



ICC OFFICER MEETING AGENDA

Wednesday, March 15 2023

2:30 PM PST

Remotely Via Zoom

Facilitator: Khanh Ngo, ICC Chairperson
& Maritza Arreola, ICC Advisor

Contact: icchairperson@fhda.edu or arreolamaritza@fhda.edu

Zoom Information

Join Zoom Meeting: <https://fhda-edu.zoom.us/j/83432637353?pwd=cUh4ZlVGSU9LZGZmeXFvQTVQNUF1Zz09>

Meeting ID: 883 3876 5802

Passcode: 753420

One tap mobile:

+16699006833,,88338765802# US (San Jose)

+14086380968,,88338765802# US (San Jose)

Dial by your location

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

Meeting ID: 919 0772 8512

International numbers: <https://fhda-edu.zoom.us/j/83432637353?pwd=cUh4ZlVGSU9LZGZmeXFvQTVQNUF1Zz09>

Call to Order

Attendance

| Position | Name | Present | Absent | Late | Excused |
|-----------------------|------------|---------|--------|------|---------|
| Chairperson | Khanh N. | | | | |
| Chair of Club Affairs | Cedric B. | | | | |
| Chair of Finance | Will W. | | | | |
| Chair of Programs | Ruchira D. | | | | |

| | | | | | |
|-------------------------|------------|--|--|--|--|
| Chair of Marketing | Alena Y. | | | | |
| Secretary | Sean H. | | | | |
| Vice-chair of Programs | Arshiya R. | | | | |
| Vice-chair of Marketing | Britney C. | | | | |
| Vice-chair of Finance | Joel N. | | | | |
| Intern | Charm H. | | | | |
| Intern | Angela W. | | | | |
| Intern | Dana S. | | | | |
| Intern | Annika D. | | | | |
| Intern | Sweta T. | | | | |
| Intern | Khaled M. | | | | |
| Intern | Darin D. | | | | |
| Intern | Carys A. | | | | |
| Intern | Kyle C. | | | | |
| Advisor | Maritza A. | | | | |

Guests

Public Comments / Questions for ICC

Business Items

1. **Check In (Discussion)**

Presenter: Maritza

Description: This item is to check in with all those present at this meeting.

Time: 5 min

2. **Chairperson Update (Info)**

Presenters: Khanh

Description: This item is to update about the Chairperson position for Spring Quarter.

Time: 5 min

3. **Club Room Clean Up (Info)**

Presenters: Maritza

Description: This item is to confirm about the Club Room cleanup day.

Time: 5 min

4. **ICC Scholarship (Info/Discussion)**

Presenters: Maritza

Description: This item is to discuss the ICC Scholarship:

- How many scholarships do we give out?
- Do we give the scholarship twice to applicants?

Time: 5 min

5. **Club Meetings (Discussion)**

Presenters: Maritza

Description: This item is to discuss the expectation regarding club's meeting.

- Do we want to start in Spring?
- Do we want to prepare it in Spring, so clubs can start next year?
- Setting clear expectation for clubs.

Time: 15 min

6. **Quarter Debrief (Discussion)**

Presenters: Everyone

Description: This item is to debrief about ICC works Winter Quarter 2023.

- How was this quarter?
- What could we improve on?
- What are you most excited about Spring quarter?

Time: 10 min

7. **Future ICC/Collaborating Events (Discussion)**

Presenters: Ruchira and Arshiya

Description: This item is to discuss about future ICC events (ex: Spring Club Day, Destress Week, etc)

- We need a Save a Date
- RSVP form
- Planning

Time: 15 min

Public Comments

Adjournment

Announcements