De Anza’s “Technology Task Force”: An Update

A Report to the Executive Committee of the De Anza College Academic Senate by Byron Lilly on February 14, 2011
What I Hope to Cover in 10 minutes

- Tech Task Force’s Original Mission and Purpose
- Tech Task Force’s New Mission and Purpose
- Smart classroom status
- Web links for further information
- Time for your questions
Tech Task Force’s Mission and Purpose

- Tech Task Force appears to have fulfilled its *original* mission and purpose on 10/28/10, with the approval by College Council of the “De Anza College Information Technology Strategic Plan 2010-2013.”
- However, with the completion and approval of this document, Tech Task Force now has a *new* mission and purpose: “To create or develop a transparent process and/or structure for determining campus priorities for ETS project implementation and coordination,” and to be “the primary technology policy-making and advisory group at the campus.”
ETS presented a process flowchart and an Excel-based project evaluation template at the last TTF meeting (Jan. 19th)

I plan to seek further clarification of who or what we propose is going to occupy the “De Anza College Review Authority” box in ETS’s flowchart at the next TTF meeting.

There are a number of outstanding issues
Some of the Outstanding Issues

- Will TTF graduate from merely bucketing projects into one of three *priority levels* to producing a *numbered ranking* from all the projects ETS has been asked to work on?
- Will TTF be authorized to unilaterally provide such a numbered ranking to ETS? If not, who else will be involved? What will each group’s roles and powers be?
- How will we reconcile and align the prioritization of ETS’s *labor time* with the assignment of *budget* for each project?
Some of the Outstanding Issues

- Will TTF be authorized to unilaterally negotiate with ETS on such issues as
  - How many phases to break a given project into?
  - What the committed completion date of each project phase is?
  - Changes in the prioritization levels and committed completion dates of the various projects over time?
- If not, who else will be involved? What will each group’s roles and powers be?
- How will De Anza’s, Foothill’s, and the District’s priorities be reconciled and integrated at the district level?
How I Plan to Proceed

- Ask TTF to forward a recommendation to College Council to accept and approve ETS’s proposal that “projects and project phases that have been started cannot be stopped midstream.”
  - In the interests of ETS efficiency, no new projects could be started until all projects or project phases that have been started are completed.

- Ask TTF to forward to College Council a recommendation to adopt, on a provisional or pilot test basis, ETS’s proposed flowchart and prioritization methodology (the Excel spreadsheet.)
How I Plan to Proceed

- Work with TTF to develop and forward to College Council a recommended process to occupy the “De Anza College Review Authority” box in ETS’s prioritization flowchart.
Smart Classroom Status

- De Anza currently has 69 “smart” classrooms and 20 “dumb” classrooms.
- A separate “Lab and Multimedia Classroom Equipment Upgrade Prioritization Committee” has been meeting monthly or bi-monthly since September to prioritize the work of upgrading the lab and classroom equipment.
- Ron McFarland is going to get the Deans’ input on their priorities for this work at the next Dean’s meeting.
Web links for further information

- [http://www.deanza.edu/gov/techtaskforce/](http://www.deanza.edu/gov/techtaskforce/)