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Administration of Justice

Corrections/Probation, Law Enforcement, and Private Security

Social Sciences and
Humanities Division
Bldg. L1 Room L13
408-864-8770

Counseling Center
Student and Community
Services Bldg. 2nd Fl.
408-864-5400

Career Services Info.
Student and Community
Services Bldg. 2nd Fl.
408-864-5400

Certificate of Achievement-Advanced Level Requirements

1. A minimum "C" grade in each major course.
2. Demonstrated proficiency in English and mathematics as evidenced by eligibility for EWRT 1A or ESL 5 and eligibility for MATH 114.
Note: A maximum of 18 quarter units may be transferred from other academic institutions.

A.A./A.S. Degree Requirements

1. Completion of all General Education (GE) requirements (31-42 quarter units) for the A.A./A.S. degree. GE units must be completed with a minimum 2.0 GPA ("C" average).
2. Completion of all major requirements. Each major course must be completed with a minimum "C" grade.
Major courses can also be used to satisfy GE requirements (except for Liberal Arts degrees).
Note: A maximum of 22 quarter units from other academic institutions may be applied toward the major.
3. Completion of a minimum of 90 degree-applicable quarter units (GE and major units included). All De Anza courses must be completed with a minimum 2.0 GPA ("C" average). All De Anza courses combined with courses transferred from other academic institutions must be completed with a minimum 2.0 GPA ("C" average).
Note: A minimum of 24 quarter units must be earned at De Anza College.

Major courses for certificates and degrees must be completed with a letter grade unless a particular course is only offered on a pass/no-pass basis.

Corrections/Probation

A.A. Degree

The Associate in Arts degree in Corrections/Probation provides the foundational education required for an individual's career entry into the criminal justice field, specifically correctional operations and probation/parole case investigations. The courses range from concepts of criminal law, evidence, investigation and reporting to criminology, aspects of social change, and corrections investigations.

Student Learning Outcomes - upon completion, students will be able to:

- identify and discuss the legal and sociological approaches to correctional theories and practices.
- analyze the current correctional system and alternative sentencing solutions.
- analyze and evaluate the current theories and concepts that attribute social deviations to juvenile delinquency.

1. Meet the A.A./A.S. degree requirements.

2. Complete the following.

ADMJ 1	Introduction to Administration of Justice	4
ADMJ 50	Crime, Correction and Society	4
ADMJ 54	Youth and the Law	4
ADMJ 56	Practical Writing for Administration of Justice	4
ADMJ 73	Crime and Criminology	4
ADMJ 74A	Interviewing, Interrogation and Crisis Intervention	4
ADMJ 75	Principles and Procedures of the Justice System	4
ADMJ 78	Correctional Investigation	4

Complete four (4) courses from the following:	14-16
ADMJ 3	Concepts of Criminal Law (4)
ADMJ 11	Federal Courts and Constitutional Law (4)
ADMJ 25	Law and Social Change (4)
ADMJ 29	Cultural Pluralism and American Law and Justice (4)
ADMJ 51	Women in Crime (4)
ADMJ 55	Alcohol, Narcotics and Drug Abuse (4)
ADMJ 62	Sexual Assault: Police and Community Response (4)
ADMJ 64 series	ADMJ 64, 64X, 64Y, 64Z Administration of Justice Internship (1-4)
ADMJ 69	Administration of Justice Field Trips (1.5)
ADMJ 90A	Legal Aspects of Evidence (4)

Major	Corrections/Probation	46-48 units
GE	General Education (31-42 units)	
Electives	Elective courses required when major units plus GE units total is less than 90	
	Total Units Required	90

Recommended

ADMJ 5, 53; HIST 17A, 17B; P E 28A; PSYC 1, 4
SOC 1; Spanish (any level)

Law Enforcement

A.A. Degree

The Associate in Arts degree in Law Enforcement provides the foundational education required for an individual's career pathway into the criminal justice field with an emphasis on the administration of justice. The courses range from the concepts of criminal law, evidence, investigation and reporting to community relations and criminology.

Student Learning Outcomes - upon completion, students will be able to:

- identify the responsibilities of each component of the criminal justice system.
- analyze the issues and theories of ethical standards and unethical conduct that are unique to the criminal justice field.
- construct a professional report of a crime utilizing report criteria.

1. Meet the A.A./A.S. degree requirements.

2. Complete the following.

ADMJ 1	Introduction to Administration of Justice	4
ADMJ 3	Concepts of Criminal Law	4
ADMJ 5	Community Relations	4
ADMJ 56	Practical Writing for Administration of Justice	4
ADMJ 61	Criminal Investigation	4
ADMJ 75	Principles and Procedures of the Justice System	4
ADMJ 90A	Legal Aspects of Evidence	4
Complete four (4) courses from the following:	14-17	
ADMJ 11	Federal Courts and Constitutional Law (4)	

ADMJ 25	Law and Social Change (4)	
ADMJ 29	Cultural Pluralism and American Law and Justice (4)	
ADMJ 50	Crime, Correction and Society (4)	
ADMJ 51	Women in Crime (4)	
ADMJ 53	Criminal Law II (5)	
ADMJ 54	Youth and the Law (4)	
ADMJ 55	Alcohol, Narcotics and Drug Abuse (4)	
ADMJ 60	Patrol Procedures (4)	
ADMJ 62	Sexual Assault: Police and Community Response (4)	
ADMJ 64 series	ADMJ 64, 64X, 64Y, 64Z	
	Administration of Justice Internship (1-4)	
ADMJ 69	Administration of Justice Field Trips (1.5)	
ADMJ 73	Crime and Criminology (4)	
ADMJ 74A	Interviewing, Interrogation and Crisis Intervention (4)	
<i>Major</i>	<i>Law Enforcement</i>	42-45 units
<i>GE</i>	<i>General Education (31-42 units)</i>	
<i>Electives</i>	<i>Elective courses required when major units plus GE units total is less than 90</i>	
	Total Units Required	90 units

Private Security

Certificate of Achievement-Advanced

The Certificate of Achievement-Advanced in Private Security provides a compressed, minimum foundational education required for an individual's career pathway into the private security field. The emphasis is on courses needed to apply for entry-level positions. The courses offer exposure to patrol and justice procedures.

Student Learning Outcomes - upon completion, students will be able to:

- identify the responsibilities of each component of the criminal justice system.
- identify and analyze ethical standards and unethical conduct that are unique to the criminal justice profession.
- construct a professional report of a crime utilizing report criteria.

1. Meet the requirements for this certificate level.

2. Complete the following.

ADMJ 1	Introduction to Administration of Justice	4
ADMJ 60	Patrol Procedures	4
ADMJ 75	Principles and Procedures of the Justice System	4

Complete a minimum of 25 units from the following: 25

ADMJ 3	Concepts of Criminal Law (4)	
ADMJ 11	Federal Courts and Constitutional Law (4)	
ADMJ 29	Cultural Pluralism and American Law and Justice (4)	
ADMJ 50	Crime, Correction and Society (4)	
ADMJ 53	Criminal Law II (5)	
ADMJ 54	Youth and the Law (4)	
ADMJ 55	Alcohol, Narcotics and Drug Abuse (4)	
ADMJ 56	Practical Writing for Administration of Justice (4)	
ADMJ 61	Criminal Investigation (4)	
ADMJ 64 series	ADMJ 64, 64X, 64Y, 64Z	
	Administration of Justice Internship (1-4)	
ADMJ 90A	Legal Aspects of Evidence (4)	
	Total Units Required	37

Private Security

A.A. Degree

The Associate in Arts degree in Private Security provides the foundational education required for an individual's career pathway into the private security field. The courses range from the concepts of criminal law, evidence, investigations and reporting to patrol procedures and criminology.

Student Learning Outcomes - upon completion, students will be able to:

- identify the components of the criminal justice system and describe how each is fundamental to criminology procedures.
- identify the elements of a crime based on a factual situation.
- construct a professional report of a crime utilizing report criteria.

1. Meet the A.A./A.S. degree requirements.

2. Complete the following.

ADMJ 1	Introduction to Administration of Justice	4
ADMJ 3	Concepts of Criminal Law	4
ADMJ 60	Patrol Procedures	4
ADMJ 75	Principles and Procedures of the Justice System	4

Complete a minimum of 22 units from the following: 22

ADMJ 11	Federal Courts and Constitutional Law (4)	
ADMJ 29	Cultural Pluralism and American Law and Justice (4)	
ADMJ 50	Crime, Correction and Society (4)	
ADMJ 53	Criminal Law II (5)	
ADMJ 54	Youth and the Law (4)	
ADMJ 55	Alcohol, Narcotics and Drug Abuse (4)	
ADMJ 61	Criminal Investigation (4)	
ADMJ 64 series	ADMJ 64X, 64Y, 64Z	
	Administration of Justice Internship (2-4)	
ADMJ 69	Administration of Justice Field Trips (1.5)	
ADMJ 73	Crime and Criminology (4)	
ADMJ 74A	Interviewing, Interrogation and Crisis Intervention (4)	
ADMJ 90A	Legal Aspects of Evidence (4)	

Major Private Security 38 units

GE General Education (31-42 units)

Electives Elective courses required when major units plus GE units total is less than 90

Total Units Required 90 units