

MASSAGE CLINIC AGREEMENT

Therapist Responsibilities:

- The massage therapist does not prescribe, diagnose or treat illness, disease or any other physical or mental disorder.
- All sessions are given in a non-sexual and non-judgmental manner.
- Either party can discontinue the session for any reason at any time.
- Each therapist is free of communicable diseases, contagious conditions and illnesses.

Client Responsibilities:

- Client understands that the purpose of massage therapy is relaxation, increased body awareness and decreased muscular tension. It is not intended as a treatment of disease of any kind, and does not substitute for medical diagnosis or treatment.
- It is important for the massage therapist to apply physical contact in order to facilitate relaxation, increase body awareness and decrease muscular tension.
- **Please state clearly on your intake form any areas of the body you do not want touched.**
- The therapist will not lift or move the client on or off the table. If you need assistance on or off the table, please bring an assistant to help you.
- Arrive 15 minutes early to your appointment time to allow ample time for parking, payment, and check-in. **If not paying by check, allow extra time to obtain a receipt for your cash or credit card payment from the cashier in the Student and Community Services Building.**
- If you do not have a De Anza College parking permit, please bring \$3 in coins or bills (exact change) for the parking day pass machine.
- Reschedule your appointment as soon as possible if you are experiencing cold, flu or fever symptoms.
- Limit talking during the massage session to communication with the massage therapist about your comfort or discomfort with the pressure or technique being used.
- Client must be at least 18 years of age.

To Prepare For Your Massage:

- Please shower prior to your massage to relax your muscles, and be aware that we reserve the right to refuse service for lack of adequate hygiene.
- Remove gum, jewelry, glasses, hard contact lenses, and keys prior to the session. Please leave valuables at home or in vehicle, the clinic is not responsible for lost or stolen items.
- Do not wear perfume, cologne or any scents other than deodorant.
- You must **TURN OFF** all noise emitting electronic devices: cell phones, etc.
- Wear a two-piece swimsuit or athletic trunks under loose comfortable clothing. Sports bras are not recommended as they inhibit the ability to perform a thorough massage to the back. Given the clinic's academic setting, there will be no nudity allowed.
- Dress warmly to prevent chilling after the massage.

Clinic Information:

- All massage appointments will be 45 minutes in length for clients who arrive on time.
- The massage therapist may employ the use of cold and/or hot packs with your permission.
- We do not perform massage on pregnant women.
- We do not perform massage on oncology patients without doctor's consent.
- You may only schedule one appointment at a time.
- In order to be equitable to all of our clients, we limit each client to a maximum of 4 massages per quarter. You can request additional sessions and be placed on a waiting list. You will be called if an opening becomes available.

Cancellation and “No Show” Policy:

- **To cancel your appointment, please call (408) 864-5645.**
- **All cancellations require a full 24-hour notice.** Our phone system monitors the time and date of each call.
- You are responsible for the full massage fee for all “No Shows” without a full 24-hour notice.
- We will revoke your right to massage upon a second “No Show” without a full 24-hour notice.
- We will consider you a “No Show” if you are more than 5 minutes late for your appointment.
- Late arrivals will only receive the remaining time for their massage; however, if you are late, your spot may not be available.
- We reserve the right to give “No Shows” to the next available client.

Payment and Fees:

Students, faculty and staff must present a current De Anza College ID or proof of enrollment to receive the discounted rate.

Student	\$ 15
Faculty and Staff	\$ 25
Community Members	\$ 30

Payment Options:

****CASH,CREDIT, or DEBIT ARE NOT ACCEPTED BY MASSAGE CLINIC STAFF****

Payment by Check

1. Make your checks payable to **De Anza College**.
2. Write “**Massage Clinic**” in the memo or note field of your check.
3. Present a valid photo ID.

Payment by Credit Card or Cash

You must go to the cashier in the Student and Community Services Building. Cashier’s window location is at the end of the western facing hallway.

1. **Only purchase one massage at a time.**
2. Instruct the cashier that your payment is for the Massage Program.
3. Receipt must say “**Massage Program.**”
4. Bring your receipt to the clinic as it will be collected upon check-in.
5. Student and Community Services Building hours of operation:

Monday thru Thursday	8 AM to 5 PM
Friday	8 AM to 1 PM

I have read or had the above read to me and will comply with the above information.

Signature: _____

Date: _____

