

The De Anza Academic Senate

Draft Notes of the meeting of

March 16th, 2015

Senators and Officers present: Bryant, Cruz, Delas, Dolen, Donahue, Freeman, Gallegos, Guevara, Hunter, Liu, Maynard, Nakase, Pape, Schaffer, and Setziol

Senators and Officers Absent: Alexander and Mitchell

DASB: FA Liaison: Don Nickel

Classified Senate: Curriculum Co Chair:

Administrative Liaison: Rowena Tomaneng

Director of Diversity, Social Justice, and Multicultural Ed.: Veronica Neal

Guests: Heidi King

Faculty and Staff Development: Jackie Reza

[NOTE: Item numbers are reflective of agenda numbers in the order they are actually taken up at the meeting.]

At 2:38 Cruz decided to begin informally, a quorum not yet having been achieved. President Murphy was present to inform the group of a series of incidents in a variety of places on campus where some sort of irritant chemical had been found. The particular placement and manner of application of the substances makes it conclusive that it was not accidental and all probable employee involvement has been ruled out.

The meeting was called to order at 2:44, a quorum being present.

I. Approval of Notes and Agenda: The agenda was approved as distributed. The notes of February 24th were approved as distributed with the correction and clarification of some language in items III and IV.

II. Needs and Confirmations: There were none.

III. Committee Reports: - Bryant reported that the IPBT is still reviewing the annual program review form and that the committee welcomes feedback from people not on the committee. They are also working on the link between SLO work and resources.

- Neal told the group about current Equity Action Council work, featuring Equity mini grant materials being readied, new office hours, and rescheduled Equity Action Council April meeting dates to April 15th and 29th.

- Pape reminded the group of the Convocation April 17th with this year's theme being Wellness and Personal Responsibility. A flyer was said to be nearing distribution.

- Cruz reported on the recent Partners in Learning conference and gave kudos to the organizing committee and the sponsoring divisions. She urged the Senators to

thank these people individually. She also reported on her and Neal's attendance on the ASCCC Academic Academy and her recent participation on the accreditation site team for Berkeley City College. About the latter, she said she came away with a renewed understanding for the need to maintain good records and other evidence of the things an accreditation site visit team would likely want to review. She also said both the Academic Academy and the site visit prompted her to plan a discussion of how the Executive Committee might want to change how it operates.

IV. Introduction and Information: I Squared: Jackie introduced to some and reintroduced to others Heidi King, former and now new Technology Trainer, working out of the office of Staff and Organizational Development. King distributed a document outlining some of the services and spoke to these and planned workshops.

V. Final Exam Schedule Proposal: Cruz began by reminding the group what the item was and was not about and reporting on feedback received from several Senators. She characterized the item as basically a choice between confirming the group's 2012 proposal or acting to change to something like the current Foothill plan. After considerable discussion it was decided to ask to collaborate with the Faculty Association on a modified version where there would be two hour final exam time blocks with 15 minute passing times. Setziol suggested that perhaps the way to accomplish this was to modify the previous parameter of ensuring that final exam times would match the hour and day of the first class meeting of the week to allow more times on Fridays.

VI. ASCCC Plenary Resolutions Review: Cruz began by writing the resolution numbers of resolutions chosen by the officers for discussion, 2.01, 7.01, 14.01, 10.01, 12.01, and 16.01. She then asked if the Senators wanted others to be discussed as well. It was the sense of the group to start with those chosen by the officers and then determine if others should be discussed as well. A pair of resolutions received the entire focus of the group, 7.01 and 14.01. 7.01 called for the development of a handbook for the prevention and handling of cases of student academic dishonesty. In this resolution, the first whereas clause clearly indicates that part of the effort would be to get the Chancellor's office legal opinion modified or rescinded. The group was in favor of this resolution. A companion resolution, 14.01 called for the use of a Report Delayed (RD) symbol which would go on a student transcript in cases where a student has been caught committing an act of academic dishonesty when the outcome of disciplinary action is still pending. The group opposed the resolution on several grounds including the lack of any indication as to whether or not such a mark could be permanent.

VII. Senate Projects Updates: The item consisted of Cruz requesting written reports from the various groups and including a listing of the members of the project group.

VIII. Midyear Dues Budget Report plus Request to refund Mileage Costs plus funds for SLO Convocation: Setziol distributed a handout titled “Midyear Dues Budget Report”. During the oral presentation, the group was reminded \$600 in support of the convocation had already been approved and, therefore needed no discussion as part of the item and should be added to the list of pending expenses on the budget report. After a brief discussion, **it was MSCU (Pape/Donohue)** to approve a \$.56 per mile mileage allowance for the officers to attend the ASCCC Spring Plenary. A question was raised as to why the motion did not include a broader application of the mileage allowance. The answer was that the officers were not yet ready to list what kinds of events and what distances should qualify for mileage expense reimbursement.

IX. Resolution on AB 288 (first reading): Cruz introduced the subject and intent of the bill as enabling community colleges greater flexibility when entering into concurrent enrollment agreements with K-12 districts. She cited plans by the De Anza Child Development department. A request was made for greater specificity in the resolution including, perhaps, language from the bill spelling out exactly what the bill would do.

X. Associate Degree for Transfer Update: Cruz focused on informing the group of a solution to the previously discussed need for more support for all the logistical aspects involved in a student getting one of these degrees. One dedicated counselor position, a classified support position for the Office of Articulation and Transfer, and an Evaluator are all approved. Setziol conveyed an urgent appeal from that office that all faculty try their best to submit their spring quarter grades early because the day they are officially due is the same day that certification of a student having passed all their final term’s courses is due to the State. **[NOTE: After meeting, Renee Augenstein asked that the following language be added to the notes to make them technically accurate and complete.]**
Second sentence to read “One dedicated counselor position, a classified support position, and an Evaluator are all approved.”
Third sentence to read “Setziol conveyed an urgent appeal that all faculty try their best to submit their spring quarter grades as early as possible but definitely by the official deadline so that the college can post final grades and completed degrees to transcripts, release final transcripts, and certify general education by university deadlines.”

Recap, Appreciations, and Good of the Order: - Cruz congratulated Bryant, Jackie Reza, and Bob Stockwell for receiving an award for the Community College League for Innovation.

- Donohue spoke an appreciation of Pape for her continued good work and SLO diligence.
- Cruz was appreciated for all of her good work.
- Setziol announced a performance by the De Anza choral groups.
- Gallegos announced performances by De Anza dance students.

The meeting was adjourned at 4:30