DE ANZA COLLEGE  
CLASSIFIED SENATE MEETING MINUTES  
Thursday, April 21, 2011 3:00pm-4:30pm  
Location: Administration Conference Room 109

PRESENT: Virginia Marquez (CS, President/Section 17), Mi Chang (CS, Secretary), Veronica Aparicio (Section 2), Reza Kazempour (Section 4), Sharon Berg (Section 6), Larry Bloom, (Section 8), Tammy Ehle (Section 11), Lesley McCortney (Section 12), La Donna Yumori-Kaku (Section 15)

ABSENT: Melissa Ingalls (CS, Treasurer), Julie Ceballos (Section 1), Margarita Hawthorn (Section 3), Berta Pace (Section 5), Norma Johnstone (Section 9), Angelica Strongone (Section 14), Mary Jo Lomax (Section 16), Teri Gerard (Section 18)

GUESTS: April Qian, Patty Jobs, Kathy Munson

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1. Approval of Agenda.
   • Today’s agenda was APPROVED – (M/S/C—McCortney/Yumori-Kaku) – with these amendments:
     i. Section item #5 will be a #6.
     ii. Remove Browning from distribution list.
     iii. Communications Report will be done by President Marquez.

1. Approval of Minutes
   • Minutes from April 7, 2011 was APPROVED – (M/S/C—Kazempour/McCortney) – without any amendments.

2. Classified Retreat May 6:
   • President Marquez presented a draft flyer of the retreat as well as the program. She is asking for volunteers from Senators for each of the sessions. The Senator will be responsible for prepping the room, being responsible for the raffle if any in the session, any signage, etc… Chair massage will be available only through sign-up via the Survey Monkey which will come out soon. The meeting on May 5th will be used to prep for the retreat.

3. Sub-Committee Reports:
   • IPBT – April Qian reported on the role that IPBT would be taking in the reductions. They will be interviewing the division deans and departments regarding the reductions they submitted. She handed out a sheet of notes from the meeting.
   • SSPBT – President Marquez reported that each manager will attend the meetings and present their recommendations for a 30% reduction. They recently had Kathleen Moberg, Cindy Castillo and Jim Haynes come. They will have three presentators for the next four weeks.
   • Communication Committee – They are not going to do the senior staff luncheon at the moment. They felt that the current climate is not appropriate timing. They will wait until the summer.
• Elections Committee – Larry Bloom reported that the Classified Senate elections will be on May 17 from 2:30-4:00 PM in Conference Room A. He asked for volunteers to run the elections.
• Democracy Commitment Support Draft – President Marquez will send out the proposed letter to send to President Murphy.

4. Needs and Confirmations:
• SSPBT Replacement Confirmation – Sara is resigning. Marilyn Booye would like to be the new representative. It was APPROVED – (M/S/C—Bloom/Ehle) – that Marilyn replace Sara as the SSPBT representative. President Marquez also advised that two new representatives will be needed as she is will be resigning in June and as they are asking for a new Classified representative. Janny Thai has expressed interest.
• Health Advisory Committee – Mary Sullivan is requesting for volunteers for the committee.

5. Governance Template Information:
• Governance Template – President Marquez presented a draft of the Governance Template. Please let her know if you have any feedback.

6. Campus Cleanup:
• DASB is sponsoring a campus cleanup for April 22. There will be another one in about a month. Instead of donating $100 now, it was APPROVED – (M/S/C—Yumori-Kaku/Ehle) – that IF there is another cleanup in the Month of May, Classified Senate will donate $100 for the event.

7. Burning Issues/Announcements:
• Tammy Ehle announced that she had visited Blanche Monary and that she is recovering well and doing good.
• President Marquez announced that Marisa Spatafore reported that the Accreditation Report is delayed. She is hoping to do a presentation on 5/19/11.

ADJOURNMENT:

Respectfully submitted,

Mi Chang
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