

**De Anza College
Minutes for February 27, 2013 Meeting**

Purpose: SLO Steering Committee Meeting

Location: Admin 109

9:30-11:30 AM

AGENDA TOPIC	PURPOSE	LEADER	OUTCOME
DASB Representative	I		<ul style="list-style-type: none"> ▪ The Steering Committee welcomed DASB president Pablo Zamorano as our new student representative
Winter work: ICC Task Force Update	I	Ramirez	<ul style="list-style-type: none"> ▪ ‘Beta testing’ in the late fall/early winter allowed the team to finalize our assessment tool. The tool is currently in distribution to a group of about 25 faculty members, selected by the SLO core team to ‘Alpha test’ the tool this quarter. Their participation should yield a good representation of critical thinking across our disciplines, and the results of this ‘Alpha test’ will hopefully allow us to motivate more widespread involvement in the project next quarter.
Winter work: Help and Training	I	Haynes/Pape	<ul style="list-style-type: none"> ▪ Mary continues to offer ‘help sessions’ at the Academic Senate office twice a week <ul style="list-style-type: none"> ○ We will ask Mary Kay Englen to assist in advertising these ▪ Training workshops for SSLO/PLO work are under way, with 2 SSLO workshops to be held in February and 2 AUO workshops to be held in March (individual appointments are also ongoing) ▪ 8 TracDat accounts have been created for FHDA district programs
Winter work: ACCJC Follow-Up	I/D	Haynes/ Pape/Ramirez	<ul style="list-style-type: none"> ▪ While it appears that we are now ‘proficient’ in accordance with ACCJC standards, we anticipate future compliance requirements pertaining to (1) Benchmarks for outcomes assessment and (2) ‘Sustainability’ evidence ▪ M. Spatafore reports that while we still don’t have the ‘official’ letter, it seems to safe to excerpt the draft that we have received in our SLO updates
Winter work: Report on recent conference/presentation by Barbara Beno	I	M. Newell	<ul style="list-style-type: none"> ▪ M. Newell reported on the recent ACCJC Academic Senate Accreditation Institute, at which she and colleagues were praised by Susan Clifford for their presentation on the use of data in institutional planning <ul style="list-style-type: none"> ○ The Institute emphasized standards-focused work ○ The ACCJC will issue new standards in 2014, with a 1-year compliance period ○ FHDA Institutional Research feels that we do already meet these standards in our master planning process <ul style="list-style-type: none"> ▪ But we do <i>not</i> have them in place for degree achievement/transfer rate/graduation results ▪ Meetings will be held at the district in February to address this ▪ One suggestion on the table comes in the form of adopting data from the National Student Clearinghouse <ul style="list-style-type: none"> • A potential pitfall with this is that it ignores students without

			social security numbers (including De Anza’s many international students)
Winter work: SLO Newsletter	I/D	Pape	<ul style="list-style-type: none"> ▪ The winter 2013 SLO Newsletter has been distributed
Winter work: ACCJC Planning Agendas Progress and Completion Form	I/D /A	Haynes/ Pape/Ramirez	<ul style="list-style-type: none"> ▪ The core team delegated items (from the excel sheet provided by M. Newell) for the collection of relevant evidence. Our planning agenda is well on its way to completion.
Winter work: Partners in Learning Conference	I	Ramirez	<ul style="list-style-type: none"> ▪ Toño will present on the relationship between the “Ethics of Care” and outcomes assessment. The title of the presentation is “Care Comes Cheap”.
Winter work: Reply to FACCC article on SLO work	I/D	Ramirez	<ul style="list-style-type: none"> • The Winter 2013 of the FACCC publication <i>FACCCTS</i> features an article entitled “No Easy Solution” by Dr. Rachel Winston. The article is deeply critical of SLO work, citing such work as “a major problem with California Community Colleges”. After reading and discussing the article, the SLO Core Team decided that it portrayed SLO work—at least as it is carried out at De Anza—both unfairly and inaccurately. We resolved to submit a response letter. T. Ramirez drafted the letter, which we plan to submit to the editors of <i>FACCCTS</i>.
Spring work: SLO Convocation: Logistics	I/D	Pape/Ramirez	<ul style="list-style-type: none"> ▪ The Spring SLO Convocation will take place on April 26 in the Fireside Lounge. ▪ The event has been announced campus-wide. ▪ As of right now, our food order will duplicate the order from last year’s convocation ▪ Repeating last year, we will request \$500 from the Academic Senate to assist with catering costs

<p>Spring work: SLO Convocation: Format</p>	<p>D/ A</p>	<p>Pape/Ramirez</p>	<ul style="list-style-type: none"> ▪ While we <i>do</i> know that we plan to introduce the assessment of our “Global, Cultural, Social and Environmental Awareness” ICC at the convocation, much remains to be determined regarding the format of the morning session. In particular, we have spent quite a bit of time our general strategy for assessing this particular ICC. Our assessment strategy will shape the morning session of the convocation. Here are a few issues/suggestions currently up for discussion, taken from a recent meeting between C. Lee-Wheat, V. Neal, M. Pape, and J. Reza: <ul style="list-style-type: none"> ○ Report from TracDat was shared showing that only nine departments representing six divisions had mapped a program level outcome to this ICC. ○ Discussion of this ICC brought to the table many Questions: <ul style="list-style-type: none"> • Should we assess the four pieces, “Global Awareness”, “Cultural Awareness”, “Social Awareness”, and “Environmental Awareness”, under the single concept of “Equity & Social Justice” in order to focus the assessment on an assessable outcome? • Does this Institutional Learning Outcome itself need re-writing? <ul style="list-style-type: none"> ○ Should “Awareness” (which is low on Blooms Taxonomy list) be replaced by another word such as “Competency”? ○ Should “Social Awareness” be referred to as “Civic Engagement”? ○ Should “Environmental Awareness” be changed to “Sustainability”? • If the ICC <i>does</i> need revision, what is the proper procedure, and what role should the convocation play? ▪ V. Neal broached this discussion with the Academic Senate, which gave way to a lively conversation. Plans are in place to further extend this conversation.
<p>Spring work: APRU</p>	<p>I/D /A</p>	<p>Bryant/Pape</p>	<ul style="list-style-type: none"> ▪ Earlier this month, M. Pape submitted a set of recommended changes to the APRU to R. Bryant. Randy replied with some further revisions. Mary has completed most of these changes. It was decided that last year’s information will be left in boxes remaining the same as those from last year. Mary will continue revisions, re-write TradDat “Dean ad hoc report”, and all departmental/program “area reports”. Mary will attend the IPBT meeting on February 26, 2013 to present how the data will be entered into TracDat.

Future work: Thinking toward “sustainability”	D	All	<ul style="list-style-type: none"> ▪ We have some anecdotal evidence to suggest that, in the wake of our most recent ACCJC report, there is a sense among some faculty that we are now ‘done with’ SLO assessment. Such a sense is profoundly detrimental to our prospects for moving toward ‘Sustainability’. Some questions demand immediate and serious attention: <ul style="list-style-type: none"> ○ How shall we make clear to the campus community that they ought to push forward in their assessment work? ○ How shall we make clear that we will now be striving not merely for ‘completion’, but for improving the <i>quality</i> of our assessment work? ○ How shall we move forward in AUO assessment? ○ What can we do <i>now</i> in anticipation of upcoming ‘benchmark’ requirements from the ACCJC? ○ How shall we maintain our SLO leadership structure? <ul style="list-style-type: none"> ▪ The core team will draft revised job descriptions to accommodate J. Haynes’ departure at the end of 2012-2013. These will be submitted to Senior Staff for discussion/approval
Suggestions/points of order	D	All	<ul style="list-style-type: none"> ▪ J. Rez suggests approaching Doreen Novotny at the district to inquire about using an opening day Part-Time workshop (a 4-hour block of time) to allow adjunct faculty to participate in/complete SLO work.

A = Action | D = Discussion | I = Info

Administrative Reps	SLO Coordinators	SLO Team Members	Shared Governance Reps
Christina Espinosa Pieb, VPI Stacey Cook, VPSS Donna Jones Dulin, VPCS Letha Jeanpierre, VPFES Marisa Spatafore, Marketing Rowena Tomaneng, AVPI Mallory Newell, IR Gregory Anderson, Deans Mi Chang, AS & Curriculum	Mary Pape, SLO Coordinator Tono Ramirez, SLO Coordinator Jim Haynes, SSLO Coordinator	Anu Khanna, Curriculum Co-Chair Jackie Reza, Staff and Organizational Development Coleen Lee-Wheat, Dean Randy Bryant, Academic Senate VP	Karen Chow, Academic Senate President Rieh Hansen, FA Lois Jenkins, Classified Senate President