Accreditation Standard IV  
Committee Meeting Notes  
Tuesday, June 15, 2010

Attending: Barram, Booye, Chenoweth, Cook, Cole, Ghamrawi, Gough, Haynes, Lee-Klawender, Marquez, Patlan, Pereida, Reza, Russaw, Singh, Stockwell, Vazquez

**Review Agenda and Notes** - The group reviewed the agenda for the meeting. The notes from the 6/1 meeting were reviewed and approved.

**Questions for Accreditation Steering Committee** - Jenkins suggests the group review and evaluate Standard IV in the 2005 Self Study and work with what is already there. If text does not need to be changed, provide an update. Questions to ask before writing: 1) What did we do? 2) How did we do it? 3) Do we need to change it? Clarify anything unclear.

Address areas where there is a planning document/agenda mentioned first.

Question - who will update the web sites pertaining to Accreditation? Provide Jenkins with a list of what needs to be looked at on the web sites. Everything should be done electronically and sent to Jenkins. Make sure links are correct. Members should print back up material to include with the report.

Jenkins provided a handout - obtaining evidence. Regarding surveys, contact LaManque. College-wide survey will be sent out in the fall. Check first web site on the handout for a sample survey. Group questions/requests for LaManque.

Note – Nancy check on the survey used in 2005.

Jenkins shared the web sites are ready. Agenda and minutes should be sent to her for posting.

Cook - make sure that we respond directly to the questions asked.

Timeline – include - share what has been written with everyone on the committee.

Question - which governance chart should be used? Jenkins advised using the one from Opening Day 2009.

**Sub group reports**

Standard IVB - Marquez – members are working individually and will report back via email. They are completing an assignment list for each section.

Standard IVA – Booye – the group has met once, Pereida and Reza are gathering information, plan to meet again to determine what is the best way to use the information. They have a lot of questions about where to go for information.

Jenkins advised the group to work from the planning agendas in the 2005 Self Study. A2 and A4 have more questions.

A3 – Barram - meeting this week regarding Board policy and research. D. Toyohara and B. Bartindale can provide assistance obtaining information regarding Board policy.

A5 – Stockwell - the group has questions. They will use email to meet after dividing up the work.

Pereida - the information developed by the sub groups overlaps.

Haynes - we need to make sure we state what we are responding to.

**Meeting Schedule**

Next meeting either 7/19 or 26th

Adjourned 3:00 p.m.