Accreditation Standard IV Committee Meeting Notes
Tuesday, October 12, 2010

Attending: Barram, Booye, Chenoweth, Cook, Cole, Ghamrawi, Gough, Haynes, Lee-Klawender, Marquez, Patlan, Pereida, Reza, Russaw, Singh, Stockwell

Review Agenda and Notes - There were no additions to the agenda.

Sub group reports
Group IVA2 – Marquez shared that the group has developed a rough draft report and referred to her recent email and the weaving process.

Group IV4A3. Cook working on a rough draft, referencing what was done in the 2005 Self Study and not applicable now, will add Title V language, how Board policy is developed, De Anza governance teams listed on the web sites, and how the 2005 Self Study relates to the survey to be completed this fall. For the Planning Agenda - refer to Program Reviews and SLOs.

Evidence Review: Confirm Corresponding Evidence
There was a discussion about areas people are stuck on.
  • Marquez requested information from the Foundation and has not received a response.
  • Lee-Klawender recommends talking directly with the person who has the information and grouping requests.
  • Cook asked everyone keep a list of items needed and can’t find and she will take to the Steering Committee.
  • Barram will provide Stockwell with information on Board revision of policies.
  • Haynes recommends to the Accreditation Steering Committee that the 07 organization chart, charge and governance web sites be reviewed and rewritten.
  • Patlan suggests an entity to keep web sites updated.
  • Marquez – that the ASC form a sub group to review the web sites. At one time, the College Council was to organize a “sunshine committee” to review the web sites.
  • Template for web sites
  • Develop a College Council handbook
  • Expand the role of the co-chair for the governance groups
  • Committee workshops, good for people new to shared governance, and could address more specifics i.e. role, responsibility.
  • Stockwell will ask LaManque to include each of the standards in a question format as part of the Accreditation survey this fall.

Other Findings/Reports – Classified Senate Survey Results
Marquez - Results of the Classified Senate Survey could be combined with the all college survey results. She will advise if the results are on line.

Timeline Review – Future Meeting Dates and Times.
The group agreed to meet on Tuesday, October 26th to review draft document.

Action:
Marquez asked everyone to forward what they have written and she will forward to the group prior to the next meeting.

Good of the Order –
Cook complimented the group on being on target and being a resource for each other.
Cook shared that the Academic Senate has asked that the tri chairs from Standard IV attend the Academic Senate meeting on 10/19 and provide an update.

Meeting adjourned at 4:30 p.m.