The De Anza Classified Senate
Staff Development Committee and
The Office of Staff & Organizational Development

present:

Office Safety: Assessing Threats and Taking Action!
Fri., March 14; 1:30 – 3:30 PM
Room MLC–260

Join Officer Dominic Gamboa in a two-hour interactive training session on how to identify behavioral traits that could lead to a violent situation and what actions you can take to de-escalate it. Topic includes: common causes of a person's decision to bring violence to a campus, what role does the Police, Emergency Response Resources, and the Campus Police Office play in an emergency, identifying your escape route, and who to call when.

Enrollment is limited to 40 participants. To register, e-mail: staffdevelopment@fhda.edu.

First Aid / CPR / AED
Start online now, meet
Wed., April 30; 1:00 – 4:00 PM
Room MLC–246

Why learn First Aid, CPR (Cardiopulmonary Resuscitation) and AEDs (Automated External Defibrillator)? It's not just your colleague’s life you could save . . . but your child’s or your mother’s . . . Accidents can occur at any time and this class will give you improved confidence in your skills in handling them. Did you know that 80% of cardiac arrests happen in the home? That for every minute that an AED is unavailable, the victim has a 10% less chance of survival? AED devices are being placed in building all over campus! NOW is the time to learn to use them!

You will do about 2 hours of reading/mini-quizzes/final exam online at your own pace (available 24/7) before the in-class meeting. Then, on Wed. April 30, from 1 to 4 p.m. the group will meet at MLC-246 for the skills check-offs, including practice using an AED.

When you log in for the online work you will pay a fee of $27 by credit card, which will be refunded to everyone who completes the online work before April 30 and completes the in-class skills check-offs. More information to follow upon registration.

Enrollment is limited to 16 participants. To register, e-mail: staffdevelopment@fhda.edu.