**Fall 2020**

**N94 Gerontology Nursing**

**Incoming Q4 Info, Due Dates & Reminders:**

Welcome to Quarter 4 *(well, almost)*! Here’s some information about Gero Nursing that you need to **read carefully!**

* Please complete the “Pre-Clinical Worksheet” at this time, and email it to Sherri Cozzens ([cozzenssherri@fhda.edu](mailto:cozzenssherri@fhda.edu)). It is **due ASAP and no later than Nov. 23rd.**

**There is hospital pre-work that must be completed in advance. You will bring it (already completed) to your first orientation day in WEEK 1. Since both of your rotations in Q4 will be at ECH, this only needs to be turned in once.**

**GENERAL INFORMATION FOR ALL INCOMING Q4 STUDENTS:**

Instructor websites: **deanza. edu/faculty/valadezjanice/** (Gero)

**deanza.edu/faculty/giffordshannon/** (Psych)

• Your clinical rotation will be published soon and is non-negotiable.

• You will be informed as to which section of Gero and which section of Psych/Mental Health you are to register for. Please make sure you register accurately!

• ***TIMING NOTICE!***

You must have a valid Quantiferon test. This means your QFT must have been drawn AFTER March 20, 2020. If your QFT was drawn *prior to* March 20, 2020, please do one at the end of the current quarter *(do not do it before December 15, 2020, so it will not expire before the end of Q6!)*. You must have the results IN HAND prior to the start of Winter quarter. Please plan ahead.

You must also have documentation of a negative COVID test within 30 days of the start date. I suggest you do it 28-30 days out (finals week in December). That way, in the event that you receive a positive result, you’ll have time to quarantine and be re-tested. You will need to bring a copy of a negative result to your 1st day on the ECH campus.

You should have already gotten your flu shot. Please double-check all vaccinations, titers (such as a Hep B titer, or a re-draw of a negative titer earlier in the program), QFT, and a 2-year AHA CPR card that is good through at least the end of 4th quarter.

**RESULTS OF ANY HEALTH/CPR UPDATES ARE DUE IN THE NURSING OFFICE NO LATER THAN December 21st** (it may take a week or longer to get results after having your blood drawn, so plan accordingly)**. Email** these updates (no COVID) to Deborah (she will not be on campus, so don’t mail or bring anything in). *Instructors will not do this.*

Nothing can expire during 4th quarter. You cannot attend clinical without up-to-date QFT, COVID test, Flu shot, all other immunizations, titers, and/or CPR documentation; and, per department policy, failure to have this documentation in place in the Nursing Department Office by the department deadlines may result in Withdrawal without Penalty (see Nursing Student Handbook for policy and deadlines).

**You will also have to provide a hard copy of your COVID test results to the clinical site, so make a copy and bring them to your first day on the ECH campus.**

• ***TIMING NOTICE!***

Do a background check/drug screen **1 week** prior to the start of your 4th quarter. **DO NOT DO THIS EARLY!** See Student Handbook for details, instructions, etc. *Please try to not overhydrate* before going in for the test (this is a common reason to have to re-do – **and re-pay for** - the urine sample). Did I say ***DO NOT DO IT EARLY?!*** Doing it early means you’ll have to repeat (and pay for) the entire thing again, one week prior to the start of your 4th quarter. **HOWEVER, do check ahead NOW with labs for testing hours so you can plan accordingly!**

• Reading list for theory will be on Instructor’s college web sites.

**There is required paperwork (instructor website) that must be completed, printed out, and physically brought to your ECH campus orientation DAY *(do not email to instructor)*. Be sure to also bring your COVID test results.**

**• ECH pre-orientation paperwork:** on Sherri Cozzens’ clinical website: Even though you did most of it last quarter, *you must do it again, per ECH requirements*. Plan about 45 minutes or so to complete this. Do not email these documents to instructor! You must PRINT your documents and bring to your ECH Orientation Day 2. Failure to bring your paperwork = inability to stay in clinical = withdrawal from the quarter. Bring your Covid test results & flu shot documentation. **Be sure to email the Screening/Admissions Coordinator a copy of any health/CPR updates**.

**GERO ONLY CLINICAL INFORMATION:**

**The following information is for GERO only.** Psych/Mental Health students will hear from their instructor. ***However, ALL Q4 students must complete the four (4) ECH onboarding forms to their first day at the ECH campus.***

• Your Gero theory class will be an online course, using Canvas. There will be three synchronous, one to two hour “live” sessions that you must attend (Weeks 1, 3, & 6). You will watch videostreamed lectures for each week. The Canvas site will be ready for you to access ahead of time **ONLY FOR STUDENTS WHO ARE ENROLLED IN THE CLASS.** I will give open access as soon as the school allows me to. *You will not have access ahead of time if you are not enrolled.* Once school starts, you must sign in **EVERY WEEK** to stream videos. LIVE class sessions (Weeks 1, 3, & 6) will be held via Zoom videoconference on **Wednesdays and will begin promptly at 8:00 am**. All course documents will be on the Instructor website or Canvas – there is no paper syllabus for theory or clinical.

• The 1st day of school is an orientation day for Gero clinical only (attendance is mandatory). We will do this on Zoom (link on clinical Canvas site – click on “Zoom” in list to the left of the week-by-week).

* The 2nd day of school is an orientation day for Gero clinical and will be held at the hospital.
* Wear uniforms to orientation Day 2. Make sure you wear your DAC photo ID badge. Bring: COVID test results, completed ECH paperwork (do not staple anything), Q4 skills sheets, bloodborne pathogen packet, scavenger hunt, and your questions. There is no place leave things or to refrigerate lunches…and we move around a lot during the day, so I suggest you please **do not bring a lot of extra items** (you do not need backpacks, stethoscopes, bandage scissors, penlights, textbooks, med books, etc. on Day 2). A clipboard/binder/folder/ notebook, pen, and some notepaper are enough.

o **Gero group (ECH - Mountain View campus):** Meet in the piano lobby on the ground floor at the bottom of the grand staircase (near Security) at 6:30am on Day 2. Uniforms – no “tools” needed. Park on the very top floor of the parking in the garage near Orchard & Melchor Pavilions (corner of North and Hospital Drives, garage where you parked in Q3). You may **NOT** park in ANY visitor parking area, unless you are disabled and have a disabled plate or placard.

**PSYCH/MENTAL HEALTH ONLY CLINICAL INFORMATION:**

Your instructor will let you know when and where to meet for your orientation. *Do NOT follow the Gero instructions!*

**OTHER:**

• **NOTE:** The agency has their own policies, procedures, and processes that include many documents, rules and regulations we **ALL** must follow (which often change with no notice!), so please be patient and alert! **There may be additional items required, often on very short notice.** This is outside of our control. I will let you know if this is the case. Please keep an eye out for emails from us, including posts to your class group email/site, and be ready to respond. *Please remember to check the email account you use* *for the school in addition to the email account attached to* *your group site, if different.*

• **Things can change pretty quickly in our clinical agency, including shifts and/or days of the week we will go for clinical.**  This is not within our control. Please check your email periodically for instructor emails, including posts to your class group emails/site. Emails may be from our DAC or personal email accounts, or through the Portal or Canvas system. *Please remember to check the email account you use* *for the school in addition to the email account attached to* *your group site, if different.*

Please email us if you have questions; please put something in the subject line so we know it’s from a student.

For those “emergencies” when you feel you need to speak with me, you can try me on my cell phone. If I don’t answer, leave me a voicemail. You can also leave me a brief text – be sure to tell me who you are. I may be out of range at times during weekends/breaks, but I will get back to you as soon as I can. **408-693-7397**. **Phone calls and texts for emergencies only during break, please.**

**Web site for finding ECH Onboarding Paperwork (due on first orientation day at ECH):**

deanza.edu/faculty/cozzenssherri/nurs84l.html

I am dedicated to your success, and look forward to meeting and working with each of you!

Cheers,

Janice Valadez

**Recap of due dates:**

**Nov. 23rd – Pre-Clinical Worksheet due to Sherri Cozzends**

**Between Dec. 5 & 11th**  – Covid test *(Do not submit results to Nursing Office).*

*Bring to orientation day on ECH campus.*

**Dec. 21st**  – QFT results and any other health/CPR updates due in Nursing

Office.

**Week of Dec. 28th**  – Background check/drug screen must be completed. *(Do*

*not submit results or proof of completion to instructor or Nursing Office)*

**Jan. 4th**  – Day 1 of Gero clinical Orientation (via Zoom; link on Canvas) – wear

whatever you want!

**Jan. 5th** - DAY 2 of Gero clinical Orientation – bring copy of Covid test results,

all ECH pre-orientation Paperwork (documents available on Sherri Cozzens’ campus web site), bloodborne pathogen packet, and come in uniform without “tools.” Wear a mask. Enter through the main hospital lobby; expect to have your temp taken and be COVID interrogated. They will give you a new, hospital-issued mask. Remove your own and wear the one they give you. Sanitize your hands as you enter the hospital.

*11/16/20*