Jan. 23, 2009 Meeting:

1. We listed all of the methods that we had devised so far to assess students and do research
   • Student Surveys--early intervention strategy
   • Midterm survey
   • Final survey
   • Review of placement tests to see if students were correctly placed and the assessment tool is working
   • Instructor Tally Sheet--# of absences, HW
   • Review of portfolio and student work to assess success standards

2. We decided that we needed to develop not only a list of resources but also some descriptions of them so that they could become more user-friendly, both for the students and for the instructors. We mentioned our frustration that there was no central place on the De Anza home page to find and use existing Resources (specifically broken down, who would help whom):

3. We decided that we needed to include in our resource material how to refer someone to programs such as 1st yr. experience, Sankofa, what to do if a student stops coming and you want to follow up with, Listening and Speaking Lab, DSS, EDC, SSRS, EOPS, Financial Aid, Books on Reserve, MPS, Gen. 1.5 materials, Counseling, Tutorial/Skills, WRC website

4. We also listed New Resources we either developed or were in the process of developing:
   Identification of success impediment
   Modules
   Handouts
   Strategies

5. To demonstration of the success of the strategies we decided to plan to do the following:
   • Training: Julie Pesano would start with TAs in the writing lab as soon as the new modules were developed
   • For Spring: We decided to see which LARTS can do surveys

6. We made a list of research items to ask Andrew LeManque to investigate:
   1. How many students went from 200 to 211?
   2. How did 200 Students do in 1A and 1B and 2?
   3. Success, retention, persistence of all LART students
   4. Evaluate assessment piece
   5. Students who disregarded placement and their success

Next Meeting, Th. Feb. 19 4-7:
--Revise Surveys
--Look at Modules--Judy & Craig's
--Resource list

Future Meetings:
--3/12 4-7
--3/26 4-7

Modules:

Future Items:
--Sample 211 stuff