### Developmental And Readiness Education (DARE) Taskforce Meeting Minutes

**Date and Location:** 10/16/13  
**Attendees:** Melissa Aguilar, Diana Alves de Lima, Angela Caballero de Cordero, Julie Ceballos, Lori Clinchar, Melinda Hughes, Amy Leonard, Rob Mieso, Kathleen Moberg, Jennifer Myhre, Mallory Newell, Thomas Ray, Jerry Rosenberg, Jeff Schinske, Kanako Suda, Rowena Tomaneng, Pat Weinberg  
**Guests:** Rebecca Fouquette  
**Absent:** Mayra Cruz, Ren Johnson, Sarah Lisha, Veronica Neal, Jackie Reza, Monika Thomas  
**Note taker:** Annette Corpuz

#### Discussion

**I. Approval of Agenda and the 10/2/13 minutes**  
A. Agenda approved.  
B. 10/2/13 minutes approved.

**II. Recruiting/affirming new members**  
A. Current needs: 2 faculty, 2 classified staff and 2 students.  
   1. Had several submissions for faculty and not very many for classified.  
   2. When Pat retires, we will be in need of a third classified member.  
B. Recommendations from CORE for faculty members:  
   1. Rebecca Fouquette – Mathematics  
   2. Debbie Centanni – EDC  
   3. Vote: To affirm Rebecca Fouquette and Debbie Centanni as representatives on this committee.  
   4. All agreed to send recommendation to Academic Senate.  
C. Need to do more encouraging and recruitment from the Classified area.  
   1. Jen - Margaret Bdzil put the call out and said she had one person interested, but did not give a name.  
   2. Julie – Virginia Marquez from EOPS may be interested.  
   3. Melissa - May be good to target academic advisors.  
D. Still need two student representatives.  
   1. All encouraged to do outreach in their areas.  
   2. Possibly tutors experienced in basic skills. Will look good on their resumes and for transfer.  
   3. Jen will ask around SSRS.

**III. Reviewing the BSI Report**  
   1. Instructed to rollover the same long-term goals from the last BSI report with a few minor tweaks.  
   2. Professional Development, Entry Processes and Tutoring are the three main areas we are committed to spending our monies.  
   3. Narrative – Written in relation to the master plan with language directly about basic skills. Particularly around how we do assessments and included information from institutional research.  
   4. Trying to tighten up the outcome assessments on the proposals that come to us.  
   5. Included SLO assessments, strategic planning and self-study.  
   6. Wanted to know about our problems and how can they help.  
   7. Action plan for research.  
   8. Had a specific question to compare the Cohort that started in 2008 to the one in 2010.  
      - Success in reaching eligibility for transfer level in 3 years.  
      - Students who place in 1 level below are succeeding.  
      - Writing & Reading and Math, in levels 2/3 below are falling below the pipeline.
B. Rowena – Budget
   1. Worked on trying to put the different expenditures in categories since it is different than how we do our internal accounting.
   2. Everything was good and Bret double-checked it before we turned it in.
   3. Discussed and gave examples of what we are funding and how they fit into the different categories.

IV. Data WOW! From BSI Report and beyond
   A. Jerry presented on the CCC Chancellor's Office Management Information Systems Data Mart
      1. Website: [datamart.cccco.edu/outcomes/default.aspx](http://datamart.cccco.edu/outcomes/default.aspx)
      2. We use the Basic Skills Cohort Progress Tracker
      3. Try to use in your own discipline area.
      4. Also have state data here and can compare to your own discipline area.
      5. Jerry proceeded to show examples of how to navigate through the website and do data comparisons.
      6. Shows: Enrolled – Attempts – Success
      7. Different levels are different populations and interventions may be different.
      8. Gender split was primarily 50/50; interestingly one level below it was 70/30
   B. Analogy of data to Charles Minard and Invasion of Moscow.

V. Report out from SSSC
   A. Activity: Pair Share
      1. Pair with someone who did not attend or someone who also attended, but did not cross paths.
      2. Share one take away/action per group. Who are you going to work with to make that take away happen?
   B. Each group shared the findings of their discussion.

VI. Review our vision brainstorm for this year
   A. Table until next meeting since we’ve run out of time.
   B. Homework: Look at the brainstorm items from last meeting and think of how to categorize, so that we can narrow down in to a smaller handful of categories to prioritize.

VI. Announcements/Good of the Order
   A. Reading Apprentice Workshop currently has 30 people signed up to attend this Friday.
   B. ESL Summit on Acceleration will be on Friday, November 15 from 9 am – 3 pm at Laney College.
   C. Pat – Smarter Balanced, which is the group that’s putting up the new tests replacing the Star Test, is starting this Spring.
      1. All of the schools will be using it.
      2. Updated website on October 10th.
      3. The rubrics and sample tests are out there.
      4. Pat will send link to Jen to send out to the group.

Next Meeting:

<table>
<thead>
<tr>
<th>DARE Core:</th>
<th>Tuesday, November 5: 9:15 – 10:15 am, El Milagro Room</th>
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<tbody>
<tr>
<td>DARE General:</td>
<td>Wednesday, November 6: 3:30 – 5 pm, Admin 109</td>
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