

## View results

Respondent

3 Joseph Lipsig

**326:58**  
Time to complete

### Program Information

1. Program or DASG Account Name: \*

Student Computer Donation Program – OTI (aka CompTechS)

2. Is this a new DASG account? \*

Yes

No

3. Please enter your DASG Account Number: \*

41-56780

### Line Items (Object Codes)

DASG Accounts and Funding are divided into Line Items representing specific categories of usage (salary, supplies, food, services, etc.). Line Items are identified with Object Codes in the DASG Accounting System, which are the equivalent of Account Codes in Banner. The available Line Items and their Object Codes for this request are as follows:

- 2310 - Student Salary
- 3200 - Hourly Benefits (Required for Student Salary)
- 4010 - Supplies
- 4013 - Promotional Items
- 4015 - Food
- 4060 - Printing
- 5214 - Professional Services
- 5510 - Conference & Travel
- 5520 - Field Trips

4. What is the first Line Item you need to request funding for? \*

- 2310 Student Salary
- 4010 Supplies
- 4013 Promotional Items
- 4015 Food
- 4060 Printing
- 5214 Professional Services
- 5510 Conference and Travel
- 5520 Field Trips

### 4010 Supplies

No General Office Supplies

5. 4010 Supplies Amount \*

Please round up to the nearest whole number.

7000

Please enter a whole number

6. 4010 Supplies Description \*

Supplies and equipment related to batteries and board repair can vary considerably. I normally hit some out of pocket expenses. However Last year I had sufficient funds. This will provide a close approximation to expected expenses.

7. What is the next Line Item you need to request funding for? \*

- 4013 Promotional Items
- 4015 Food
- 4060 Printing
- 5214 Professional Services
- 5510 Conference and Travel
- 5520 Field Trips
- None

Request For Information (RFI)

**Description:**

Please provide comprehensive details about your program.

**Public Disclosure:**

Be advised that all documents and information submitted will be accessible publicly online.

**Please redact any Personally Identifiable Information (PII).**

8. Please provide a thorough description of your program. \*

De Anza College students that need a computer to succeed in school, but cannot afford to purchase one, apply and receive a computer through a recommendation process administered jointly between the financial aid office, VRC (Veterans), CalWorks, EOPS, DSS, Outreach, etc. services and OTI. We also support and accept recommendations for students from Faculty and Staff for the computer award. Many students have transitioned to remote classes and rely heavily on a computer system to access the internet and attend classes via Zoom and Canvas. No other program provides a complete laptop computer that is free for students to keep.

9. What new services or features have been added since your last DASG RFI submission? \*

Enter N/A if you have not submitted a DASG RFI before.

We still provide a loaner program for students that have to have their computer repaired and need a laptop to substitute. Of course we have transitioned to Windows 11 that has set a new bar for hardware requirements.

We have set up a Career Center with 13 Workstations we installed from our donated computers.

10. Enrollment Overview \*

- Provide the total number of active students and newly enrolled students for each of the past three years.
- Indicate how many of these students were retained for more than a quarter.
- Clarify whether your program is designed for a specific demographic or serves the entire De Anza population.
- If available, include a breakdown of racial demographics.

Over the past 3 years, 717 students have benefited from the program.  
This program serves the entire De Anza population.

125 STUDENT INTERNS 2022-23

135 STUDENT INTERNS 2023-24

75 STUDENT INTERNS 2024-25

(Greater than 50% were retained for more than a quarter).

135 STUDENTS RECEIVED FREE COMPUTERS 2024-25

128 STUDENTS RECEIVED FREE COMPUTERS 2023-24

119 STUDENTS RECEIVED FREE COMPUTERS 2022-23

I only have racial demographics for the past 3 years for students that received refurbished computers:  
(Note not all students provided this information).

10 Asian Indian

125 Hispanic

40 White

71 African-American

38 Other

10 Vietnamese

2 Middle Eastern

6 Chinese

16 Filipino

3 Pacific Islander

25 Other Asian

17 American Indian/Alaskan Native

1 Other Non-white

18 Not specified

11. Attach any relevant enrolment documents

**Attachment Guidelines:**

For accessibility, please ensure all attachments are submitted in their original filetype (Word, Excel, PowerPoint, etc.) or as PDFs with searchable text. Avoid submitting scanned documents, as signatures are not required for this digital submission.

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No answer provided.

## 12. Program Marketing and Promotion \*

- How does your program currently promote itself to the entire student body? What strategies and channels are used for outreach and advertising?
- Have you implemented specific efforts to engage and reach underserved student populations? If so, describe the methods and strategies used.
- If outreach to underserved students has been challenging, what obstacles does your program face in addressing this issue?
- Provide a detailed marketing plan for the current academic year, including any promotional materials you have used or plan to use.

We have of course the college web presence, with pictures and information about the program. As We have been focused on the Computer Sciences for internships positions but are planning to expand to other disciplines. We go and talk in front of each and every in person CS class to promote the program, along with flyers that we hand out and post. For the computer awards, we have made all Student Services departments aware of the free refurbished computers for students. They are the programs that most closely work with the under-served student population.

A breakdown of programs that have responded favorably and the statistics that support our success in this area are listed in 10 Reflection and Feedback.

## 13. Reflection and Feedback \*

- How does your program collect and utilize student feedback for improvement (e.g., pre-/post-surveys, focus groups)?
- Can you provide examples of feedback received?
- What actions have you taken to address these areas?

Services Affiliation (840 Not provided)

1046 Financial Aid

520 CalWorks

175 EOPS

110 Veterans

144 Disabled Student

20 Catholic Charities

22 PROMISE GRANT (Originally BOG)

34 Men of Color

14 OUTREACH

8 Work2Future

13 Puente

4 PELL

6 AB540

3 Cal Success

17 MPS

2 WIA

2 WIC

5 WIOA

6 HEFAS

8 Food Stamps

15 CARE

9 Cal Fresh

2 Work Study

9 FAFSA

9 DSPS

1 Charity

1 College Now program

3 WELFARE

2 LEAD

2 Strong Girls Strong Women

1 Food Bank

1 DACA

1 EDC

6 Guardian Scholars Program

6 IMPACT

6 Pass the Torch

8 Umoja (previously Sankofa)

1 Community Services

4 Asian American Pacific Islander

14 International

1 Bill Wilson Temp Housing

6 First Year Experience

7 Rising Scholars Program

3 MESA Scholars

2 PRIDE Center

7 NURSING

10 Football

1 CalWIN

840 None or not specified

14. Attach any relevant student feedback forms, surveys, etc.

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No answer provided.

15. Does your program offer any online services? \*

Yes

No

16. Does your program have any plans to offer online services? \*

Yes

No

17. Sources of Funding \*

- What are the current funding sources for your program (e.g., college funds, external income, grants)?
- Provide details for each source, including account numbers, account names, balances, and any specific purposes or restrictions tied to the funds.

Department funding provided work bench chairs for computer Lab.

133040-237016 6 students 5 students \$ 417,736.82  
 CT Employers July Expenses August Expenses September Expenses October Expenses November Expenses December Expenses January Expenses February  
 Expenses March Expenses April Expenses May Expenses June Expenses Period to Date Expenses  
 Student Salary \$ 11,235.57 \$ 10,680.28 \$ 9,245.75 \$ 9,620.58 \$ 9,014.38 \$ 8,236.97 \$ 9,982.23 \$ 9,826.90 \$ 10,096.14 \$ 10,655.32 \$ - \$ - \$ 98,594.12  
 Other Student Salary \$ 1,505.16 \$ 1,098.36 \$ 1,261.08 \$ 1,322.10 \$ - \$ - \$ - \$ - \$ - \$ - \$ 5,186.70 \$ 103,780.82  
 Student Benefits \$ 768.26 \$ 772.01 \$ 145.34 \$ 48.10 \$ 45.06 \$ 41.18 \$ 49.89 \$ 49.12 \$ 50.49 \$ 53.28 \$ - \$ - \$ 2,022.73  
 Other Student Benefits \$ 10.54 \$ 5.49 \$ 6.31 \$ 6.61 \$ - \$ - \$ - \$ - \$ - \$ - \$ 28.95 \$ 2,051.68  
 TOTAL SAL/BEN \$ 13,519.53 \$ 12,556.14 \$ 10,658.48 \$ 10,997.39 \$ 9,059.44 \$ 8,278.15 \$ 10,032.12 \$ 9,876.02 \$ 10,146.63 \$ 10,708.60 \$ - \$ - \$ 105,832.50  
 TOTAL INVOICED \$ 17,085.06 \$ 16,300.04 \$ 13,366.32 \$ 13,761.43 \$ 12,894.32 \$ 18,041.07 \$ 14,278.75 \$ 14,056.53 \$ 14,445.87 \$ 14,955.67 \$ - \$ - \$ 149,185.06  
 REVENUES \$ 3,565.53 \$ 3,743.90 \$ 2,707.84 \$ 2,764.04 \$ 3,834.88 \$ 9,762.92 \$ 4,246.63 \$ 4,180.51 \$ 4,299.24 \$ 4,247.07 \$ - \$ - \$ 43,352.56  
 Other Expenses \$ - \$ - \$ 4,121.54 \$ - \$ - \$ 13.15 \$ - \$ - \$ - \$ - \$ - \$ - \$ 4,134.69  
 TOTAL AVAILA BAL \$ (421,302.35) \$ (425,046.25) \$ (423,632.55) \$ (426,396.59) \$ (430,231.47) \$ (439,981.24) \$ (444,227.87) \$ (448,408.38) \$ (452,707.62) \$  
 (456,954.69) \$ (456,954.69) \$ (456,954.69) \$ 109,967.19

### Request For Information (RFI) - continued

**Description:**

This section ensures adherence to the DASG Budget Guiding Principles, which can be found at [www.deanza.edu/dasg/budget](http://www.deanza.edu/dasg/budget)

**Public Disclosure:**

Be advised that all documents and information submitted will be accessible publicly online.

**Please redact any Personally Identifiable Information (PII).**

18. How does your program provide resources or support to help students achieve their academic and personal goals? (IMPACT) \*

1. We provide free computers for students to achieve their academic goals.  
2. The CompTEchS Lab trains students in leadership, academic skills, environment, teamwork, reuse of equipment (refurbish), team effort, interview skills, and ethics.  
3. Some benefits are immediate (computers).  
4. Only DASG are eligible for paid internships.  
5. Quality is achieved through lab procedure.  
6. We do not generate DASG Revenue except when an intern must join DASG to qualify.  
7. All previously allocated funds have been used to create working computers for underprivileged students. We have transitioned from prior years, to an all volunteer Lab thus eliminating any student salary needs.  
Our program promotes student retention by providing a computer for any needy student. To my knowledge we are the only community college that provides such a service.

19. What opportunities does your program offer for students to develop leadership skills and engage in civic activities or advocacy? (IMPACT) \*

The CompTEchS lab provides laptops for Students by students trained in the lab. They are trained in team work and are engaged in an activity of civic responsibility through the refurbishing and reuse of laptops that meet the needs of students that are under-served or in financial hardship.

20. How does your program support and promote student participation in co-curricular or extracurricular activities to enhance their overall college experience? (IMPACT) \*

My students are volunteers. They give up their time in an extracurricular activity that provides a hands on learning experience and gives them a perspective as to how their time can have a positive impact on the lives of other students without their advantages.

21. How does your program contribute to improving student retention by enhancing the quality of education and student engagement at De Anza College? (IMPACT) \*

1. We provide free computers for students to achieve their academic goals.  
2. The CompTEchS Lab trains students in leadership, academic skills, environment, teamwork, reuse of equipment (refurbish), team effort, interview skills, and ethics.  
3. Some benefits are immediate (computers).  
4. Quality is achieved through lab procedure.  
5. We provided desktop computers for all the villages.

22. How does your program promote and ensure accessibility, equity, and inclusion for students from diverse backgrounds? (DEI) \*

How much better of an example of inclusion can there be, than the creation of equity across the student population, by the provisioning of a laptop computer for their educational opportunity.

23. What steps does your program take to incorporate environmentally sustainable practices in its operations or events? (ES) \*

The CompTEchS lab provides laptops for Students by students trained in the lab. They are trained in team work and are engaged in an activity of civic responsibility through the refurbishing and reuse of laptops that meet the needs of students that are under-served or in financial hardship.

24. Attach any other relevant documents

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**Public Disclosure:**

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**Please redact any Personally Identifiable Information (PII).**

No answer provided.

Requester, Budgeter and Administrator Information

The Requester is the person completing this request form. The Requester and Budgeter are usually the same person but may be different.

For DASG Accounts, the Budgeter is the person directly responsible for managing the account for the program and their Administrator is the person overseeing them in relation to the DASG Account.

**The Budgeter and Administrator cannot be the same person.**

**Signatures that are Required for Utilizing Funds**

All future financial documents, forms, requests, requisitions require the signature of the Budgeter(s) responsible for managing the account for the program and their Administrator in relation to the DASG Account. The Budgeter(s) responsible for managing the account for the program and their Administrator in relation to the DASG Account shall sign designating it as an appropriate expenditure of DASG funds and in the best interest of the student body. Administrators are responsible for any expenditures exceeding budget allocations.

**The Budgeter and Administrator cannot be the same person.**

25. Are the Requester and Budgeter the same person? \*

Yes

No

26. **Budgeter's Name** \*

Joseph Lipsig

27. **Budgeter's Email Address** \*

lipsigjoseph@fhda.edu

28. **Budgeter's Phone Number** \*

408 864-5712

29. **Budgeter's Relationship to Project** \*

Trains students how to refurbish computer systems which are then donated to needy students. Trains students for off campus job opportunities. (Internships).

30. **Budgeter's Position on Campus** \*

Computer Lab Coordinator

31. **Administrator's Name** \*

Sabrina Stewart

32. **Administrator's Email Address** \*

stewartsabrina@fhda.edu

33. **Administrator's Phone Number** \*

408 864-8307

34. **Administrator's Relationship to Project** \*

Program Supervisor

35. Administrator's Position on Campus \*

OTI Supervisor