Accreditation Standard IV
Committee Meeting Notes
Tuesday, May 18, 2010

Attending: Cook, Cole, Ghamrawi, Haynes, Lee-Klawender, Marquez, Patlan, Pereida, Reza, Singh, Stockwell, Vasquez

Review Agenda and Notes
Agenda for the meeting and the notes from the 5/5 meeting reviewed and approved.

Introduction of New Members
Cook introduced new members Mike Gough, Carmen Pereida, Kulwant Singh, Lena Ghamrawi

Confirm Meeting Schedule
Members agreed to keep this date and time for Standard IV meetings. Lee-Klawender suggested that the steering groups decide their own date and time to meet.

Review Standard IV
Action for this meeting.
1) Review Standard IV as it is and the 2005 Self Study. Cook commented that some information in the 2005 Self Study will need to be updated. She thanked everyone for their hard work.
2) Review links (provided by Marquez) for colleges that have recently completed a successful Accreditation.

Reza asked about additional pages of the handout - Questions to use in Institutional Evaluation: Standard IIID and IVA.

Action: Check the document and send out additional pages.

Cook asked for input on Standard IV.
Marquez commented the Institutional Research Office will conduct a survey that to provide data. The final version of the Educational Master Plan will be available soon and we should refer to it.
Marquez asked Marketing where the SLOs and SSLOs will go in the self-study. Marketing is reviewing other college’s documents and will advise as soon as possible.
Cook commented on the importance of paying attention to the things we said we would do in the report.
Haynes suggested reviewing the mid term report.
Lee-Klawender commented that Standard IV needs more evidence.
Marquez will provide a document that outlines Standard IV Leadership & Governance.
Organize into Groups: IVA, IVB
Haynes commented that the responses in IVA are much longer than those in IVB. He suggested the sub groups break into smaller ones for each number. Group IVA members: Haynes, Booye, Reza, Cook, (DASB) Ghamrawi, Stockwell, Pereida
Group IVB members: Chenoweth (replaces Hearn), (Student), Vasquez, Patlan, Singh, Gough, (Student Trustee), Russaw and (Board Member), Barram
Cook suggested this group meet the first and third Tuesday of the month and IVA and IVB during the weeks in between.

Good of the order
Cook reported that J. Mowrey is willing to be a resource for Standard IV.

Adjourned at 4:00 p.m.