your DASG Account Number: \*

41-51173

## Line Items (Object Codes)

DASG Accounts and Funding are divided into Line Items representing specific categories of usage (salary, supplies, food, services, etc.).

Line Items are identified with Object Codes in the DASG Accounting System, which are the equivalent of Account Codes in Banner.

The available Line Items and their Object Codes for this request are as follows:

- 2310 - Student Salary
- 3200 - Hourly Benefits (Required for Student Salary)
- 4010 - Supplies
- 4013 - Promotional Items
- 4015 - Food
- 4060 - Printing
- 5214 - Professional Services
- 5510 - Conference & Travel
- 5520 - Field Trips

4. What is the first Line Item you need to request funding for? \*

4015 Food



### 4015 Food

Not for Conference and Travel; for all Conference and Travel expenses, including meals, use Object Code 5510.

(Must adhere to district Administrative Procedure 6331,

<http://www.boarddocs.com/ca/fhda/Board.nsf/goto?open&id=AKVUKX7C7F98>)

5. 4015 Food Amount \*

Please round up to the nearest whole number.

1000

Please enter a whole number

6. 4015 Food Description \*

Boba for Earth day event. Last year's Earth Day, we had 100 boba drinks and they ran out around half way through our event. We managed to get around 170+ people and hosted a successful event. Students must interact with 5 out of 6 hands on activities offered at the event to get a boba drink. The event will be held at the Kirsch Center which is a 5-10 minute walk from the center of campus, meaning that boba was our main incentive for students to interact with the event.

7. What is the next Line Item you need to request funding for? \*

None



### Request For Information (RFI)

**Description:**

Please provide comprehensive details about your program.

**Public Disclosure:**

Be advised that all documents and information submitted will be accessible publicly online.

***Please redact any Personally Identifiable Information (PII).***

8. Please provide a thorough description of your program. \*

The Environmental Sustainability Committee has been responsible for the Bike Program and the Fund and various projects where students with innovative ideas to promote sustainability on campus can receive DASG funding for their project.

We want to increase awareness of EcoFund to increase the number of applicants and see the construction of projects at De Anza. We want to host some sustainability activities and workshops to maintain student engagement. We meet every single week and members of the committee are constantly coming up with new ideas!

9. What new services or features have been added since your last DASG RFI submission? \*

Enter N/A if you have not submitted a DASG RFI before.

N/A

10. Enrollment Overview \*

- Provide the total number of active students and newly enrolled students for each of the past three years.
- Indicate how many of these students were retained for more than a quarter.
- Clarify whether your program is designed for a specific demographic or serves the entire De Anza population.
- If available, include a breakdown of racial demographics.

2024-25: 7  
2025-26: 6

11. Attach any relevant enrolment documents

**Attachment Guidelines:**

For accessibility, please ensure all attachments are submitted in their original filetype (Word, Excel, PowerPoint, etc.) or as PDFs with searchable text. Avoid submitting scanned documents, as signatures are not required for this digital submission.

**Public Disclosure:**

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No answer provided.

## 12. Program Marketing and Promotion \*

- How does your program currently promote itself to the entire student body? What strategies and channels are used for outreach and advertising?
- Have you implemented specific efforts to engage and reach underserved student populations? If so, describe the methods and strategies used.
- If outreach to underserved students has been challenging, what obstacles does your program face in addressing this issue?
- Provide a detailed marketing plan for the current academic year, including any promotional materials you have used or plan to use.

DASG Marketing Committee

## 13. Reflection and Feedback \*

- How does your program collect and utilize student feedback for improvement (e.g., pre-/post-surveys, focus groups)?
- Can you provide examples of feedback received?
- What actions have you taken to address these areas?

We request feedback from our interns during meetings and have public comments.

## 14. Attach any relevant student feedback forms, surveys, etc.

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No answer provided.

## 15. Does your program offer any online services? \*

Yes

No

16. Does your program have any plans to offer online services? \*

Yes

No

17. Sources of Funding \*

- What are the current funding sources for your program (e.g., college funds, external income, grants)?
- Provide details for each source, including account numbers, account names, balances, and any specific purposes or restrictions tied to the funds.

DASG

## Request For Information (RFI) - continued

**Description:**

This section ensures adherence to the DASG Budget Guiding Principles, which can be found at [www.deanza.edu/dasg/budget](http://www.deanza.edu/dasg/budget)

**Public Disclosure:**

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***Please redact any Personally Identifiable Information (PII).***

18. How does your program provide resources or support to help students achieve their academic and personal goals? (IMPACT) \*

The Bike Program allows for free transportation for school and personal use. The Eco Fund allows students to enrich their education through DASG funded projects.

19. What opportunities does your program offer for students to develop leadership skills and engage in civic activities or advocacy? (IMPACT) \*

Students have the opportunity to join the ES committee as an intern and senator and advocate for students in DASG.

20. How does your program support and promote student participation in co-curricular or extracurricular activities to enhance their overall college experience? (IMPACT) \*

The ES committee allows students to join as interns for extracurricular enrichment. The Earth Day event also offers a community event that allows student to interact with and learn about environmental sustainability practices.

21. How does your program contribute to improving student retention by enhancing the quality of education and student engagement at De Anza College? (IMPACT) \*

The Eco Fund allows students to engage in applicable projects that benefit the De Anza College.

22. How does your program promote and ensure accessibility, equity, and inclusion for students from diverse backgrounds? (DEI) \*

The ES committee invites and accepts all backgrounds. We want to ensure we capture diverse opinions and feedback.

23. What steps does your program take to incorporate environmentally sustainable practices in its operations or events? (ES) \*

The Bike Program promotes and encourages environmental sustainable transportation as a feasible mode of transportation. The Eco Fund allows students to apply projects that benefit the campus with environmental sustainable practices.

The Earth Day event brings awareness to environmentally sustainable practices and their importance to students.

## 24. Attach any other relevant documents

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**Public Disclosure:**

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***Please redact any Personally Identifiable Information (PII).***

No answer provided.

## Requester, Budgeter and Administrator Information

The Requester is the person completing this request form. The Requester and Budgeter are usually the same person but may be different.

For DASG Accounts, the Budgeter is the person directly responsible for managing the account for the program and their Administrator is the person overseeing them in relation to the DASG Account.

**The Budgeter and Administrator cannot be the same person.**

**Signatures that are Required for Utilizing Funds**

All future financial documents, forms, requests, requisitions require the signature of the Budgeter(s) responsible for managing the account for the program and their Administrator in relation to the DASG Account. The Budgeter(s) responsible for managing the account for the program and their Administrator in relation to the DASG Account shall sign designating it as an appropriate expenditure of DASG funds and in the best interest of the student body.

Administrators are responsible for any expenditures exceeding budget allocations.

**The Budgeter and Administrator cannot be the same person.**

## 25. Are the Requester and Budgeter the same person? \*

Yes

No

**26. Requester's Name \*****27. Requester's Email Address \*****28. Requester's Phone Number \*****29. Requester's Relationship to Project \*****30. Requester's Position on Campus \*****31. Budgeter's Name \***

**The Budgeter and Administrator cannot be the same person.**

**32. Budgeter's Email Address \***

33. Budgeter's Phone Number \*

408.864.8757

34. Budgeter's Relationship to Project \*

Advisor for ES committee

35. Budgeter's Position on Campus \*

Office Coordinator

36. **Administrator's Name** \*

**The Budgeter and Administrator cannot be the same person.**

Hyon Chu Yi-Baker

37. Administrator's Email Address \*

yibakerhyonchu@deanza.edu

38. Administrator's Phone Number \*

408.864.8239

39. Administrator's Relationship to Project \*

College Life Faculty Director

## 40. Administrator's Position on Campus \*

Faculty Director, College Life; Judicial Affairs Officer