



ICC Advisor's Report
Wednesday, April 13, 2016

La Donna Yumori – Kaku, ICC Advisor
(408) 864-8692
ICCAdvisor@deanza.edu
YumoriKakuLaDonna@deanza.edu

Office Hours: Sign up on ICC Officers Door
M 4:00 pm – 5:00 pm
T/W 10:30 am – 11:30 am
Th 2:00 pm – 3:00 pm

<http://www.deanza.edu/clubs>

If I am not in the ICC Office, Please Check inside the Office of College Life

(New Info is in bold text)

F.Y.I

- 1. Welcome and Welcome back to the ICC for Spring Quarter, 2016!**
I look forward to working with you! Please contact me through my office hours, email or by phone: If I am not in the ICC Office for my office hour, then come to the Office of College Life Office.
- 2. Spring Quarter Club Meeting Room Requests** – Please submit a Meeting Room and Dining Room , Info Table Request Form (Lavender Form) to reserve a room. The forms will be processed in the order received. Please don't assume that your club can use an empty classroom or Sunken Garden etc. *Please plan in advance.* Please allow 10 working days.
- 3. Club Events:** PLEASE SEE ME before or when you turn in your Special Event Facility Request Form (Yellow Form) so I can review the form to avoid any delays with your request. It just takes a few minutes to review. I can also provide FREE parking permits for your speaker(s). Sign up for an appointment, call, or email me.
- 4. Club Meeting Flyer:** Please create a Club Meeting flyer and give it to the College Life front desk or the ICC officers for posting in the Club glass display case.
- 5. Club Flyers to post in Club Display Case Due:** Thursday afternoon to Office of College Life
- 6. High School Day:** High School Student and Parent Open House Saturday, April 30, 2016 at the Sunken Garden. Setup begins at 8:30am. Event will be held 9:00AM – 1:00PM. Limit of 2 people per club. Free T-Shirt and Lunch. Deadline 22 or until Club slots are taken!

Sign Up on Clipboards at ICC Meeting/ Office of College Life

❖ Club Day Entertainment – April 21, 2015

ICC Important Dates

- April 14 Club Karaoke
- April 21 Club Day
- April 28 Club Day if rained out on April 23
- April 30 High School and Parent Open House at De Anza