Developmental And Readiness Education (DARE) Taskforce
Meeting Minutes

Date and Location: 6/20/12  Admin 109

Attendees: Gregory Anderson, Melissa Aguilar, Mariana Aguilar-Rivera, Julie Ceballos, Karen Chow, Cynthia Cuéllar, Ricardo Delgado, Dan Dishno, Phong Lam, Amy Leonard, Sarah Lisha, Kathleen Moberg, Jennifer Myhre, Mallory Newell, Monika Thomas, Pat Weinberg

Guests: Diana Mathios

Absent: Diana Alves de Lima, A. Caballero de Cordero, Lenore Desilets, Melinda Hughes, Rob Mieso, Veronica Neal, Thomas P. Ray, Jackie Reza, Jerry Rosenberg, Rowena Tomaneng, Cheryl Woodward

Notetaker: Cynthia Cuéllar

Discussion

I. Approval of Agenda and the Minutes from 6/6/12
   A. Agenda approved with one amendment: Add Jill Quigly and Sarah Lisha to agenda under "Highlights from Dare Funded Activities"
   B. 6/6/12 Minutes approved

II. Announcements
   A. Gregory Anderson confirmed the proposed edit to the 6/6/12 motion passed to increase the number of seats on the Taskforce designated for members from non basic skills divisions. Original motion was to increase the Taskforce membership by two seats. Proposed edit to increase the number of seats from two to three, and the designation of Monika Thomas as the representative holding the third seat, was passed with no objections.

III. Highlights from DARE Funded Activities
   A. Title III: Reorganizing The Student Success Center (SSC) presented by Amy Leonard and Julie Sartwell
      1. Presentation included:
         * Summary of work completed
         * Challenges & benefits
         * Customized Academic Success (CAS) pilot program overview
         * Implementation of supplemental instruction/offersings
         * Success & persistence rates
         * Student & instructor feedback
         * Tutoring challenges
         * Success & concerns about CAS program
         * Suggestions for sustainability.
         * Full presentation available on website.

   B. Title III: ESL Workshops presented by Craig Norman
      1. Presentation included:
         * Overview and progress report on workshops
         * ESL Title III Goals
         * Courses designated for support workshops
         * Workshop descriptions
         * Snapshot of students served
         * Attendance data
         * Quantitative data
         * Conclusions and plans for fall 2012
C. Instructional Support Technician Position presented by Victoria Kahler
   1. Overview of primary responsibilities
      • Writing and Reading Center (WRC) work includes working with CAS, day to day operations and ESL Support Workshops
      • Outreach: At beginning of each quarter contacts instructors and schedules group presentations on WRC services and programs i.e. CAS, ESL Support Workshops, tutoring
      • Serves as the contact for weekly individual tutoring and in charge of scheduling
      • Presents / implements the CAS and ESL Support Workshops

D. Presentation by Jill Quigly and Sarah Lisha
   • Full presentation available on website.
   • Final note: If there is no funding for these activities then it’s likely they will not continue. Currently, a lot of the portfolio work is being done in-kind by faculty.

E. Math Boot Camp presented by Mehrdad Khosravi
   • Purpose of boot camps is to increase chances of students passing math course or to be better prepared for the math assessment.
   • We have three math courses / levels: 210 (pre-algebra), 212 (Algebra) and 114 (Intermediate Algebra
   • Transition from 210 to 212 is fine. Transition from 212 to 114 is an issue: 15-18% of people who get C in 212.
   • Long term goal is to design a Summer Boot Camp like many other colleges offer
   • Have had two pre-pilot programs leading up to the proposed Summer Boot Camp 2012 to figure out what needs to be talked about, how to track students and what to do to sustain it
   • Winter 2012: Less than 20 students showed up. Those that showed up were present and engaged. Out of 20, six were from level below 210. Out of the remaining 14, nine students passed their math class.
   • Spring: Mehrdad Khosravi developed a 30-page booklet / study prop that covers the essential math skills covered in the three math courses 210, 212 and 114. Very popular resource with students.
   • Challenge has been in recruitment but once student attends, he/she is engaged and there to stay
   • Summer proposal is attached to Student Success and Retention Services Center (SSRSC). SSRSC has an existing class and the ideas was to present and outreach to that group of freshman / First Year Experience students for recruit and have them take their first math class in the fall 2012.

IV. DARE Budget Review
   A. Gregory Anderson presented a summary of the DARE 2011-12 budget
      1. DARE Taskforce work funded by two funding streams; Title III and Basic Skills Initiative (BSI)
      2. This is the last year of the five-year Title III grant. Funds will be spent by the end of the grant period
      3. BSI has a three-year sunset window. No indication at this time that BSI allocations will be impacted next year
      4. BSI allocation linked to enrollment numbers so it is expected the amount will be slightly lower due to drop in enrollment
      5. BSI will be the sole source of funding for DARE Taskforce activities
      6. Current DARE funding freeze will likely remain in place until after November elections.
7. Anticipated estimated funds going into 2012-2013 is from BSI is $585,103.

V. DARE Prioritized Projects Work Time
   A. Did not have time to do project work – Tabled for next meeting.

VI. Good of the Order
   A. Karen Chow’s Birthday
   B. Cynthia’s final Taskforce meeting.

Next Meeting:  
DARE Core: TBC  
DARE General: TBC