Date and Location: 4/16/14

Attendees: Diana Alves de Lima, Ricardo Delgado, Melinda Hughes, Ren Johnson, Amy Leonard, Rob Mieso, Kathleen Moberg, Jennifer Myhre, Lorrie Ranck, Thomas Ray, Jackie Reza, Jerry Rosenberg, Jeff Schinske, Monika Thomas,

Guests: Liz Connolly (Starfish rep), Kevin Glaption, Letha Jean-Pierre, Kelly Kilby (Starfish rep), Lisa Mandy, George Robles, Janny Thai, Nina Van

Absent: Melissa Aguilar, Angela Caballero de Cordero, Julie Ceballo, Deborah Centanni, Lori Clinchard, Mayra Cruz, Stephen Fletcher, Rebecca Fouquette, Sarah Lisha, Virginia Marquez, Veronica Neal, Mallory Newell, Sabrina Stewart, Rowena Tomaneng

Note taker: Annette Corpuz

Discussion

I. Review agenda and minutes from last meeting/community building activity
   A. 3/19/14 minutes approved with no changes.
   B. Agenda approved with no changes.
   C. Community Building Activity: My favorite place to go for cheap eats is . . . ?

II. STARFISH Retention Solutions Demo – Stacey Cook
   A. Stacey gave a brief introduction about Starfish.
      1. The product that they offer will benefit the students that we are all concerned about.
      2. Works with Student Support Services particularly in the area of both at-risk and general follow-up.
      3. Really likes the Kudos Section where students are given feedback at what they do well.
   B. Liz Connolly and Kelly Kilby, Starfish representatives, gave a presentation of the products that Starfish offers.
      2. Starfish Mission: To help institutions help students finish what they start.
      3. Starfish Philosophy:
         • Success is a moving target. Life happens every day, and students need different kinds of encouragement at different times.
         • Success hinges on academic participation. Faculty have unique perspectives on their students, and you need to capture what happens in the classroom.
         • Success requires engagement. Students are busy, and so are the people that want to help them. Making connections is essential – but it is not easy.
         • Success is measurable. Student support happens all across campus, so you need to tie outcomes to specific activities in order to see the big picture.
   4. What sets Starfish apart?
      • Intelligent Data Integration – Can connect and integrate with a variety of software programs that institutions are already using.
      • Designed to help you use data to automatically identify a student at risk and get to students faster.
      • Can plug into different technologies and can have multiple front doors to access starfish. i.e. can be accessed through different venues like Moodle or My Portal.
      • Provides tools for students to schedule appointments online with people and resources that can help them.
   5. Starfish contains four powerful, connected modules:
      • Starfish EARLY ALERT, CONNECT, ADVISING, INSIGHT
   6. Demonstration was given on Early Alert and Connect. They work as one piece, but have different functionalities.
      • Everything in the demo comes from client feedback.
      • Showed us the following views: Instructor, Student and Advisor
      • Don’t have to call it “Starfish”. Each college can brand it any name that is connected to their Student Success initiative.
      • Discussion ensued and questions answered by the Starfish representatives.
III. Updates: Diana Alves de Lima/Thomas Ray/Jerry Rosenberg
   A. Next steps in the SSSP Process - Diana
      1. Welcoming Pathways SSSP teams all submitted their proposals and recommendations.
      2. Stacey and Rowena are now working on compiling them into the state format, which will be submitted to the state next Fall.
      3. Before they are submitted, they will be going through all of the shared governance committees in May.
      4. Senior staff in early May first, then in mid to late May it will go through all of the shared governance.
      5. There may be changes and the work will begin to implement what has been approved.
   B. Outcomes of the meeting on Assessment last quarter – Thomas/Jerry
      1. Have had a number of meetings, but there was one meeting attended by representatives from English, ESL, Assessment Office, Outreach, A & R, Counseling and Math.
      2. Some of the things that came out of that meeting:
         • We can provide much more immediate results on the essay, we just need to know when placement tests are being taken so we can schedule readers accordingly.
         • Working with the scheduling from Outreach so we can work with the high schools and readers.
         • ESL would like to find out how to integrate. ESL tests currently cannot be done in the high schools.
         • Work done by Mallory and Steven Fletcher to have data to use high school GPA to pilot using that instead of using the placement process. This would be part of multiple measures and not a replacement.
         • ESL considering alternative tests.
      3. Steven Fletcher sent forward an email that the state is moving forward on a unified assessment.
      4. Steven is asking for volunteers from Language Arts and Mathematics to serve on the State committee.

IV. DARE Involvement in May 10 Open House
   A. Jen – Do we want to plan something for DARE to have a presence at Open House?
      1. Diana – Not sure if DARE is really that interesting to students and parents.
      2. Best thing to do is to be invisible and be there to help.
   B. Rob handed out a flyer advertising the “New Student and Parent Open House 2014.
   C. 1. This flyer was sent out to about 2700 students in our local service area.
      2. Encourages them to apply and take the assessment before attending the Open House. If they do that then they can go to the Orientation.
      3. In addition to the ones we’re doing at the high schools, there are two Saturdays, April 19 and 26, that are available to help them take their placement test,
      4. Planning 14 sessions of Orientations at the Open House.
      5. Not ready to accommodate the parent session this year. Hopefully next year.
      6. During the time the student is in orientation, parents can visit information tables.
      7. Tours will be given.
      8. Estimated attendance is between 3000-4000, of which 1000-1500 will probably be students.

V. Announcements/For the Good of the Order
   A. Diana – Online tutoring is off and running. Please help spread the word.

Next Meeting: 
   **DARE Core:** Tuesday, May 6: 9:30 – 10:30 am, El Milagro Room
   **DARE General:** Wednesday, May 7: 3:30 – 5 pm, Seminar Conference Room 3G