6_2_2010 MEETING SUMMARY

Reviewed homework due for 6/2 meeting
• It's important that we understand how effective our work ties into the Master Plan – “are we doing X”?
• Our team needs to focus on Standard III Self Study pp. 209-224. The homework due on 6/15 will help do that.

Reviewed Agenda Items
Kevin distributed an 8 page handout (not including agenda page)
• Themes section will be reviewed frequently to validate all documents we submit fulfill the standards.
• Kevin will email team the “Tech Plan,” which needs to map to our Educational Plan and new Mission Statement.
• p. 5 on agenda has list of documents for p.7.
• Pages 243 – 246 (Standard III Self Study), is a list of Documents of Evidence.

Reviewed Phases 1-6
• Phase 3: on the agenda cover page, is a big part of our homework due 6/16 (I relate this to making an “Evidence Template” – similar to the FHDA templates).
• Phase 4: We discussed good examples of evidence to get from our list of people to interview, such as graphs and charts, spreadsheets, etc. We will be labeling these documents, and they will eventually be re-ordered for final order of documents.
• Phase 5: We need to get a list of technology issues that are “Not” working. For example, Police Dept. has computers that are too old.
• Phase 3: Carolyn brought up a good point about our team productivity. What are we going to do as team, vs. on an individual basis? Our homework for the 6/16 meeting, includes working towards the solution to establishing “5 questions”.
  --- We need to keep in mind “who else should we be talking to?”
• Reviewed that we are all on the “same page”.

Homework from Kevin
See email from Kevin – dated 6/2/10