April 3, 2012

Dear Classified Professional,

Part of the mission and goal of Classified Senate and the Classified Retreat is to encourage staff development in our Classified Professionals. We have set aside a portion of the lunch time activities to publicly honor and recognize those Classified Professionals who have gone above and beyond and have received awards, accomplishments, special recognitions, prizes for outstanding work.

We need your help! Some of the activities we would like to give a special “shout out” include:

• Award from a specific association or group for outstanding work, (example: an award from a professional organization).

• Special Recognition from a community or volunteer organization (examples: PTA, Girl Scouts, Rotary, etc.).

• Placing in an athletic event (example: 25th in the San Jose Marathon, 5th in the Iron Man competition).

• Earning a degree or certificate.

Please let us know if you personally, or a colleague has received an award or special recognition by Friday, April 27. We will contact you for a little background information. We would like to recognize your accomplishments, even if you or your colleagues are unable to attend the lunch that day. You deserve to be honored for your good work.

Send information to:
Virginia Marquez  X8829  marquezvirginia@deanza.edu
Melissa Sheldon  X8885  sheldonmelissa@deanza.edu

Please let me know if you have any questions.

Sincerely,

Virginia Marquez
President, De Anza Classified Senate