View results

Respondent		04:24
12	Alan Ma	Time to complete

Requester Information

You are required to attend the DASG Finance Committee meeting, Monday at 4:00 PM (subject to change), to answer any questions from the Finance Committee.

1. Requester Name *

Alan Ma

2. Requester Email *

Alantianma@gmail.com

3. Requester Phone Number *

6692909608

4. Date *

11/4/2025   📅

Program Information

5. Program (Account) Name *

DA Developers Hackathon

6. Is this a new DASG account? *

◯ Yes

⦿ No

7. Please enter your DASG account number *

(Enter N/A if this is a new account)

41-58006

8. Total amount requested from DASG *

5333.05

Request For Information (RFI)

9. How have you been meeting or how do you plan to meet the budget stipulation of requiring that all students benefiting from DASG funds allocated to you have paid the $10 DA Student Body Fee and are DASG Members (DASG Budget Stipulation #1)? *

> All participating hackers have to be De Anza students. Additionally, the students in the organizing team are all De Anza students that have paid the fee.

10. Attach any other relevant documents

Attachment Guidelines:
Please ensure all attachments are submitted as Word documents or searchable text PDFs. Avoid submitting scanned documents, as signatures are not mandatory for this digital submission.
Public Disclosure:
Be advised that all documents and information submitted will be accessible publicly online.
Please redact any Personally Identifiable Information (PII).

11. Web Addresses (optional)

Please add links to any documentation required for your request.

Student Representation Fee (SRF) (Fund 46) Funding Criteria

This section is to establish if your request can be allocated from the Student Representation Fee (SRF). Your request will be reviewed by the DASG Finance Committee, DASG Senate, Associate Dean of Student Affairs, and Vice President of Student Services to determine eligibility for funding from the Student Representation Fee (SRF) funds.

You may leave this section blank if you feel this request is not eligible.

12. Explain why you feel this request meets the criteria for Student Representation Fee funds

13. Check off all of the Student Representation Fee criteria you feel this request meets

☐ Carrying out voter registration, education, and mobilization campaigns

☐ Training students and hiring student interns to organize and advocate for themselves and their communities before state and local decision-making bodies

☐ Carrying out educational programs for the student body to help students become better informed of important decisions being made at the state and local level affecting their lives as students

☐ Supporting student advocates to meet with members of the state legislature and other elected officials in Sacramento and/or at the regional or local level

☐ Supporting student advocates to organize with other students at the local, regional, statewide, and national levels at conferences, training sessions, and advocacy gatherings

☐ Increasing the capacity of the student body to organize and mobilize and develop leadership to be more effective advocates for themselves and their communities before state and local decision-making bodies

OTHER SOURCES OF FUNDING AND CO-SPONSORSHIPS

Failure to disclose any non-DASG Funding Sources could result in the immediate dis-qualification of your request and/or the freezing of your DASG Account if already approved.

14. What are your other sources of funding? *

- What are the other funding sources for your program (e.g., college funds, external income, grants)? Include anticipated future sources of funding.
- Please provide details for each source, including account numbers, account names, balances, and any specific purposes or restrictions tied to the funds.
(Enter N/A if not applicable)

> N/A

15. On-Campus Co-Sponsorships *

(Enter N/A if not applicable)

> N/A

16. Off-Campus Co-Sponsorships *

(Enter N/A if not applicable)

> N/A

17. How do you use other sources of funding to support your program? *

> N/A

Object Code 2310 - Student Salary

Must also request 3200 Hourly Benefits if requesting Student Salary. Ensure that the requested amount and description align with FHDA's Student Pay Levels and other applicable guidelines.

18. Do you require funding for Object Code 2310 - Student Salary? *

○ Yes

◉ No

Object Code 3200 - Hourly Benefits

Required if Student Salary has been requested. Ensure that the requested amount and description align with FHDA's Student Pay Levels and other applicable guidelines.

19. Do you require funding for Object Code 3200 - Hourly Benefits? *

○ Yes

◉ No

Object Code 4010 - Supplies

No General Office Supplies.

20. Do you require funding for Object Code 4010 - Supplies? *

○ Yes

◉ No

Object Code 4013 - Promotional Items

21. Do you require funding for Object Code 4013 - Promotional Items? *

◉ Yes

◯ No

22. 4013 Promotional Items Amount

Please round up to the nearest whole number.

2925.83

23. 4013 Promotional Items Description

This item is for $1477.21 in 200 Hacker shirts, $513.18 in organizer shirts, $213 for 250 stickers, $249.06 for 255 lanyards, $242.59 for 255 ID cards, and $230.79 for 50 tote bags.

Object Code 4015 - Food

Not for Conference and Travel; for all Conference and Travel expenses, including meals, use Object Code 5510.
(Must adhere to district Administrative Procedure 6331, http://www.boarddocs.com/ca/fhda/Board.nsf/goto?open&id=AKVUKX7C7F98).

24. Do you require funding for Object Code 4015 - Food? *

◉ Yes

◯ No

25. 4015 Food Amount

Please round up to the nearest whole number.

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1811.22
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26. 4015 Food Description

We are buying pizza, croissant, grilled cheeses, and burgers across the 2 days of hackathons. Day 1 will have Costco croissants and pizza, with each hacker getting 2 slices of pizza and 1 croissant for $674.07. Day 2 will have In-and-Out Burgers and grilled cheeses for $962.56.

Object Code 4060 - Printing

(Flyers, posters, programs, etc.)

27. Do you require funding for Object Code 4060 - Printing? *

◯ Yes

◉ No

Object Code 5214 - Professional Services

(Limited Engagement/Independent Contractor Agreements, Consultants/Guest Speakers/Entertainment (list programs). For contracted speakers or performers DASG Funding shall not exceed $20,000 per speaker or performer/performing group per event or performance).

28. Do you require funding for Object Code 5214 - Professional Services? *

○ Yes

○ No

29. 5214 Professional Services Amount

Please round up to the nearest whole number.

596

30. 5214 Professional Services Description

Custodial services for the 2-day event

Object Code 5510 - Conference and Travel

(Must adhere to District Travel Guidelines, https://business.fhda.edu/policies-and-procedures/hh-travel-guidelines.html, and DASG Limitation and Requirements from the DASG Finance Code and DASG Budget Stipulations)

For Athletics:
(For away games, De Anza Athletics are subject to a maximum allocation of $10 for breakfast, $15 for Lunch, and $25 for dinner per student athlete. Each student athlete is allowed a maximum of one breakfast, one lunch, and one dinner in a twenty-four hour period. In the event that there is a required banquet at the State Championships the maximum allocation for Dinner would be waived. For the purpose of meal reimbursements, all meals will be defined by the period in which they are consumed. Breakfast shall be from 4:00 am to 11:00 am, lunch shall be from 11:01 am to 4:00 pm, and dinner shall be from 4:01 pm to 12:00 am. The budgeter shall have the right to appeal the decision to the DASG Finance Committee.)
NOTE: Athletics will be allocated a total sum only for away games and contests travel in California. Athletics may use some of this funding for games and contests out of California by requesting a waiver from the DASG Finance Committee during the fiscal year of the budget.

31. Do you require funding for Object Code 5510 - Conference and Travel? *

○ Yes

◉ No

Object Code 5520 - Field Trips

32. Do you require funding for Object Code 5520 - Field Trips? *

○ Yes

◉ No

Budgeter and Administrator Information

For DASG accounts the Budgeter is the person directly responsible for managing the account program and the Administrator is the person over them.
The Budgeter and Administrator cannot be the same person.

Signatures that are Required for Utilizing Funds
All future financial documents, forms, requests, requisitions require the signature of the budgeter(s) and the administrator responsible for the program of the account. The budgeter and administrator responsible for the program of the account shall sign designating this is an appropriate expenditure of DASG funds and in the best interest of the student body. Administrators are responsible for any expenditures exceeding budget allocations. The Budgeter and Administrator cannot be the same person.

33. **Budgeter's Name** *

> Abeer Alameer

34. Budgeter's Email Address *

> alameerabeer@deanza.edu

35. Budgeter's Phone Number *

> 4088645501

36. Budgeter's Relationship to Project *

> Budgeter

37. Budgeter's Position on Campus *

> CIS Professor

38. **Administrator's Name** *

> Manisha Karia

39. Administrator's Email Address *

> kariamanisha@deanza.edu

40. Administrator's Phone Number *

4088648896

41. Administrator's Relationship to Project *

Advisor

42. Administrator's Position on Campus *

Business, Computer Science and Applied Technologies Division Dean