Verification Worksheet (V4)

Identity and Statement of Educational Purpose
(To Be Signed at the Institution)

The student must appear in person at ______________________________ to verify his or her identity by presenting a valid government-issued photo identification (ID), such as, but not limited to, a driver’s license, other state-issued ID, or passport. The institution will maintain a copy of the student’s photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student’s ID.

In addition, the student must sign, in the presence of the institutional official, the following:

Statement of Educational Purpose

I certify that I ______________________________ am the individual signing this (Print Student’s Name)

Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending ______________________________ for 2014-2015.

(Foothill College/De Anza College)

_______________________________    _______________
(Student’s Signature)              (Date)

__________________________
(Student’s ID Number)

Attention Students:
If you are unable to appear in person at the Financial Aid Office, please complete the next page of this form instead of this side.
Identity and Statement of Educational Purpose  
(To Be Signed With Notary)

If the student is unable to appear in person at _____________________________  
(Foothill College/De Anza College) to verify his or her identity, the student must provide:

(a) A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as but not limited to a driver’s license, other state-issued ID, or passport; and

(b) The original notarized Statement of Educational Purpose provided below.

Statement of Educational Purpose

I certify that I _____________________________ am the individual signing this  
(Print Student’s Name) Statement of Educational Purpose and that the federal student financial assistance

I may receive will only be used for educational purposes and to pay the cost of attending _____________________________ for 2014-2015.  
(Foothill College/De Anza College)

_________________________________________    _______________  
(Student’s Signature)    (Date)

_________________________    _______________  
(Student’s ID Number)

Notary’s Certificate of Acknowledgement

State of ___________  
City/County of ___________  

On _________________, before me, ____________________________________________,  
(Date) (Notary’s name) personally appeared, ____________________________________________, and provided to me  
(Printed name of signer) on basis of satisfactory evidence of identification ____________________________________________________  
(Type of government-issued photo ID provided) to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal  
(seal)  
(Notary signature)

My commission expires on _________________________  
(Date)
High School Completion Status

Provide one of the following documents to indicate what the student’s high school completion status will be when the student begins college:

- A copy of the student’s high school diploma.  
  (Evidence of passing the CAHSEE is required for CA High School graduates – post 2006.)

- A copy of the student’s final official high school transcript that shows the date when the diploma was awarded.  
  (Evidence of passing the CAHSEE is required for CA High School graduates – post 2006.)

- A copy of the student’s General Educational Development (GED) certificate, an official GED transcript that indicates the student passed the exam, or a state-authorized high school equivalent certificate, like the California High School Proficiency Examination (CHSPE).

- For students who completed secondary education in a foreign country, a copy of the “secondary school leaving certificate” or other similar document.

- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor’s degree.

- If State law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.  
  A student who is "home-schooled" in California by a parent who does not hold a California teacher credential is not eligible to satisfy this requirement, because that "school" would not meet the exemption definition of a "high school" in California.

- If State law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschool setting.

A student who is unable to obtain the documentation listed above must contact the Financial Aid Office.