Date and Location: 4/17/13 Admin 109

Attendees: Melissa Aguilar, Diana Alves de Lima, Gregory Anderson, Karen Chow, Lori Clinchard, Melinda Hughes, Amy Leonard, Sarah Lisha, Rob Mieso, Mallory Newell, Thomas Ray, Jeff Schinske, Monika Thomas, Rowena Tomaneng, Pat Weinberg

Guests: Ron Francis

Absent: Angela Caballero de Cordero, Julie Ceballos, Andres Cuenca, Ricardo Delgado, Lenore Desilets, Dan Dishno, Chris Dorr, Ren Johnson, Phong Lam, Kathleen Moberg, Jennifer Myhre, Veronica Neal, Jackie Reza, Jerry Rosenberg, Cheryl Woodward

Note taker: Annette Corpuz

### Discussion

#### I. Approval of Agenda and the 3/20/13 minutes

A. Agenda – Change agenda items as follows:
   - Move “Website” reminders to II
   - Move “Reading Apprentice Workshop” to IV
   - Correction – “Scorecard and Consultation Council” is V
   - Correction – “Project Work” is VI

B. 3/20/13 minutes approved

#### II. DARE Website Reminders

A. Gregory sent out a draft of a small paragraph for a landing page on the website.
   1. It would require editing. Improve on what was sent out.
   2. Needs an additional page that will be hosted on the DARE website. Individual project pages for each.
   3. Send to Gregory and he or Julie Ceballos will standardize format.

B. Deadline to turn in is **Wednesday, May 1st**. Due to absences, the above information will be shared as follows:
   1. Melissa to Ricardo
   2. Rob to Kathleen
   3. Mallory to Pat

#### III. Faculty Co-Chair Search

A. Karen gave an overview of the position duties, responsibilities, and opportunities.
B. Good way for someone to expand their pedagogical and administrative experiences.
C. Look at the BSI Expenditure and Action plans to get a feel of what we’ve been focusing on.
D. Deadline to express interest is extended to May 1st.
E. Job description has been posted to the DARE website.

#### IV. Reading Apprentice Workshop

A. Will be cancelling and rescheduling for Friday, October 18th.
B. Need more time to do advertisement and outreach.
C. Ann Foster from 3CSN has several possibilities of workshops that can be offered based on length of time. Will share that information at a future meeting to get feedback.

#### V. Scorecard and Consultation Council

A. The Consultation Council which is the consultation group for the Board of Governors, is going to implement.
B. Mallory – gave an overview on how we are preparing to put out the Scorecard as it is formatted.
   1. Sample of about 3000 De Anza students but is a cohort. This year is the data of cohort 2006-07.
   2. Look at completion rate and becoming transfer prepared.
   3. Broken out by gender, age and ethnicity.
   4. We are ranked top for completion rate of the bay area colleges and ranked top for our peer groups of comparable colleges.
VI. Project Work (High School & DARE Partners) & Good of the Order
   A. Rob – Nothing new to share because data from District is in the hands of CALPass. Will get info from Mallory regarding data.
   B. Diana – Road Show is next Thursday afternoon.
   C. Gregory - Kathleen brought up the idea of software and career planning idea that has had some success at Victor Valley College. It has been adopted and is being used at a number of colleges in the area. She will be doing more investigating and will share at a future meeting.
   D. Amy – At SSPBT, it was brought up that Counseling is going to start doing hybrid orientations during Spring and Summer.
   E. Rob – Open house will be offering 12 Getting Started sessions. Assessing about 20 high schools.

Next Meeting:

<table>
<thead>
<tr>
<th>DARE Core:</th>
<th>Tuesday, April 30: 9 – 10 am, El Milagro Room</th>
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<tbody>
<tr>
<td>DARE General:</td>
<td>Wednesday, May 1: 3:30 – 5 pm, MLC 255</td>
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