Title III Math Committee Minutes

Meeting Overview

<table>
<thead>
<tr>
<th>Host</th>
<th>Title III Math Committee</th>
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<tbody>
<tr>
<td>Attendees</td>
<td>Herminio Hernando, Jefferson Shirley, Barbara Fink, Doli Bambhania, Gregory Anderson</td>
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<tr>
<td>Date/Location</td>
<td>02/11/09 at 11:30am in PSME division office</td>
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<td>Note Taker</td>
<td>Naita Saechao</td>
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Agenda

1. Teaching and Learning Conference Title III Math Team Representative
   - Barbara Fink will be the Title III Math Team Representative for Winter quarter and Doli Bambhania will be the Title III Representative for Spring quarter.
   - Coordination of who will attend meetings regarding team’s varying schedule will be the responsibility of the representative.

2. Progress on Interventions
   - Progress regarding developmental students’ academic progress has been observed by Doli with the pilot project of peer-to-peer tutors in the classroom, although this progress is polarized, possibly due to the students various reasons for taking the class (Math 210).
   - Challenges include students buy-in to one-on-one tutoring in the classroom, students’ perceptions and self-confidence, etc.
   - Overall, the efforts of this pilot project were noted as better than not having a tutor in the classroom.

3. Topics to be Discussed at the next meeting with Diana Alves de Lima
   - Brainstorm ideas for more intervention topics
   - “Big Picture” analysis of these developments
   - Barbara Illowsky, available in March, will also be helpful in tapping into her knowledge of Basic Skills.

4. S43 Tutorial Center – programming and operations
• Gregory provided Math Team with an overview of the programming and services offered by S43 Center, which includes in-classroom support, as well as academic support through tutoring.
• Supervisor and Instructional Associate positions will be re-posted with the hopes of filling the IA position by Spring quarter.
• Tutor training – what is the current structure? Who facilitates the trainings? How is cultural competency and sexual harassment training included? A need for more effective training, inclusive of new course beginning the Fall 2009 for tutors as a requirement of employment.
• MPS’ role in these Title III efforts.

5. Future Plans for Math Team members
• Doli – PDL in the Fall 09
• Herminio – PDL in the Spring – Fall 09
• Jefferson – possible leave in Fall 09 or Winter 10.
• Spring 09 meeting schedule will remain the same – Wednesdays at 11:30am in PSME Division Office.

Action Items
• Hire a supervisor and Instructional Associate for the “Center” hopefully by Spring 2009.
• Understand coordination of MPS with S43
• Set-up meeting with Gregory Anderson, Herminio Hernando, Diana Alves de Lima, Jerry Rosenberg, Howard Irvin, Laura Bell and Patrick Dowling to discuss possible funding collaborations for MPS with Title III
• Make copies or bring copies of Susan Dean’s proposal to the next meeting with Diana
• Solicit support from Division – Jerry Rosenberg regarding Title III Math Team projects and tutor training requirements and processes.
• Find out what the restrictions are for Faculty on PDL – is it possible for Herminio to continue to be on the Title III Math Team for Spring 09 meetings?
• Ask Howard Irvin about possible replacements for Herminio – Veronica Avila or Vicki Moreno.

Next Meeting:

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<th>Host</th>
<th>Math Faculty</th>
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<tr>
<td>Attendees</td>
<td>Title III Math Team</td>
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<tr>
<td>Date / Location</td>
<td>Wednesday, February 18, 2009, 11:30 a.m., PSME Conference Room</td>
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