# Developmental And Readiness Education (DARE) Taskforce
## Meeting Minutes

<table>
<thead>
<tr>
<th>Date and Location:</th>
<th>10/2/13  Admin 109</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attendees:</td>
<td>Melissa Aguilar, Diana Alves de Lima, Angela Caballero de Cordero, Julie Ceballos, Lori Clinchard, Melinda Hughes, Ren Johnson, Amy Leonard, Sarah Lisha, Kathleen Moberg, Jennifer Myhre, Veronica Neal, Mallory Newell, Thomas Ray, Jackie Reza, Jerry Rosenberg, Jeff Schinske, Kanako Suda, Monika Thomas, Rowena Tomaneng, Pat Weinberg</td>
</tr>
<tr>
<td>Guests:</td>
<td>Rebecca Fouquette, Julie Lewis, Elizabeth Mjelde, Edmundo Norte, Joanne Rae Panganiban, Linh Ton, Tracy Truong</td>
</tr>
<tr>
<td>Absent:</td>
<td>Mayra Cruz, Andres Cuenca, Rob Mieso</td>
</tr>
<tr>
<td>Note taker:</td>
<td>Annette Corpuz</td>
</tr>
</tbody>
</table>

## Discussion

### I. Welcome, Agenda and Approve Minutes from June 19, 2013
- A. Agenda approved with no objections.
- B. 6/19/13 minutes approved with no changes.
- C. Community Building Activity – "One thing I’d like to accomplish this year at De Anza is …”

### II. Where have we been?
- A. Spring proposal overview
  - 1. Four proposals were completed.
    - a. ESL Department Workshop – Share Fair
    - b. Meet & Swap
    - c. English Faculty Retreat
    - d. Biology Department - Clickers
  - B. FELI overview (Reza)
    - 1. Following the Faculty Experiential Learning, we did a two week intensive 3 unit class
      - a. 27 students registered, 20 students showed up, stayed, passed and did every homework assignment
      - b. Short video shown – students sounding off about FLSI (Foundations of Leadership Summer Institute)
      - c. Jackie invited students who attended the FLSI to share their experiences with the program (Tracy Truong, Linh Ton and Joanne Ray Panganiban)
      - d. Veronica Neal and Julie Lewis were co-facilitators and also shared their experience with the workshop.
    - 2. Instructional Technology (Schinske, Alves de Lima and Aguilar)
      - a. Jeff - Clickers
        - 300 clickers acquired by DARE to give voice to every single student in class.
        - Presented this at one of our Road Shows,
        - 9 faculty members from 3 different departments requested clickers.
        - Requests exceeded the 300 on hand. iClicker has loaned us the remainder equaling a total of 583 clickers checked out.
      - b. Melissa/Diana – Online Tutoring
        - Started experimenting with online tutoring last spring.
        - Using a product called CCC Confer, which is a free resource from the Chancellors office.
        - Used instructors teaching fully online classes and found tutors for them.
        - Did have some success in the classes where the instructors required students to use online tutoring.
        - Not doing in fall because we don’t have tutor resources to do it.
        - Putting together a proposal to outsource some of the online tutoring to Smart Thinking where 90% of their tutors have graduate degrees and some are instructors.
        - Can provide high-level feedback for students and is relatively cheap. It is around the clock 24/7 access.
        - Ties in with some of the tools students are currently using and hoping to have going by Spring.

### III. Where are we going? (Immediate)
- A. Recruiting new members.
  - 1. Would like to recruit 2 Classified, 2 Faculty and 2 student positions.
  - 2. Angela would like positions to be reserved for Counselors.
  - 3. If you know of anyone who is interested, please send an email to Jerry or Jen.
  - 4. Hopefully we will be able to vote at the next meeting.
- B. Upcoming conferences (RP & 3CSN)
  - 1. Next week is the Strengthening Student Success Conference: October 9 & 10
  - 2. DARE funded and asking attendees to write up 2 takeaways and an action plan.
3. How will you implement something you learned?
C. 3CSN – Reading Apprentice Workshop
   1. October 18 here at De Anza.
   2. Built for faculty who don't teach reading.
   3. Discipline based – How to read in YOUR area.
   4. Works so that you can help your students with their reading skills.
   5. Will be discussing primarily about cases in Biology and History.
D. BSI Report
   1. Due to the State on October 10.
   2. Will report out at a later meeting.

IV. Where are we going? (Long Term)
A. SSC Act Implementation
   1. Angela and Kathleen recently attended the SSC Act Implementation Summit
   2. Both on the SSC & Instructional side we are going to be starting a series of implementation deeper planning meetings to address mandated recommendations.
   3. An advisory committee set up between the two major areas will be open to other members of the campus for feedback.
B. DARE Retreat & Planning
   1. Time to reflect & take stock.
   2. Perhaps HS Project & DARE Partners may need to revise.
   3. Haven't had a retreat in a long time and would like to do some serious work on what we want to do next.
   3. Dare Core along with Angela, Amy, Julie & Jeff will form the planning subcommittee for retreat.
C. Brainstorm – What do you want DARE to do this year? Ideas for DARE Projects:
   - Ways technology could be used to enhance or better the experience of basic skills students
   - Looking at the DATA: What does it say? What can we learn from it?
   - Reasons why students falling through the cracks. Why are we losing them?
   - ESL Students – Second Language Learners
   - Refocusing some of the outreach to the high schools to help prepare them emotionally on coming to the college and not just focusing on preparation for testing
   - More open houses and targeting areas so that it's a little bit more personal
   - How to interest faulty members (especially practitioners) in developing basic academic skills
   - DARE Partners
   - H.S. Alignment – try again with Fremont Union
   - More collaboration perhaps across disciplines. Lots of boundaries
   - Know more about money. How do we get funding, etc?
   - More road show and add student panels
   - Expand DARE Partners about how to build awareness across campus
   - Other ideas beyond the Road Show
   - Build on Opening Day – Student accountability/Institutional accountability
   - How to get more meaningful data and info about students (on your roster)
   - FERPA – problem solving
   - Some way of increasing basic skills sections in the pipeline (e.g. shadow sections)
   - Emotional Connection
   - Orientations/Entry processes
   - Counseling & Instructional faculty meet and greet
   - Interventions at 2/3 levels below
   - Proposals – tightening of the outcomes measurement.

V. Good of the Order
No reports or announcements.

Next Meeting:
DARE Core: Tuesday, October 15; 9:15-10:15 am in El Milagro
DARE General: Wednesday, October 16; 3:30 – 5 pm in Seminar Training Room 3G