DE ANZA COLLEGE
CLASSIFIED SENATE MEETING MINUTES
Thursday, May 2, 2013
Location: El Clemente Room

PRESENT: Reza Kazempour (President) Lois Jenkins (President Elect, Section 18) Sarah Corrao (Secretary) Teri Gerard (Treasurer) Pat Weinberg (Section 3) Tracy Chung-Tabangcura (Section 4) Karen Oeh (Section 6) Melissa Sheldon (Section 8) Matt Trosper (Section 10) Tammy Ehle (Section 11) Lorna Maynard (Section 13) Angelica Strongone (Section 14) La Donna Yumori-Kaku (Section 17)
ABSENT: Nina Van (Section 1) Veronica Aparicio (Section 2) Julie Ceballos (Section 9) Tony Arellano (Section 12) Norma Johnstone (Section 15) Virginia Marquez (Section 16)
GUESTS: CJ Jones (EOM Chair) Blanche Monary (ACE President) Karin Novak (DASB senator) Veronica Neal (Equity Office Director)

1a. Approval of Agenda
   ● Today’s agenda was– (M/S/C – /): Maynard/ Ehle
     -Amended as follows: #5 Blanche ACE Update
     -Location: El Clemente Room

1b. Approval of Minutes: All
   ● Minutes for 01/17/13– (M/S/C – /): Trosper/ Jenkins

2. Employee of the Month (EOM): (CJ Jones)
   ● EOM will be looking for volunteers starting in September.
   ● Jones requested funds for storage containers.
   ● Gerard said if there are still budgeted funds allotted go ahead.

3. Equity Process: (Neal)
   ● Neal is requesting that Classified Senate create an Equity Core Committee.
   ● This committee would build an equity plan promoting inclusiveness empowering Classified Staff to be part of the Social Justice process that is happening across campus.
Equity Liaisons would be identified who would report back to a larger campus wide group.

Yumori-Kaku asked about the timeline and Neal indicated that teams should be in place by Fall Quarter 2013. The Equity Core teams would have 3-5 people that would act as facilitators for Classified Senate.

4. **Retreat/Election Committee Update: (Jenkins)**

- The Classified Retreat/ Flex Day webpage will be updated 05/03/13 and the survey will be sent out 05/06/13.
- All donations need to be received by Yumori-Kaku 05/20/13.
- Elections will take place on flex day during breakfast. Please encourage your constituencies to run.

4. **ACE Update: (Monary)**

- Eight of the seventeen positions on the list for layoff have been resolved, which leaves eleven positions slated for layoff June 30, 2013.
- ACE has filed a complaint and is working with the district to resolve why student employees were not released before classified staff.
- Negotiations will happen on 05/15/13.

4. **Burning Issues/ Event Sharing/ Endorsing & Sponsoring: (All)**

- Spring into Green May 6-8 Environmental Awareness event sponsored by DASB. There will be a clothing swap and E-waste collection in the Sunken Garden 10:30 a.m. to 12:30 p.m. (Novak)
- SSPBT is looking for a Classified Member for 2013-14 (Chung-Tabangcura)
- Staff Development will host a Retirement Workshop 05/17/13 (Monary)
- The bookstore will be having a sidewalk sale (Kazempour).
- De Anza looked at ways some colleges were having students fill out a self-assessment online but De Anza determined that process would take more staff time than our current assessment process.

The State Chancellor's office has approved selecting common assessments tests for all community colleges so students would be able to use their tests results at any campus.

The Chancellor's office also announced that there would be a new common assessment for the CSU’s that will replace the currently used test. Information on the new test can be found at [www.smarterbalanced.org](http://www.smarterbalanced.org) (Weinberg).