



# Foothill-De Anza Community College District Payroll Services Deduction Request

I, \_\_\_\_\_ authorize the Foothill-De Anza Community College District to deduct \$ \_\_\_\_\_ per month (\$5 minimum) from my paycheck as a voluntary tax-deductible contribution to:

- Educational Excellence Fund
- Specific Program \_\_\_\_\_

Please start my deduction with paycheck dated \_\_\_\_\_ (month), \_\_\_\_\_ (year) until further notice.

Your Name: \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Campus ID: \_\_\_\_\_  
 Date: \_\_\_\_\_

### Employee Status (Check One)

- 12 Month
- 11 Month
- 10 Month
- Part-time Faculty

Please return the complete form to:

Foothill-De Anza Foundation  
 12345 El Monte Road  
 Los Altos Hills, CA 94022

*Must be received by the Foundation by the 15<sup>th</sup> in order to process for the current month.*

Questions? Please call the Foundation Office at 650-949-6230.  
Thank you very much for supporting our students and programs.

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*(For Foundation/Payroll staff use)*

### Foundation:

- AGAPLDG \$ \_\_\_\_\_ (annual pledge amount) Date: \_\_\_\_\_
- Additional Pledge

### Payroll:

- PEADED (deduction code 825/gift type PD) Date: \_\_\_\_\_
- Additional Pledge (must use another deduction code besides 825)