

View results

Respondent

2 Robert Stockwell

64:41

Time to complete

Program Information

1. Program or DASG Account Name: *

FA-PAC Internship Program

2. Is this a new DASG account? *

Yes

No

3. Please enter your DASG Account Number: *

46-56405

Line Items (Object Codes)

DASG Accounts and Funding are divided into Line Items representing specific categories of usage (salary, supplies, food, services, etc.).

Line Items are identified with Object Codes in the DASG Accounting System, which are the equivalent of Account Codes in Banner.

The available Line Items and their Object Codes for this request are as follows:

- 2310 - Student Salary
- 3200 - Hourly Benefits (Required for Student Salary)
- 4010 - Supplies
- 4013 - Promotional Items
- 4015 - Food
- 4060 - Printing
- 5214 - Professional Services
- 5510 - Conference & Travel
- 5520 - Field Trips

4. What is the first Line Item you need to request funding for? *

- 2310 Student Salary
- 4010 Supplies
- 4013 Promotional Items
- 4015 Food
- 4060 Printing
- 5214 Professional Services
- 5510 Conference and Travel
- 5520 Field Trips

2310 Student Salary

Must also request 3200 Hourly Benefits if requesting Student Salary. Ensure that the requested amount and description align with FHDA's Student Pay Levels and other applicable guidelines. Must adhere to FHDA Student Pay Levels as stated at <https://www.deanza.edu/financialaid/types/studentjobs.html>

5. 2310 Student Salary Amount *

Please round up to the nearest whole number.

Please enter a whole number

6. 2310 Student Salary Description *

3200 Hourly Benefits

Required if Student Salary has been requested. Ensure that the requested amount and description align with FHDA's Student Pay Levels and other applicable guidelines.

Use a rate of 1.52% of Student Salary for Student Employee Benefits.

7. 3200 Hourly Benefits Amount *

Please round up to the nearest whole number.

Please enter a whole number

8. 3200 Hourly Benefits Description *

1.52 = benefits amount

.0152 x \$26,484 = \$402

9. What is the next Line Item you need to request funding for? *

- 4010 Supplies
- 4013 Promotional Items
- 4015 Food
- 4060 Printing
- 5214 Professional Services
- 5510 Conference and Travel
- 5520 Field Trips
- None

Request For Information (RFI)

Description:

Please provide comprehensive details about your program.

Public Disclosure:

Be advised that all documents and information submitted will be accessible publicly online.

Please redact any Personally Identifiable Information (PII).

10. Please provide a thorough description of your program. *

The FA-PAC Internship Program is a district-wide program encompassing both De Anza and Foothill Colleges. It is supported by DASG and ASFC, whose allocations pay for student intern work. The FA-PAC Internship Program is a collaboration between students and faculty who organize together to advance our collective interests. Faculty mentors train students in advocacy work (grassroots organizing, campaigns and elections, and public policy advocacy); student interns gain hands-on experience in political organizing. The nature of the work reflects the school year, the election calendar, the state budget/legislative cycle, and salient issues impacting students in our district. In quarters when there is an election our work focuses on campaigns and initiatives. We also do voter education, registration, and voter mobilization. In other quarters, we focus on the California state budget and legislation pertaining to community colleges, and we liaise with DASG, ASFC, and the SSCCC. We advocate throughout for students, faculty, and our district. This fall (2025) we're engaged in the Yes on Proposition 50 campaign. In winter and spring our attention will turn to the June primary election. Throughout the year we'll continue our housing, voter registration, and community organizing work.

11. What new services or features have been added since your last DASG RFI submission? *

Enter N/A if you have not submitted a DASG RFI before.

We increased the student intern hourly pay rate from \$19.87 to \$22.07/hour.

12. Enrollment Overview *

- Provide the total number of active students and newly enrolled students for each of the past three years.
- Indicate how many of these students were retained for more than a quarter.
- Clarify whether your program is designed for a specific demographic or serves the entire De Anza population.
- If available, include a breakdown of racial demographics.

There have been 22 students interns participating in the internship program over the past 3 years. The internship program has engaged with a far larger number of De Anza students during those 3 years including perhaps as many as 800 volunteers. When it comes to retention the internship program has maintained a solid record (meaning that interns hired for the year have remained with us for the year) and continues to prioritize supporting student interns in their work. The internship program is designed to serve the entire De Anza student population through its organizing, election work, and advocacy. In terms of racial and gender demographics, we estimate the internship program has had the following composition over the last three years: 45% Latinx, 20% White, 25% Asian, 10% Black and Middle Eastern; 50% Female, 40% Male, and 10% Nonbinary.

13. Attach any relevant enrolment documents

Attachment Guidelines:

For accessibility, please ensure all attachments are submitted in their original filetype (Word, Excel, PowerPoint, etc.) or as PDFs with searchable text. Avoid submitting scanned documents, as signatures are not required for this digital submission.

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No answer provided.

14. Program Marketing and Promotion *

- How does your program currently promote itself to the entire student body? What strategies and channels are used for outreach and advertising?
- Have you implemented specific efforts to engage and reach underserved student populations? If so, describe the methods and strategies used.
- If outreach to underserved students has been challenging, what obstacles does your program face in addressing this issue?
- Provide a detailed marketing plan for the current academic year, including any promotional materials you have used or plan to use.

FA-PAC advertises and promotes the internship program through social media, the Political Science Departments' Civic Engagement Projects list, the VIDA website and organizing circles, classroom presentations and volunteer recruitment activities, and through word of mouth and one-on-one outreach by interns during the recruitment period. Our priority is to raise the profile of the FA-PAC Internship Program through outreach with DASG and ASFC and through the production of videos and engagement in social media.

15. Reflection and Feedback *

- How does your program collect and utilize student feedback for improvement (e.g., pre-/post-surveys, focus groups)?
- Can you provide examples of feedback received?
- What actions have you taken to address these areas?

Our program conducts quarterly surveys to solicit feedback and suggestions for improvement. Here's the link to our form:
https://docs.google.com/forms/d/e/1FAIpQLSfR6u1QfcasmXRyQNvLWvNUvoeVt2RWMldotLT6U66s_svejg/viewform?usp=sf_link

One intern provided the following feedback last year: I believe FA-PAC can better support myself and other interns by creating a presentation for new members about the history of the program and the issues they're attempting to address so incoming interns don't have to play a game of catch-up or feel overwhelmed by all the information they soon will have to learn.

As a result of this feedback, this year we conducted an orientation before the start of fall quarter that provided an historical overview of the program and engaged incoming interns in a deep discussion regarding current priorities.

As part of our regular evaluations, we did program assessments in November 2025. Here are the results:
<https://docs.google.com/spreadsheets/d/1xhLDaRwUPpzgsYjlgOleiQ6ba2Vwr7eX1p1azSHjf0/edit?usp=sharing>

16. Attach any relevant student feedback forms, surveys, etc.

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No answer provided.

17. Does your program offer any online services? *

Yes

No

18. Online Services *

- How has your program adjusted to offering services online?
- What strategies or tools have you implemented to ensure the quality of services remains high in a virtual environment?
- If your program hasn't yet transitioned online, what specific plans or steps are in place to provide online services in the future if necessary?

The internship program has adapted to the fully online environment. We hold meetings on Zoom, maintain regular communications through Discord, and share important documents through Google Drive. We've created videos as part of our classroom and volunteer outreach/orientation, and the interns give online presentations to classes (synchronously or through shared recordings). We attend virtual organizational and government meetings and have held virtual visits with state legislators. Interns and volunteers are able to engage in online political organizing and advocacy activities.

19. Sources of Funding *

- What are the current funding sources for your program (e.g., college funds, external income, grants)?
- Provide details for each source, including account numbers, account names, balances, and any specific purposes or restrictions tied to the funds.

The sources of funding we have for the FA-PAC Internship Program are DASG Fund 46, ASFC SRF Funds, and the FA-PAC. DASG Fund 46 and ASFC SRF Funds pay for intern labor. The FA-PAC pays for the intern coordinator, provides stipends for faculty mentors, and covers costs associated with the internship program, including website updates, communications, the Why Voting Matters Contest, and other material supports such as food and transportation.

Request For Information (RFI) - continued

Description:

This section ensures adherence to the DASG Budget Guiding Principles, which can be found at www.deanza.edu/dasg/budget

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20. How does your program provide resources or support to help students achieve their academic and personal goals? (IMPACT) *

When it comes to intern academic goals, we intentionally honor and respect academics as the first priority for students in all the work that we do. As to supporting personal goals, we make a concerted effort to support individual development and particular interests through the work that we do together. We remain flexible and limit the number of hours; we promote shared understandings and community agreements; we engage in self-reflection and are committed to ongoing program development so that we can best serve the academic and personal goals of student interns.

In keeping with the goal of program review and assessment, we asked current interns, "How has the FA-PAC internship program supported your academic and personal goals?", and here are their responses:

We have flexible hours and a supportive community that I can lean on.

As a political science major, FA-PAC has greatly supported my academic and personal goals as it has allowed me to have first-hand political experience, further my team building capabilities, and enhance my leadership skills.

The FA-PAC internship program has supported my academic goals by providing me an internship through which to learn about real-world political advocacy skills. I have had the unique opportunity to work on Political campaigns very directly while pairing that with what I'm learning in my political science classes.

FA-PAC has provided me with real-life experience that is heavily related to my major (Political Science). Through this program, I have engaged with political campaigns and learned about all of the work and intricate processes involved with working in one. I have also been able to see how people navigate a team environment to accomplish goals, seamlessly working together to achieve optimal results. I feel very fulfilled to be a part of something so dedicated to serving the community, I enjoy doing meaningful work.

The FA-PAC internship program has supported my personal and academic goals by allowing me to gain hands-on experience in local government. It has also given me the knowledge and education I wanted to acquire to improve my capabilities, and I have been able to apply them to other facets of my life.

21. What opportunities does your program offer for students to develop leadership skills and engage in civic activities or advocacy? (IMPACT) *

The FA-PAC Internship Program gives students the practical, hands-on training and experience needed to be effective organizers. It provides students opportunities to engage in campaigns and elections, policy advocacy, and community organizing. By becoming effective advocates and political organizers, students gain efficacy and are more able to bring about positive changes for their communities.

We asked current interns the following question, "What are ways the FA-PAC internship program has helped you develop skills in leadership and advocacy?", and these are their responses:

It has gotten me hands on experience with political campaigns as well as advocacy work, both essential things to me as a polisci major

It has developed my leadership skills as it given me the opportunity to communicate and connect with both faculty and students for the collective best interest. It has also given me the opportunity to work on political campaigns, how to organize, prioritize efforts, and strategize. I have learned to set up realistic goals as well.

The internship program has given me experience leading groups, facilitating professional discussions, as well as working on behind the scenes logistical work. It has also gotten me involved with various leadership organizations that have made me speak up for the perspectives of the people that I am representing.

It has allowed me to take on leadership positions in groups, giving me the opportunity to exercise delegating responsibilities within my team and learning how to guide us toward a goal. In terms of advocacy, FA-Pac encourages me to seek to do better, to rectify inequalities in systems that people so easily overlook. Seeing the work that FA-PAC has done and continues to do to make our community stronger, allows me to understand the true potential for change I have when I dedicate myself to something. Thus, I am motivated to be outspoken and a perpetrator of change, leading me to pursue volunteering within my local community and give my time and effort to causes that need them.

The FA-PAC internship program has aided me in developing my leadership and advocacy skills by introducing me to an environment that encourages interns to take the lead for specific task forces and to support other interns in the task they're leading. This gives interns a wide selection of issues to advocate for and to demonstrate their leadership skills while cultivating them.

22. How does your program support and promote student participation in co-curricular or extracurricular activities to enhance their overall college experience? (IMPACT) *

The FA-PAC internship program supports student participation in co-curricular and extracurricular activities to enhance their overall college experience in several ways. We regularly liaise with DASG and AFSC. We take part and engage in important initiatives such as the district-wide affordable housing taskforce and the Measure G Taskforce at De Anza. We engage with campus events such as the VIDA Project and Resource Fairs. We attend the FACCC Advocacy and Policy Conference. We recruit and mobilize numerous volunteers every quarter. We engage in outreach through classroom presentations and during election season, voter registration.

We asked current interns, "How has the FA-PAC internship program encouraged your engagement as a FHDA student?", and here are their responses:

It gets me onto campus more as well as has me engaging with more students in a meaningful way

It has encouraged my engagement as it has given be many opportunities to participate in our community. Some of these examples include working to establish affordable student housing, political campaigns, and voter education.

I have become more aware of the issues going on at both campuses as well as on an administrative level as the direct result of the work that we're doing. Being a member of FA-PAC led to my involvement in Foothill student government which has also increased my engagement with the college. Additionally, I have formed connections with fellow students and faculty that have all kept me engaged with my life as a part of the FHDA community.

Prior to being involved with FA-PAC, I was very unaware of the changes and issues within our school. Being in the program has allowed me to see all of the behind-the-scenes work being done to make (and keep) our school a prosperous environment for students and faculty. I am now acutely aware of what goes on and able to give my time and energy to uplift the efforts in which we fight for our school and community.

The FA-PAC internship program has dramatically influenced my engagement as a student at DA because it requires interns to research and learn about the issues surrounding Foothill and De Anza. This leads interns to communicate and work with other organizations on both campuses.

23. How does your program contribute to improving student retention by enhancing the quality of education and student engagement at De Anza College? (IMPACT) *

Our program maintains academic participation and student retention through targeting student issues such as affordable housing and political advocacy. Other work we do encourages involvement in the school as a whole, as well as hands-on experience in community organizing and political campaigns. Through engaging students directly, facilitating campaign involvement, and encouraging students to get involved in campus events, our program helps students find a community and encourage active participation within that community.

24. How does your program promote and ensure accessibility, equity, and inclusion for students from diverse backgrounds? (DEI) *

The FA-PAC Internship Program promotes equity and inclusion by supporting candidates and policies to create more equity and include all groups of people within our government and laws. We are also dedicated to maintaining open participation by all groups and individuals who wish to have a voice in policy and advocacy. Our interns represent the Middle Eastern, Asian, Pacific Islander, Latin American, and white communities. Our volunteers are often pulled from our school's diverse community and represent even more communities than our interns. Our flexibility allows people to participate regardless of scheduling conflicts, disabilities, or needs. Our resources are fully online. Our program uses fair hiring practices, open communication between interns and supervisors, and employs students of diverse backgrounds. Our meetings are open to the community. We view progress as an ongoing journey and are committed to continual improvement.

25. What steps does your program take to incorporate environmentally sustainable practices in its operations or events? (ES) *

Our commitment to online meetings through zoom and paperless documents, along with carpooling and public transit, have reduced our overall carbon footprint. We produce little to no waste. While we maintain environmental consciousness we acknowledge we could do more by way of environmental advocacy and activism.

26. Attach any other relevant documents

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No answer provided.

Requester, Budgeter and Administrator Information

The Requester is the person completing this request form. The Requester and Budgeter are usually the same person but may be different.

For DASG Accounts, the Budgeter is the person directly responsible for managing the account for the program and their Administrator is the person overseeing them in relation to the DASG Account.

The Budgeter and Administrator cannot be the same person.

Signatures that are Required for Utilizing Funds

All future financial documents, forms, requests, requisitions require the signature of the Budgeter(s) responsible for managing the account for the program and their Administrator in relation to the DASG Account. The Budgeter(s) responsible for managing the account for the program and their Administrator in relation to the DASG Account shall sign designating it as an appropriate expenditure of DASG funds and in the best interest of the student body. Administrators are responsible for any expenditures exceeding budget allocations.

The Budgeter and Administrator cannot be the same person.

27. Are the Requester and Budgeter the same person? *

Yes

No

28. Requester's Name *

Robert Stockwell

29. Requester's Email Address *

stockwellrobert@fhda.edu

30. Requester's Phone Number *

831-239-4343

31. Requester's Relationship to Project *

Faculty Advisor/Mentor

32. Requester's Position on Campus *

Political Science Instructor

33. **Budgeter's Name** *

Jim Nguyen

34. Budgeter's Email Address *

nguyenjames@fhda.edu

35. Budgeter's Phone Number *

408-655-8222

36. Budgeter's Relationship to Project *

Faculty Advisor/Mentor

37. Budgeter's Position on Campus *

Political Science Instructor

38. **Administrator's Name** *

Elvin Ramos

39. Administrator's Email Address *

ramoselvin@fhda.edu

40. Administrator's Phone Number *

408-864-5302

41. Administrator's Relationship to Project *

Dean of Social Sciences and Humanities (SS&H)

42. Administrator's Position on Campus *

Dean of Social Sciences and Humanities (SS&H)