

**ICC Advisor's Report** Wednesday, May 29, 2019

La Donna Yumori – Kaku, ICC Advisor (408) 864-8692

http://www.deanza.edu/clubs

**Office Hours: Sign up on Club Room Door** M/W: 10:30 a.m – 11:30 a.m Tu/Th: 9:30 a.m - 10:30 a.mIf I am not in the ICC Office, Please check inside the Office of College Life

(New Info is in bold text)

F.Y.I

- 1. Office of College Life and Student Accounts Office: Summer Hours will be begin Monday July 1 -Thurs. Aug 29,
  - 9:00 am 4:30 pm, Closed Fridays. July 4 & Sept 2 Holiday/Campus closed. Please plan accordingly.
- 2. <u>Club Copy Code</u>: New copy codes will be issued beginning September 23, 2019. A Club officer will need to see Joshua, ICC Secretary or Dennis.
- 3. Turn in Meeting Room / Special Event request Form for Summer and Fall: Club Meetings or Club Events. Please allow at least 12 working days to process.
- 4. Turn in Requisitions for 2019-2020: The requisitions, club minutes, reciepts no later than Friday, June 14<sup>th</sup> for last check run on June 28, 2019.
- 5. ICC needs your Club photos for our ICC Slide Show: Name of club <3clubbing@De Anza or club photo of club event with club name on photo. Send by email to ICCAdvisor@deanza.edu Deadline: Mon. June 3 by midnight. Win \$50.

## Sign Up on Clipboards at ICC Meeting/ Office of College Life

- \* Graduation Volunteer June 28
- \* New Student Orientation Classes

## **ICC Important Dates**

- June 5
- **Spring Finale Reception** June 24-28 **De Anza College Finals**
- June 28 **De Anza Graduation**
- De Anza College Fall Welcome Week Info Tent staffed by De Anza clubs Sept. 20
- Sept. 24 ICC Welcome Week Entertainment (TBA)

**Club Day** 

- Fall Welcome Week Reception (Required Attendance for ICC Perfect Attendance) Sept. 25
- Sept. 30 **ICC Agenda Meeting**
- Oct. 2 1<sup>st</sup> ICC Meeting **Club Karaoke**
- Oct. 3
- **Oct. 10**