

## 2011-12 SSPBT Annual Program Review Update

### IIB. SERVICE DESIGNATION

**This program recommends the following designations for each service offered in the program.**

Write the designation initial (**M G E CD R** or **D**) for each service offered in this program and write a very brief explanation.

Designations →	Maintain: Program should maintain the effectiveness and efficiency of this service.	Grow: Program should effectively/efficiently serve more students with this service.	Enhance: Program should enhance the effectiveness/efficiency of this service.	Change Direction: Program should change the direction /delivery of this service.	Reduce: Program should reduce this service.	Discontinue: Program should discontinue this service.
↓ All Services ↓						
	Designation Initial ↓ <b>M G E CD R</b> or <b>D</b>					
↓ Common Services:						
<b>Counseling</b>	<b>M</b>	Explain:				
<b>Advising</b>	<b>M</b>	Explain:				
<b>Outreach</b>	<b>E</b>	Explain:				
↓ Formal Instruction:						
<b>Workshops</b>	<b>E</b>	Explain:				
↓ Unique Services	Designation ↓					
<b>Workshops</b>	<b>E</b>	Based on the SSLO #1 and 4 assessment, the TC will continue to offer our very popular and effective CSU and UC Application workshops. In the Spring 2013 Quarter we will be able to offer a transitions workshop for students who will be transferring to a college or university. Because there are many issues that arise around transferring (leaving home, room mate worries, etc.), this workshop will help students to share their concerns with each other and to learn how to set up a support network when they arrive at their new college or univeristy. This will be an addition to our offerings and should increase the number of students served at one time and meet an important student need. We will continue to jointly offer TAG workshops with Transfer Services area as well as all other workshops listed.				
<b>Exclusive Contacts</b>	<b>E</b>	The TC was without an Administrative Assistant from March 8, 2011 to Jan. 2012. This combined with the CSU and UC budget situations led to fewer representative visits this academic year. With a consistent person responsible for the scheduling and advertising of rep. visits we will make every effort to have more UC and CSU representatives on campus 2012-2013. Of course this is dependent on the CSU and UC budgets.				
<b>One-stop-shop</b>	<b>E</b>	When the TC Academic Advisor returns from leave, more time can be given to campus outreach. We will resume classroom visits by invitation only and attend at least one of local high school parent nights and or college fairs.				
<b>Transfer day</b>	<b>M</b>	Transfer Day will be held October 25, 2012. We anticipate approx.50 colleges and or universities will attend.				

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