

College Planning Committee – Meeting Notes

October 16, 2014

Attendees

Present: Veronica Avila, Susan Cheu, ~~Brian Murphy~~, Mallory Newell, George Robles, Jason Bram, Mayra Cruz, Coleen Lee-Wheat, Kevin Suarez

Overview

The group reviewed the charge of the committee, the website and previous documents posted on the website in order to orient new members to the committee. The group then reviewed the annual Governance Assessment Survey and discussed various questions in the survey and how they pertain to planning at De Anza. The group reviewed the Planning Quilt and asked how the new 3SP and equity plans will be incorporated into the planning quilt in future years. This is something the committee will need to consider when the quilt is reviewed next academic year.

The group then reviewed the planning calendar for 2014-15. Once updated committee members will share the calendar with their constituency groups and the calendar will be posted on the planning website. The group discussed the need for a joint PBT meeting in the fall and spring quarters so that all planning and budget teams can come together and discuss goals and resource allocations based on the program review documents college wide.

The committee then reviewed the Educational Master Plan as well as the proposal for the taskforce to update the Master Plan document. The group noted that the Plan is divided into areas: Outreach, Equity, DARE, Student Success and Support Programs, Facilities, Sustainability Committee, Technology Taskforce, and Instruction. The group commented that it would be good to get representation from each of these groups on the taskforce. The committee approved the proposal for the taskforce which will go to College Council for approval on 10/23/14. It will then be circulated to all shared governance groups to solicit membership.

The committee felt that the first step for the committee is to review the full Master Plan, then identify outdated areas as well as areas that need to be added based on the current mission and values of the college. The first meeting of the Taskforce will be Friday, November 7 from 9-11. The committee will meet twice a month at the beginning then once a month after that from November through May.