Accreditation Standard IV
Committee Meeting Notes
Monday, July 19, 2010

Attending: Barram, Booye, Chenoweth, Cook, Cole, Chamrawi, Gough, Haynes, Lee-Klawender, Marquez, Patlan, Pereida, Reza, Russaw, Singh, Stockwell

Review Agenda and Notes - There were no additions to the agenda. The notes from the 6/15 meeting were reviewed and approved.

Sub group reports
Group IVB1 - Russaw reported she is taking the lead for IVB sections, while Barram is out of town. Cook asked her to become familiar with the section information she will be working on.
Group IVA1 - Booye shared they met once and individually with each other. They have gathered a lot of information for review to determine what can be used as support.
Group IVB2 - Lee-Klawender provided a handout of the work done in section B2 and will share with other members of her group.
Cook will send a follow up email regarding sub group meetings. She asked that members work individually and that everyone keep writing until they can all meet. She also emphasized the importance of everyone sharing their work with others in the sub group.

Group IVA3. - Cook reported they have met once, divided the sections so everyone can do their preliminary work.
Update on their question – responded with the evidence found on the Governance web site. (see attachment)
Recommendation – a College Council handbook that describes the governance groups.
Group IVA2. - Haynes reported their group met and discussed how to approach their answer after reading the 2005 Self Study, will research the evidence.
Cook commented on the need to coordinate our answers for Standard IV with FH.
She suggested a joint meeting with FH.

Evidence Review - Cook provided a handout and referred to the links listed on the Accreditation web site, which include evidence regarding the 2005 Accreditation. Evidence should be provided as a hard copy and electronically (CD or USB drive).

Other Findings/Reports - The group reviewed the 2004-05 surveys for faculty/staff and students. Input for the Fall 2010 surveys should be submitted to LaManque.

Timeline Review – The group agreed the sub groups would keep meeting and working during the summer. In August, meet and review sub group drafts to stay on track. There will be no meetings in September.

Next Meeting Date – Cook suggested the next meeting, August 10th from 3-4:30 p.m., be a working meeting. Everyone should bring work completed for review, input, and continue working on section.

Good of the Order – Cook reviewed the status of the Tri Chairs for Standard IV. Lee-Wheat is the newly elected Academic Senate VP replacing Lee-Klawender as a a Standard IV Tri Chair. Lee-Wheat is already serving on Standard I. The group asked Lee-Klawender to remain on Standard IV as a Tri Chair and she agreed.

Meeting adjourned at 4:30 p.m.