Developmental And Readiness Education (DARE) Taskforce
Meeting Minutes

Date & Location: 1/18/12
Admin 109

Dishno, M. Hughes, P. Lam, A. Leonard, S. Lisha, R. Mieso, K. Moberg, J. Myhre,
M. Newell, T. Ray, J. Rosenberg, R. Tomaneng

Guests: V. Neal

Weinberg

Notetaker: Gregory Anderson

Discussion

I. Approval of Agenda and the Minutes from 12/7/11
A. Agenda approved
B. 12/7/11 Minutes approved
C. Introduced and welcomed new member Melinda Hughes

II. Announcements and Updates
A. DARE assistant hiring on track for next week
B. Title III report ready for on-time submission
C. De Anza is considering Foothill as partner for Title III cooperative grant
D. Common Assessment project – De Anza is being considered for pilots
E. Student Success Task Force (SSTF) recommendations:
   1. Chow described meeting with President Murphy, DASB President Kinner and SSTF
      Member Hansen. Two concerns were brought up; students losing privileges and bog fee
      waiver eligibility. Without funding for the additional mandates, the good intentions will
      actually hinder student success

III. Initial Work on the Two Priority Areas
A. Dare Partners
   1. Process ideas
      a. Binder
      b. Web
      c. Road-show
      d. Survey faculty
      e. Survey students
   2. Outcome (still needs to be finalized and planned for measurement)
      a. Intermediate: identify concrete tools and approaches to serve students with basic
         skill needs
      b. Intermediate: identify liaisons in departments
      c. Long-term: cultural shift in college, all faculty see basic skills work as their work
3. Action items:
   a. Start to assess faculty needs
   b. Submit question proposal for Partners in Learning
   c. Develop survey for divisions

B. High School Alignment
   1. Process ideas
      a. Do early assessment at high school level
      b. Consider California High School Exit Exam (CAHSEE)
      c. Continue to examine vendors’ products
   2. Outcome (still needs to be finalized and planned for measurement)
      a. Intermediate:
         o More students accessing services and support at high school level
      b. Long-term:
         o Fewer students placed into basic skills
         o More accurate placement
         o Contact Fremont Union
         o Develop action plan
   3. Action items
      a. Develop action plan with time line

IV. Presentations to DARE
   A. Agreed that co-chairs will invite Reading Department to present
   B. Agreed others will be considered/invited as deemed appropriate to the degree there is concrete outcomes and those outcomes are related to DARE mission.

V. Good of the Order
   A. Northern CA College Reading Association (NCCRA) Conference
      March, 9 2012: 9 AM- 3 PM @ De Anza College, $45 registration fee before Feb. 15
   B. African American Student Conference
      February 8, 2012 8:30-1:30

<table>
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<tr>
<th>Next Meeting</th>
<th>DARE Core: 1/31/12, El Milagro Room, 11:00 AM - 12:00 PM</th>
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<td>DARE General: 2/1/2012, Admin 109, 3:30 PM – 5:00 PM</td>
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