Dear Manager,

April 23, 2012

The Classified Professionals Staff Retreat is scheduled for May 11, 8:30 a.m. to 4:00 p.m. on the De Anza campus. The theme of the retreat is “iCare, iCount, iConnect.” Drawing upon the positive feedback from last year’s De Anza retreat, this year’s focus is on developing strategies for self-care with the understanding that personal health is important to the vitality of the De Anza and Central Services Communities. The goals of the retreat include:

iCARE: Offer opportunities to create personal strategies and techniques for dealing with stress and adversity through challenging times. A selection of workshops will be offered addressing stress reduction through self-care and self-empowerment through information.

iCOUNT: The role of many Classified Professionals is to take care of others. This day is for taking care of one’s self.

iCONNECT: The day will be spent reconnecting with colleagues from both the De Anza campus and Central Services and creating community amongst Classified Professionals. Staff will spend productive time away from the office to refresh and recharge with colleagues in a fun, relaxed and supportive environment.

With this in mind, we encourage ALL Classified Professionals’ participation and ask that you do the same. Please create opportunities for Classified Professionals in your area to attend the retreat. It is ONE day in the year set aside to gather and, as a community, to honor and celebrate the good work Classified Professionals contribute to the health and vitality of De Anza College and to the FHDA Central Services.

Please contact us if you have any questions about the retreat.

Sincerely,

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