



**Budget Request Form
De Anza College
Inter Club Council (ICC)**

Section A: Club Information

You can find Club Account number and balance information [here](#).

Club Name: 4 Elements of this Hoj

Requestor name: Isa Ono Position at Club: Treasurer

Club Email Address: 4elementsdeanza@gmail.com Club Account Number: #44- 4267

Current Club Account Balance (Attach a copy of club account #44-XXXX): 464.54 \$

A PDF copy of the club's fund 44 account balance has been attached to this request.

Section B: Event Information

Event name: DJ Workshop

Event date: June 11 2026 Location: Office of Equity

Brief description of budget request (unit price, quantity, description of supplies, how it's used):

100\$ for paper and paint supplies

49\$ for email domain

25\$ for printing flyers

50

We made a purchase of 250.98 for DJ learning Kit, another purchase of 269.93 for bulk t-shirts for our 50 members. This will leave our account at 0\$ with members spending 55.67 out of our own pocket to cover the rest.

We now request budget for website domain and art supplies written above

Section E: Club Requirements

Please read the following carefully and check the box if you meet the requirement.

- This club is not on probation
- The club has finished the last budget request. (forms all submitted and processed)
 - If not, please contact the ICC Chair of Finance at ICCFinance@fhda.edu.
- A PDF copy of the club's fund 44 account balance has been attached to this request
- This is an on campus event
- The request does not include awards, refreshments, capital equipment, or illegal items.
- Submission to the ICC Chair of Finance is no later than two (2) weeks prior to the event.
- I will present this form and other support documents to the upcoming ICC Agenda Meeting after submitting the forms. You can find the dates to the agenda meetings at: <https://www.deanza.edu/clubs/iccmeetings.html>

Section F: Officer Signatures

Only the President, Co-President, VP, or Treasurer may sign budget requests. Budget form will only be considered with 2 authorized signatures and club advisor signature.

Officer Name (Print):

Isa Ono

Oscar Cruz Mora

Position

Treasurer

President

Signature:



Oscar Cruz Mora

Club Advisor Name (Print):

Adriana Garcia

Department

Office of Equity

Signature:



Section C: Request limitations

Please read the following carefully:

Club budget request forms must be submitted by the ICC Agenda Meeting at least two (2) weeks before the club's sponsored event to be considered for the next ICC Meeting. Late or retroactive requests will not be considered.

Per Event:

- Club event — \$800 max
- Guest Speaker / DJ / professional services — \$300 max per professional, or group (4+) \$800 max

Per Fiscal Year: (July 1 – June 30)

- Total club allocations — \$1,000 max
- Supplies (decorations, paper, tape) — \$250 max
 - not for fundraisers or giveaways
- Printing — \$250 max
 - No prepaid printing cards, must note "funded by ICC,"
- Domain & hosting — \$150 max
- Club banner — \$150 max
 - Once per year, Attach design with submission and present at Agenda Meeting

Not Funded:

- Club T-shirts, Awards, Food & refreshments, Capital equipment, Off-campus events, Alcohol or illegal materials, Expenses already paid by the club

Section D: Requesting Amounts

Object Code	Club Requested Amount	ICC Agenda recommendation
Supplies (4010)	\$100	
Banner (4013)		
Printing (4060)	\$25	
Technical & Professional Services (5214)		
Equipment Rental (5310)		
Advertisement (5745)		
Website Support/Insurance (5922)	\$49	
Grand Total Requested:	\$174	

Order Summary

 Domain (1)

deanza4ehiphop.org **\$60.00**

First Year Discount **-\$11.00**

May 19, 2026 - May 19, 2029 (3 years)

Subtotal **\$60.00**

Total Discounts **-\$11.00**

Estimated Tax **—**

Estimated Total **\$49.00**

All prices are in \$USD

Order Summary

Subtotal

\$283.40

Bulk Discount

\$-14.17

Total

\$269.23

Have a promo code?

Apply


VISA

MasterCard

AMERICAN EXPRESS

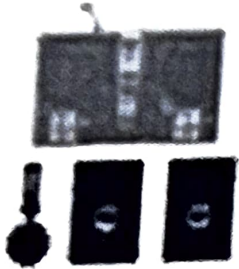
DISCOVER NETWORK

 Apple Pay

 Google Pay

 PayPal

Shopping basket



Hercules DJ Learning KIT MK2

DJ Controller

Black One Size

Quantity: 1

Ref: (141368637)

Product(s) price	\$ 192.99
Shipping	\$ 57.99
TOTAL	\$ 250.98



Complete your order and earn

166 CoINNs / **\$ 1.93**

Totals for 44-51110-4010.

(\$339.31)

10/15/2025	F`25 ClubDay-EngagingHonorable-4ElementsHipHo	\$50.00
10/15/2025	F`25 ClubDay-Performance-4Elements HipHop	\$100.00
1/28/2026	W`26 ClubDay-MostEngaging- 4 Elements Hip Hop	\$50.00
1/28/2026	W`26 ClubDay-Performance-4Elements HipHop	\$100.00
4/29/2026	W`26 ClubDay-BestDecorated-4 Elements Hip Hop	\$50.00
4/29/2026	W`26 ClubDay-MostEngaging-4Elements Hip Hop	\$100.00
4/29/2026	W`26 ClubDay-Fashion Show-4Elements Hip Hop	\$25.00
Totals for 44-72100-0000.		\$475.00
Ending Balance		\$464.54