<table>
<thead>
<tr>
<th>Date and Location:</th>
<th>11/28/12  Admin 109</th>
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<tbody>
<tr>
<td>Guests:</td>
<td>Ronald Francis</td>
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<tr>
<td>Absent:</td>
<td>Melissa Aguilar, Angela Caballero de Cordero, Ricardo Delgado, Lenore Desilets, Melinda Hughes, Phong Lam, Rob Mieso, Veronica Neal, Jackie Reza, Jeff Schinske, Pat Weinberg, Cheryl Woodward</td>
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<td>Note taker:</td>
<td>Annette Corpuz</td>
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### Discussion

#### I. Approval of Agenda and the 10/17/12 minutes

A. Agenda approved.
B. 11/7/12 minutes approved with no changes.

#### II. Certificate Work

A. In order for this project to happen and roll out in the Fall of 2013, we need to make a decision by next week's meeting. We need to review the work already done on the Post Master's Certificate and be prepared to decide next week.
B. Discussion Summary – Members expressed enthusiasm and excitement. They also expressed significant concerns and questions that need to be address.
   1. Describe assessment more concretely.
   2. Marketing transparency (i.e. language and data on effectiveness)
   3. Improve sustainability – costs should be transparent.
   4. Consider different ways to participate without committing to the entire certificate.
   5. Differentiate clearly between FELI training and ISW.

#### III. CCSSE Presentation

A. Mallory Newell presented report on CCSSE (Community College Survey of Student Engagement).
B. On many measures, De Anza performs higher than peers, but our college still has chance to make progress.
C. Detailed information can be found on the De Anza Research website: www.deanza.edu/ir/CCSSE.html

#### IV. Project Work (High School DARE Partners)

A. Did not have time for Project Work. Tabled for next week's meeting.
B. Basic idea is that BSI funding has money that needs to be spent by the end of 2012/2013 (it is the 10/11 funding).
C. Action item is to think of funding opportunities.

#### V. Good of the Order

A. Regarding proposal that was part of DARE partners. Gregory Anderson was able to talk with Mari Tapia about the groups’ questions and concerns. She will bring it back to Paula and try to have a revised proposal for us by next week's meeting.

### Next Meeting:

<table>
<thead>
<tr>
<th>DARE Core:</th>
<th>Tuesday, December 4: 9 – 10 am, El Milagro Room</th>
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<tr>
<td>DARE General:</td>
<td>Wednesday, December 5: 3:30 – 5 pm, Admin 109</td>
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