

View results

Respondent

13

Maliah Kenoly

15:51

Time to complete

Program Information

1. Program or DASG Account Name: *

DASG Student Rights & Equity Committee

2. Is this a new DASG account? *

Yes

No

3. Please enter your DASG Account Number: *

41-51175

Line Items (Object Codes)

DASG Accounts and Funding are divided into Line Items representing specific categories of usage (salary, supplies, food, services, etc.). Line Items are identified with Object Codes in the DASG Accounting System, which are the equivalent of Account Codes in Banner. The available Line Items and their Object Codes for this request are as follows:

- 2310 - Student Salary
- 3200 - Hourly Benefits (Required for Student Salary)
- 4010 - Supplies
- 4013 - Promotional Items
- 4015 - Food
- 4060 - Printing
- 5214 - Professional Services
- 5510 - Conference & Travel
- 5520 - Field Trips

4. What is the first Line Item you need to request funding for? *

- 2310 Student Salary
- 4010 Supplies
- 4013 Promotional Items
- 4015 Food
- 4060 Printing
- 5214 Professional Services
- 5510 Conference and Travel
- 5520 Field Trips

4015 Food

Not for Conference and Travel; for all Conference and Travel expenses, including meals, use Object Code 5510.
(Must adhere to district Administrative Procedure 6331, <http://www.boarddocs.com/ca/fhda/Board.nsf/goto?open&id=AKVUKX7C7F98>)

5. 4015 Food Amount *

Please round up to the nearest whole number.

Please enter a whole number

6. 4015 Food Description *

7. What is the next Line Item you need to request funding for? *

- 4060 Printing
- 5214 Professional Services
- 5510 Conference and Travel
- 5520 Field Trips
- None

4060 Printing

(Flyers, posters, programs, etc.)

8. 4060 Printing Amount *

Please round up to the nearest whole number.

180

Please enter a whole number

9. 4060 Printing Description *

Printing sheets for each resource fair (\$35 x 3) = \$105
+ additional sheets for marketing of other events = \$75

10. What is the next Line Item you need to request funding for? *

- 5214 Professional Services
- 5510 Conference and Travel
- 5520 Field Trips
- None

Request For Information (RFI)

Description:

Please provide comprehensive details about your program.

Public Disclosure:

Be advised that all documents and information submitted will be accessible publicly online.

Please redact any Personally Identifiable Information (PII).

11. Please provide a thorough description of your program. *

SRE is a part of DASG that works on various projects that aim to help the general student body access more resources. We aim to use tactics like spreading information, events, and grassroots advocacy to further the equity work on campus.

12. What new services or features have been added since your last DASG RFI submission? *

Enter N/A if you have not submitted a DASG RFI before.

We have made offering a small treat a staple at each Resource Fair as a way to attract more students and reward them for engaging with the available resources. In addition, providing food at workshops and at our upcoming cultural event has been introduced as a new feature of our programming.

13. Enrollment Overview *

- Provide the total number of active students and newly enrolled students for each of the past three years.
- Indicate how many of these students were retained for more than a quarter.
- Clarify whether your program is designed for a specific demographic or serves the entire De Anza population.
- If available, include a breakdown of racial demographics.

The student body, but more specifically ~200 students per resource fair, so approximately 600 students throughout the year.

14. Attach any relevant enrolment documents

Attachment Guidelines:

For accessibility, please ensure all attachments are submitted in their original filetype (Word, Excel, PowerPoint, etc.) or as PDFs with searchable text. Avoid submitting scanned documents, as signatures are not required for this digital submission.

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No answer provided.

15. Program Marketing and Promotion *

- How does your program currently promote itself to the entire student body? What strategies and channels are used for outreach and advertising?
- Have you implemented specific efforts to engage and reach underserved student populations? If so, describe the methods and strategies used.
- If outreach to underserved students has been challenging, what obstacles does your program face in addressing this issue?
- Provide a detailed marketing plan for the current academic year, including any promotional materials you have used or plan to use.

Our promotion efforts take place through the Resource Fair and various tabling events, such as Club Day and Welcome Day. We have increased collaboration across SSRS programs to foster more equitable engagement with the student body. Additionally, we've implemented a range of marketing strategies to raise awareness of the Resource Fair and DASG, including in-person outreach, social media engagement, and in class announcements about upcoming events.

16. Reflection and Feedback *

- How does your program collect and utilize student feedback for improvement (e.g., pre-/post-surveys, focus groups)?
- Can you provide examples of feedback received?
- What actions have you taken to address these areas?

We gather feedback through surveys as well as in-person conversations, both during our meetings and by visiting programs at the Resource Fair.

17. Attach any relevant student feedback forms, surveys, etc.

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No answer provided.

18. Does your program offer any online services? *

Yes

No

19. Online Services *

- How has your program adjusted to offering services online?
- What strategies or tools have you implemented to ensure the quality of services remains high in a virtual environment?
- If your program hasn't yet transitioned online, what specific plans or steps are in place to provide online services in the future if necessary?

Forms and online services vary, but all should be posted on the website.

20. Sources of Funding *

- What are the current funding sources for your program (e.g., college funds, external income, grants)?
- Provide details for each source, including account numbers, account names, balances, and any specific purposes or restrictions tied to the funds.

Funding sources are dependent on the De Anza Student Body Government. SRE Committee is an extension of the program.

Request For Information (RFI) - continued

Description:

This section ensures adherence to the DASG Budget Guiding Principles, which can be found at www.deanza.edu/dasg/budget

Public Disclosure:

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21. How does your program provide resources or support to help students achieve their academic and personal goals? (IMPACT) *

The main funding is for the resource fair, which has seen resounding success in allowing students to be informed about various resources, specifically to SSRS services, health and wellness services, and other information regarding student life.

22. What opportunities does your program offer for students to develop leadership skills and engage in civic activities or advocacy? (IMPACT) *

We offer students to participate in our committee as interns by working on an intern project that will help benefit the student population for a specific demographic of students.

23. How does your program support and promote student participation in co-curricular or extracurricular activities to enhance their overall college experience? (IMPACT) *

We encourage our interns to visit and reach out to the programs on campus that help with getting students access to tools that will help them succeed as students. This includes ways to also get involved with cultural clubs.

24. How does your program contribute to improving student retention by enhancing the quality of education and student engagement at De Anza College? (IMPACT) *

As previously mentioned, increasing student awareness of campus resources plays a crucial role in retention and success. By helping students connect with the support and opportunities available to them, we empower them to stay engaged, overcome challenges, and make the most of their educational experience at De Anza College.

25. How does your program promote and ensure accessibility, equity, and inclusion for students from diverse backgrounds? (DEI) *

Work with the office of Equity to ensure the projects SRE focuses on is in alignment with De Anza's equity goals, as well as help reevaluate ways to measure equity success on campus through things like the Equity Rubric and Tracking Sheet.

26. What steps does your program take to incorporate environmentally sustainable practices in its operations or events? (ES) *

Our program incorporates environmentally sustainable practices by prioritizing the use of paper-based materials for food service and event supplies. We also carefully estimate the amount of food and materials needed for each event to minimize waste. For the fall Resource Fair, we intentionally started on a smaller scale to assess student engagement and ensure future events are planned efficiently and sustainably.

27. Attach any other relevant documents

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No answer provided.

Requester, Budgeter and Administrator Information

The Requester is the person completing this request form. The Requester and Budgeter are usually the same person but may be different.

For DASG Accounts, the Budgeter is the person directly responsible for managing the account for the program and their Administrator is the person overseeing them in relation to the DASG Account.

The Budgeter and Administrator cannot be the same person.

Signatures that are Required for Utilizing Funds

All future financial documents, forms, requests, requisitions require the signature of the Budgeter(s) responsible for managing the account for the program and their Administrator in relation to the DASG Account. The Budgeter(s) responsible for managing the account for the program and their Administrator in relation to the DASG Account shall sign designating it as an appropriate expenditure of DASG funds and in the best interest of the student body. Administrators are responsible for any expenditures exceeding budget allocations.

The Budgeter and Administrator cannot be the same person.

28. Are the Requester and Budgeter the same person? *

Yes

No

29. **Budgeter's Name** *

Maliah Kenoly

30. **Budgeter's Email Address** *

kenolymaliah@fhda.edu

31. **Budgeter's Phone Number** *

4088648530

32. **Budgeter's Relationship to Project** *

Advisor to Committee

33. **Budgeter's Position on Campus** *

Administrative Assistant for the Office of College Life

34. **Administrator's Name** *

Maritza Arreola

35. **Administrator's Email Address** *

arreolamaritza@fhda.edu

36. **Administrator's Phone Number** *

(408) 864-8692

37. **Administrator's Relationship to Project** *

DASG Advisor

38. Administrator's Position on Campus *

Faculty Director of College Life