De Anza College offers a wide variety of two-year transfer and career programs leading to an Associate in Arts or Associate in Science degree. In addition, Certificates of Achievement and Certificates of Achievement-Advanced are awarded upon the satisfactory completion of certain programs that require less than two years of full-time study. Programs may be studied on a full- or part-time basis in the day, evening, or on weekends.

**Associate Degree Programs**

(Associate in Art and Associate in Science)

While many students seek an Associate Degree in preparation for immediate entry into the job market, earning an Associate Degree may also serve as excellent preparation for transfer to a four-year college or university. By earning an Associate Degree, a student indicates to potential employers, transfer institutions and society that they have specialized knowledge in a particular area of study. Degree completion also signals that the student has gained critical and analytical thinking ability, information literacy, written and oral communication skills, and is able to consider issues with cultural, global, social and environmental awareness.

Students are strongly advised to meet with a counselor early to decide which degree best suits their academic needs and for assistance in planning their course of study.

**Associate Degree Requirements**  
(Associate in Arts and Associate in Science)

1. To receive an associate degree, a minimum of 90 quarter units of college credit in prescribed courses is required.
   - Prescribed courses must be from a curriculum in effect and published in the catalog during the student's first quarter of enrollment or any subsequent quarter as long as continuous enrollment is maintained. A continuously enrolled student is defined as one who attended De Anza or Foothill College, CSU, UC, or any California community college at least one semester or two quarters each academic year. (For the purpose of continuous enrollment, an academic year is defined as fall through summer.) A single “W” grade in a term qualifies the student as having attended that term.
2. A minimum of 24 quarter units must be earned at De Anza College. A maximum of 22 quarter units from another college or university may be applied toward the major.
3. Demonstrate proficiency in reading, written expression and mathematics.
4. General education requirements for the A.A./A.S. as outlined in this catalog must be completed. A minimum of 31-42 quarter units are required from AREAS A-E. General education requirements can be selected from one catalog year; and major requirements can be selected from a different catalog year, as long as the rule of “continuous enrollment” is followed.
5. Each major course must be completed with a minimum “C” grade. A minimum 2.0 grade point average for all De Anza College coursework and for all transfer and De Anza College coursework combined is required.
6. Permission to continue in medical assisting and nursing is subject to the approval of the program faculty. A mandatory review of a student’s academic standing takes place if grades fall below “C” in courses or in performance situations.
Transfer Degree Programs

Transfer Associate Degrees. The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an “associate degree for transfer”, a newly established variation of the associate degrees traditionally offered at a California community college. The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor’s degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete a minimum of 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0. While a minimum GPA of 2.0 is required for admission, some majors may require a higher GPA. Students transferring to a CSU campus that does accept the AA-T or AS-T will be required to complete no more than 60 units after transfer to earn a bachelor’s degree (unless the major is a designated “high-unit” major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements.

Associate in Science-Transfer AS-T degree)

Similar to the AS degree, the AS-T degree is awarded to students who complete all of the lower division major preparation requirements for a related major in the areas of science, technology, engineering or mathematics for one or more local CSU campuses. This degree also requires completion of either the CSU General Education/Breadth requirements or the Intersegmental General Education Breadth Requirements (IGETC). Students who plan to complete this degree and who wish to transfer to a non-local CSU, UC or other college or university are advised to meet with a counselor for assistance in developing their educational plan.

Note: At the time this catalog was published, the AA-T in Communication Studies and AS-T in Mathematics had been approved by the Foothill-De Anza Board of Trustees. Additional majors are under development. For more information, please see a counselor and the De Anza College website for more information.

Returning to De Anza College for a Subsequent Associate Degree

Students returning for additional degrees who do not qualify for continuous enrollment must meet the current A.A./A.S. degree GE pattern requirements and the current major requirements in effect during the academic year in which they return.

General Education Reciprocity

De Anza has entered into a mutual General Education Reciprocity agreement with other community colleges to accept the GE courses of these colleges “as completed.” In addition to De Anza, participating institutions include Chabot, Evergreen Valley, Foothill, Gavilan, Las Positas, Mission, Ohlone, San Jose City and West Valley colleges. Other community colleges do not participate in the agreement at this time.

The reciprocity agreement means that any of the participating colleges will accept “as completed” the GE coursework and graduation proficiencies of those students who obtain an official certificate of completion of associate degree GE requirements from one of the participating colleges. When using reciprocity to satisfy GE, the other degree requirements (e.g. prerequisites, major and electives units, GPA, etc.) as specified the college issuing the degree must still be met.

To obtain an official certificate of completion of De Anza’s GE pattern, students should:

a. Provide official transcripts from other colleges to the Admissions and Records Office.

b. Meet with a counselor and provide verification that De Anza’s GE requirements have been completed to the evaluators in the Admissions and Records Office.

Official reciprocity certification will be completed by the counselor, verified by the evaluations officer or articulation officer, and mailed to the community college of transfer. Students will be given a copy of the certification. De Anza will honor the certification presented from another participating college only if it is transmitted in the same manner as an official transcript from that college.

Certificate Programs

Certificate of Achievement and Certificate of Achievement-Advanced programs are designed for students interested in programs of instruction with a high degree of specialization. Programs vary in length and generally require less than two years of full-time study to complete. If the student prefers, they may also be completed on a part-time basis. Students are encouraged to check with the departments and counselors for help with planning their courses. Successful completion of these certificates requiring a minimum of 18-quarter units is notated on official college transcripts. There is no limit on the number of certificates a student can earn.

Many certificates have been designed on the ladder concept, so that courses taken to meet the lower-unit Certificate of Achievement requirements meet
part of the higher-unit Certificate of Achievement-Advanced requirements; and those Certificate of Achievement-Advanced courses can be applied to the corresponding associate degree requirements.

Certificate Requirements
Completion of the prescribed number of courses in the major for each certificate is required.

Certificate of Achievement
Required units range from 18 to 26. Each major course must be completed with a minimum “C” grade. Up to six (6) units may be applied from another college or university.

Certificate of Achievement-Advanced
Required units typically range from a minimum of 27 to 45.
a. Each major course must be completed with a minimum “C” grade.
b. A maximum of 18-quarter units may be applied from another college or university.
c. Mathematics proficiency is required in addition to major courses. This may be met by completing MATH 112 (101) or higher level mathematics; or by qualifying for MATH 104 (Applied Technologies majors only) or 114 (105) on the De Anza mathematics placement test.
d. English proficiency is required in addition to major courses; eligibility for EWRT 1A or ESL 5. This proficiency may be demonstrated by: qualifying for EWRT 1A on the De Anza College English placement test or qualifying for ESL 5 on the English as a Second Language placement test; completing EWRT 211 and READ 211, or LART 211 (or earlier EWRT/READ/LART courses that were prerequisites to EWRT 1A); or completing ESL 272 and 273, plus ESL 226 (or earlier ESL courses that were prerequisites to ESL 5).

Skills Certificate Programs
Some academic departments also offer Skills Certificates that require fewer than 18-quarter units. These certificates are issued by the department and are not notated on official college transcripts. Required courses must be completed at De Anza College with a passing grade (“C” or better/“P”).

Career Technical Education (CTE) Program Advisory Committees
In accordance with guidelines established by the California Community Colleges System Office, each De Anza Career Technical Education (CTE) program is represented by an advisory committee. These advisory committees are comprised of business and industry leaders, as well as college faculty and administrators. They meet at least once annually to discuss course offerings and determine how to keep programs current with trends in the regional and global economies. The advisory committees provide input in the following areas:
1. advising on industry trends and employment needs
2. reviewing current course content
3. evaluating program graduates’ performance
4. determining facilities and equipment needs
5. recommending new courses and content
6. initiating new certificate and degree programs

The recommendations of the CTE program advisory committees are implemented on a continuous basis. In addition to the program advisory committees, other college bodies make recommendations and decisions regarding implementation of new CTE certificate and degree programs. These bodies include the De Anza College Curriculum Committee and the Foothill and De Anza Colleges’ Joint Academic Senate.