



SLO Core Team Meeting Minutes

Veronica Avila (PDL), Karen Chow, Mae Lee, Mallory Newell, Mary Pape, Dawn Lee Tu

Thursday, July 27, 2022; 10:00 – 11:20 pm on Zoom

Mallory Newell, Mary Pape

Zoom:

TOPIC	Purpose	LEADER	Notes
Core Team			Mae Lee has completed her term as Curriculum Co-Chair and will also be leaving the SLO Core Team.
Steering Meeting	I/D/A	Mary	Mary met with Thomas Ray. He suggested emailing faculty members reminding them to enter a course level SLO assessment as they close out the 2022-23 academic year.



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Tuesday, August 22, 2023; 10:00 – 11:20 pm on Zoom

Mallory Newell, Mary Pape

Zoom:

TOPIC	Purpose	LEADER	Notes
Opening Day Workshop	D/A	Mallory	<p>Updated the presentation for Opening Day</p> <p>Mallory will email Paula Norsell asking for the following title change: Making it Meaningful: Preparing for Program Review – Mission, Goals and Learning Outcomes</p> <p>And update our description to the following:</p> <p>As De Anza College engages in comprehensive program review in fall 2023, a first step for your department or area is to review your mission statement. Yes, a mission statement is the first entry on the program review! Does the mission energize your area and speak to the important work you do? Does it help achieve your learning outcomes? Will it guide you and your colleagues in setting three goals to achieve by 2025 (the second entry on the program review)? The aim of this session is to help areas prepare for the comprehensive program review in three key areas: 1. Mission - enable participants to transform their area's mission to guide their work, 2) Goal Setting - draft at least three goals to achieve by spring 2027, and 3) Learning Outcomes Reflection - establish a process for dialogue around learning outcome assessments to create strategies to evoke change.</p>
SLOACs	I	Mary	<p>I. In an effort to promote departmental discussions on specific CSLO and to share stories across all stakeholders a question has been added to Program Review Annual Update to list one course or program level assessment noting reflection and enhancement exhibiting efforts to increase student success and close the equity gap.</p>

			<p>II. All faculty received the following email on or about 6/27/2023:</p> <p>Dear Faculty -</p> <p>As you are correcting assignments and finals and finishing grades, please turn your attention to entering an assessment for the course Student Learning Outcomes for your class(es). Navigate to https://www.deanza.edu/slo/ or click</p> <p><u>ENTER COURSE SLO ASSESSMENT</u></p> <p>to take you to a Microsoft Form (no new app to figure out this year):</p> <p><i>The ask is the same: assess each course Student Learning Outcome at least once per each revision cycle.</i></p> <p><i>Questions on this Microsoft Form are similar to TracDat but the summary is according to what will be on Collective eLumen assessment rubric. They are:</i></p> <ol style="list-style-type: none">1. Select your Division2. Enter the name of your department3. Enter the name of the course with section. For example, MATH 22-50Z4. Enter CRN# for course5. Enter SLO Statement(s) As it (they) appear on the Course Outline of Record. You may assess one or more at a time.6. Academic Year7. Quarter of Assessment8. Modality of class9. Method of Assessment10. Elaborate on Assessment Method11. Number of students exceeding expectations12. Number of students meeting expectations13. Number of students approaching expectations14. Number of students who do not meet this/these outcome(s)15. N/A Not Applicable (withdrew, absent, ...)16. Reflection
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